

SHARPSVILLE AREA SCHOOL DISTRICT
Regular Meeting
June 17, 2015

The regular meeting of the Sharpsville Area School Board was held in the Board Room at the Seventh Street Education Center on Wednesday, June 17, 2015, at 7:00 p.m. with President Bill Henwood presiding. The following members were present: David DeForest, Darla Grandy, Rick Haywood, Bill Henwood, Tom Lapikas, John Napotnik, Janice Raykie, Deanna Thomas, and Jerry Trontel.

Also present were Superintendent Dr. Brad Ferko, Senior Business Manager/Board Secretary Jaime Roberts and Solicitor Robert Tesone.

ADOPTION OF THE AGENDA

There was a motion by Mr. Napotnik, seconded by Mr. Lapikas, to approve the meeting agenda.

Motion carried.

APPROVAL OF MINUTES

There was a motion by Mrs. Raykie, seconded by Mr. Napotnik, to approve the minutes from the previous meetings.

Motion carried.

OPPORTUNITY FOR CITIZEN PRESENTATION

Tom Findley – Sharpsville Midgets use of football field

Barb Goncz – Elimination of the elementary secretary

STUDENT RECOGNITION

Dr. Ferko recognized Jonathan and Jerrod Bissell for achieving the national record for chin-ups.

SECRETARY'S REPORT

Board Secretary Jaime Roberts had no report.

TREASURER'S REPORT

Treasurer John Napotnik recommended the following action:

SCHOOL ACCOUNTS

There was a motion by Mr. Napotnik, seconded by Mrs. Raykie, to approve the following business:

1. APPROVAL OF ACCOUNTS

Approval of the Monthly Financial Activity of the Payroll, General Fund, and Capital Reserve Accounts with month end balances as follows:

a. Month End Balances

1) Payroll Fund	\$16,579.69
2) General Fund	1,740,080.51
3) Capital Reserve Fund	1,094,710.01

2. RECOMMENDATION TO APPROVE BILLS FOR PAYMENT

a. General Fund

1) Affirmed for May	\$903,689.98
2) Approved for June	61,366.15

b. Capital Reserve Fund

1) Approved for June	\$162,619.73
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Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FINANCE REPORT

Chairman David DeForest recommended the following action:

ACTIVITY ACCOUNTS

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to approve the monthly activity for the Middle and High School Activity Accounts for the month of May.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

REAL ESTATE TAX

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the adoption of the District's Real Estate Taxing structure at 71.75 mills for fiscal year 2015-16.

Roll Call Vote:	DeForest	No
	Grandy	No
	Haywood	No
	Henwood	No
	Lapikas	No
	Napotnik	Yes
	Raykie	No
	Thomas	Yes
	Trontel	No

Motion Failed.

2015-16 GENERAL FUND BUDGET

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the 2015-16 General Fund Budget of \$16,389,144.

Roll Call Vote:	DeForest	Yes
	Grandy	Yes
	Haywood	Yes
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	No
	Trontel	No

Motion Carried.

REAL ESTATE TAX

There was a motion by Mr. Trontel, seconded by Dr. Thomas, to approve the adoption of the District's Real Estate Taxing structure at 72 mills for fiscal year 2015-16.

Roll Call Vote:	DeForest	No
	Grandy	No
	Haywood	No
	Henwood	No
	Lapikas	No
	Napotnik	Yes
	Raykie	No
	Thomas	Yes
	Trontel	Yes

Motion Failed.

AMENDED AGENDA

There was a motion by Mr. Deforest, seconded by Mr. Haywood, to amend the agenda to adjust the Homestead/Farmstead exemption rate.

Motion carried.

HOMESTEAD/FARMSTEAD EXEMPTION

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to approve Resolution 4 of 2015 to set the 2015 Homestead/Farmstead Exemption at \$2,893 per qualified property, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

PER CAPITA TAX

There was a motion by Mr. DeForest, seconded by Mr. Haywood approve the Per Capita Tax Section 679 of the School Code at \$5.00.

Roll Call Vote:	DeForest	Yes
	Grandy	Yes
	Haywood	Yes
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	Yes
	Trontel	Yes

Motion Carried.

ACT 511 TAXES

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve the following Act 511 taxes of the Tax Enabling Act of 1965:

1. 1% Earned Income Tax (shared with three municipalities)
2. 1% Real Estate Transfer Tax (shared with three municipalities)
3. \$5.00 Per Capita Tax
4. \$10.00 Flat Occupation Tax

Roll Call Vote:	DeForest	Yes
	Grandy	Yes
	Haywood	Yes
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	Yes
	Trontel	Yes

Motion Carried.

YEAR-END BUDGET TRANSFERS

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve the Senior Business Manager and the District Auditor to make necessary budget transfers to balance the accounts for fiscal year 2014-15. All transfers will be confirmed by the Board of Education at a regular meeting.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

HOFFMAN COMMUNICATIONS

There was a motion by Mr. DeForest, seconded by Mrs. Grandy, to approve the agreement with Hoffman Communications, Inc. for the Radio Repeater Rental Fees for fiscal year 2015-16 at a rate of \$8.00 per radio per month.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2015-16 USE OF FACILITY FEE SCHEDULE

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to approve the Use of Facilities Fee Schedule for fiscal year 2015-16, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2015-16 INSURANCE RENEWALS

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the following insurance renewals for the fiscal year 2015-16:

1. PSBA Insurance Trust for the District's Property, General Liability and Boiler and Machinery Insurance at an estimated cost of \$44,890.00 (\$25,000 deductible)
2. Erie Insurance for the Auto Insurance at an estimated rate of \$4,177.00
3. PSBA Insurance Trust for the District's Excess Liability Insurance at an estimated rate of \$5,611.00

4. Worker's Compensation Insurance with PSBA Insurance Trust at an estimated premium of \$52,905.00

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

AUTHORIZATION OF PAYMENT OF JULY BILLS

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to authorize the payment of July bills with retroactive approval at the regular August Board meeting.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

UNEMPLOYMENT COMPENSATION SERVICES

There was a motion by Mr. DeForest, seconded by Dr. Thomas, to approve Interstate Tax Service Unemployment Compensation services at an estimated cost of \$150.00 per quarter effective July 1, 2015.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

PROFESSIONAL SERVICES

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to approve the following Professional Services renewals for the 2015-16 school year:

1. Auditor of Accounts – Black, Bashor and Porsch - \$14,950.00 not considering any scope changes, capital projects, or GASB 34 implementation requirements as mandated by the Department of Education
2. School Dentist – Dr. Howard Nagle - \$720.00

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ACTIVITY ACCOUNT CUSTODIAN

There was a motion by Mr. DeForest, seconded by Mr. Haywood, to appoint Heidi AbiNader as custodian to the Middle School Activity Account and to approve Heidi AbiNader for signature authority with First National Bank.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2015-16 SUBSTITUTE RATES

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve the following substitute rates for the 2015-16 school year:

- | | | |
|----|---|----------------------|
| 1. | Substitute Teacher Rate | \$85.00 per day |
| 2. | Substitute Support Staff Rate | \$10.00 per hour |
| 3. | Long-term Instructional Substitute Rate | \$43,765.00 per year |
| 4. | Substitute Administrator | \$285.00 per day |

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Thomas, and Trontel

Opposed: Raykie

Motion Carried.

SUBSTITUTE SERVICES

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve an agreement with Precision HR for substitute services for teachers, instructional aides, and nurses for the 2015-16 school year, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Thomas, and Trontel

Opposed: Raykie

Motion Carried.

PROPANE GAS AGREEMENT

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve the Autogas Installation and Pricing Agreement with Ferrell Autogas for the purchase of propane, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

POLICY REPORT

Chairman Jerry Trontel recommended the following action:

NEW POLICY – 2ND READING

There was a motion by Mr. Trontel, seconded by Mr. Haywood, to approve the second reading of new policy 809 – Suicide Awareness, Prevention, and Response, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CURRICULUM REPORT

Chairman John Napotnik recommended the following action:

2015-16 STUDENT HANDBOOKS

There was a motion by Mr. Napotnik, seconded by Mr. DeForest, to approve the 2015-16 student handbooks, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

SUMMER READING PROGRAM

There was a motion by Mr. Napotnik, seconded by Dr. Thomas, to approve a Grade 1 through 5 Summer Reading Program for the 2015 summer.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

SUMMER LIBRARY PROGRAM

There was a motion by Mr. Napotnik, seconded by Mr. Trontel, to approve a Summer Library Program for the 2015 summer.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

RELOCATION REPORT

Chairman Tom Lapikas called upon Mark Follen with Facilities Management for an update on the construction.

Mr. Follen reported on the status of the administrative office addition noting that the process is on schedule.

EXECUTIVE SESSION

Mr. Henwood acknowledged Mrs. Grandy's request for an executive session for personnel reasons.

The meeting recessed at 8:00 p.m.

The meeting reconvened at 9:07 p.m.

PERSONNEL REPORT

Chairman Bill Henwood recommended the following action:

2015-16 SPONSORS AND ADVISORS

There was a motion by Mr. Henwood, seconded by Mr. Napotnik, to approve the following sponsors and advisors for the 2015-16 school year:

- | | |
|--|------------|
| 1. Mourine Rodgers Boys' Basketball Cheerleading Advisor | \$1,842.00 |
| 2. Mourine Rodgers Football Cheerleading Advisor | \$1,229.00 |

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

LEAVE OF ABSENCES APPROVAL

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to approve the follow unpaid leave of absences:

- | | |
|---------------------|--|
| 1. Kathleen Auxier | May 26, 2015 |
| 2. Geri Bowser | May 5, 2015 |
| 3. LeAnn Bulick | May, 1,4,5,6,7,8 Full days,
May 11, 15, 19, 21, 26, 28 ½ days |
| 4. Darlene Cheney | May 5, 2015 ½ Day |
| 5. Marion Fauceglia | May 1, 2015 |
| 6. Lori Gill | May 7, 8, 2015 |
| 7. Judy Guido | May 22, 26, 27, 28, 29, 2015 |
| 8. Lisa Maxwell | May 8, 19, 28, 2015 |

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

EXTENDED SCHOOL YEAR

There was a motion by Mr. Henwood, seconded by Mr. Napotnik, to approve Krisann Trontel as an Extended School Year Instructor at the tutoring rate as per the collective bargaining agreement.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, and Thomas

Opposed: None

Abstained: Trontel

Motion Carried.

AUTISTIC SUPPORT INSTRUCTOR

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to hire Megan Donaldson as an Autistic Support Instructor effective August 27, 2015 at the salary of \$46,765 (Step B-1) with benefits as per the SAEA agreement pending current clearances.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ELEMENTARY INSTRUCTOR

There was a motion by Mr. Henwood, seconded by Mr. Lapikas, to hire Tiffani Suszynski as an Elementary Instructor effective August 27, 2015 at the salary of \$46,765.00 (Step B-1) with benefits as per the SAEA agreement pending current clearances.

Mr. Trontel made the following statements: We are proposing to bring in two (2) fourth grade language arts positions. This would mean that the District would have no continuity for that entire program. He noted that he does not know the recommended candidates and that his comments should not be taken personally by those candidates.

Mr. Trontel stated that we currently have qualified teachers employed in the District, and some have teaching experience in fourth grade language arts. Mr. Trontel felt that the current employees could effectively perform these jobs and provide continuity for the program and the students. He questioned why we would choose to bring in outside people, who have not worked in the District and who do not know the students, the curriculum, the administrators, or the teachers.

Approved: DeForest, Henwood, Lapikas, Napotnik, and Raykie

Opposed: Grandy, Haywood, Thomas, and Trontel

Motion Carried.

ELEMENTARY INSTRUCTOR

There was a motion by Mr. Henwood, seconded by Mr. Napotnik, to hire Stacia Gruitza as an Elementary Instructor effective August 27, 2015 at the salary of \$58,478.00 (Step M-7) with benefits as per the SAEA agreement pending current clearances.

Approved: DeForest, Haywood, Henwood, Lapikas, Napotnik, and Raykie

Opposed: Grandy, Thomas, and Trontel

Motion Carried.

RESIGNATION – WOMER

There was a motion by Mr. Henwood, seconded by Mr. Deforest, to accept the resignation of Karen Womer, with regret, effective June 5, 2015.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2 HOUR PER DAY CAFETERIA GENERAL WORKER ELIMINATION

There was a motion by Mr. Henwood, seconded by Dr. Thomas, to eliminate a Cafeteria two hour per day General Worker position.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

4.5 HOUR PER DAY CAFETERIA GENERAL WORK CREATION

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to create a Cafeteria 4.5 hour per day General Worker Position.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CAFETERIA TRANSFERS

There was a motion by Mr. Henwood, seconded by Dr. Thomas, to approve the following cafeteria transfers effective with the 2015-16 fiscal year:

1. Leanne Chalupka from a 3.5 hour per day to a 4.5 hour per day Cafeteria General Worker
2. Tammy Springer from a 2.5 hour per day to a 3.5 hour per day Cafeteria General Worker
3. Patricia Shuttleworth from a 2 hour per day to a 2.5 hour per day Cafeteria General Worker
4. Paula Fennell from a 2 hour per day to a 2.5 hour per day Cafeteria General Worker

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

SUMMER READING PROGRAM STAFF

There was a motion by Mr. Henwood, seconded by Dr. Thomas, to approve the following Summer Reading Program Staff at the adult education rate as per the SAEA Bargaining Agreement:

1. Lisa Oliver-Lapikas
2. Maureen Wilson
3. Shanay Phillian
4. Nicole Montone
5. Heidi Hersh
6. KrisAnn Trontel
7. Rosanne Smithyman
8. Tracey Griffin
9. Stephanie Benedict

Approved: DeForest, Grandy, Haywood, Henwood, Napotnik, Raykie, and Thomas

Opposed: None

Abstained: Lapikas and Trontel

Motion Carried.

SUMMER LIBRARY STAFF

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to hire Jennifer Wentling and Emily Gross for the Summer Library Program for a combined total of 8 hours per week effective June 23, 2015 at the adult education rate as per the SAEA Bargaining Agreement.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

AFFORDABLE CARE ACT RESOLUTION

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to approve Resolution 5 of 2015 establishing the guidelines and procedures to comply with the Patient Protection and Affordable Care Act of 2010, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ADMINISTRATIVE ASSISTANT POSITION ELIMINATION

There was a motion by Mr. Henwood, seconded by Mr. Napotnik, to eliminate the Central Office Administrative Assistant effective July 7, 2015.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

TITLE CHANGE

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to change Krystal Miller's title to the Administrative Assistant to the Director of Students Services and update the Administrative Assistant's Compensation plan to reflect the change effective July 7, 2015, a copy of which is attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

INSTRUCTIONAL AIDE ELIMINATION

There was a motion by Mr. Henwood, seconded by Dr. Thomas, to eliminate a five hour per day Instructional Aide position effective June 18, 2015.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FURLOUGH – VANNOY

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to furlough Deborah Vannoy, 5 hour per day instructional aide effective June 18, 2015.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

SECRETARY POSITION ELIMINATION

There was a motion by Mr. Henwood, seconded by Dr. Thomas, to eliminate a Level I — eight (8) hour per day Secretary effective July 1, 2015.

Approved: DeForest, Henwood, Lapikas, Napotnik, Raykie, and Trontel

Opposed: Grandy, Haywood, and Thomas

Motion Carried.

STUDENT TEACHER PLACEMENT

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to approve Lauren Thayer, a student teacher from Westminster College to be placed with Mr. Jacob Moon in the spring 2016 semester.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

BUILDINGS AND GROUNDS REPORT

Chairman Rick Haywood recommended the following action:

SONITROL SECURITY SYSTEMS

There was a motion by Mr. Haywood, seconded by Mr. Lapikas, to approve the following security systems:

1. Sonitrol Security Systems for security monitoring services at the Elementary, Middle School and High School buildings for the fiscal year 2015-16 at the rate of \$285.00 per month.
2. Fire monitoring annual charge of \$390.00 at the Elementary building with Sonitrol Security Systems for 2015-16.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

J.C.EHRLICH – PEST CONTROL

There was a motion by Mr. Lapikas, seconded by Mrs. Grandy, to approve a Pest Control Agreement with J.C. Ehrlich Co., Inc. for the 2015-16 fiscal year with the addition of potential fuel surcharges for:

1. Pest preventative maintenance at \$187.00 per month (Sept-May)
2. Stinging Insect Service at \$707.00 per year

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

JOHNSON CONTROLS – HVAC

There was a motion by Mr. Haywood, seconded by Mr. DeForest, to approve a maintenance agreement with Johnson Controls for the HVAC system in the amount of \$7,8720.00 (6.5% increase) for the 2015-16 school year, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

USE OF FACILITIES

There was a motion by Mr. Haywood, seconded by Mr. Napotnik, to approve the following use of facilities requests:

1. Sharpsville Midget Football to use the McCullough Run Complex Monday through Friday from July 27, 2015 until October 30, 2015 from 5:00 p.m. until 8:00 p.m.

2. Sharpsville Midget Football to use the McCracken Football Field on the following dates to hold football games: August 22, 2015, October 10, 2015, and October 17, 2015 from 8:00 a.m. to 6:00 p.m. with a waiver of fee.
3. Sharpsville Little League to use the McCullough Run Complex for baseball practice from June 1, 2015 through June 23, 2015.
4. Mercer County CIRT Team to use the Buildings and Grounds to train for potential school emergencies

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FINANCE REPORT

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the adoption of the District's Real Estate Taxing structure at 70.75 mills for fiscal year 2015-16.

Roll Call Vote:	DeForest	Yes
	Grandy	Yes
	Haywood	Yes
	Henwood	Yes
	Lapikas	Yes
	Napotnik	Yes
	Raykie	Yes
	Thomas	No
	Trontel	No

Motion Carried.

NEGOTIATIONS REPORT

Chairman Bill Henwood recommended the following action:

ACT 93 COMPENSATION PLAN

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to approve the Act 93 Administration Compensation Plan effective July 1, 2015 to June 30, 2020, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

MEMORANDUM OF UNDERSTANDING – SCHOOL PSYCHOLOGIST

There was a motion by Mr. Henwood, seconded by Mrs. Raykie, to approve the Memorandum of Understanding with the Sharpsville Area Education Association to reduce the time for the School Psychologist from 100% to 80% effective with the 2015-16 school year, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

TECHNOLOGY REPORT

Chairman Deanna Thomas had no official action to report.

CAFETERIA REPORT

Chairman Tom Lapikas recommended the following action:

FINANCE REPORT

There was a motion by Mr. Lapikas, seconded by Mr. DeForest, to approve the activity of the Cafeteria Fund for the month of May.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, O'Connor, Raykie, and Thomas

Opposed: None

Motion Carried.

ATHLETIC REPORT

Chairman Janice Raykie recommended the following action:

VOLUNTEER FOOTBALL COACHES

There was a motion by Mrs. Raykie, seconded by Mr. Napotnik, to approve the following Volunteer Football Coaches for the 2015-16 school year:

1. Jon Painter
2. Fred Sablack

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FIRST ASSISTANT BOYS' BASKETBALL COACH

There was a motion by Mrs. Raykie, seconded by Mr. Haywood, to approve Kyle Piper as the First Assistant Boys' Basketball Coach for the 2015-16 school year at the rate of \$4,186.00 (Max).

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ATHLETIC TRAINER AGREEMENT

There was a motion by Mrs. Raykie, seconded by Mr. Napotnik, to approve the Athletic Trainer Agreement with Specialty Orthopaedics effective July 1, 2015 through June 30, 2018, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ATHLETIC TICKET PRICES

There was a motion by Mrs. Raykie, seconded by Dr. Thomas, to approve the list athletic ticket prices for the 2015-16 school year, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

PUBLIC RELATIONS REPORT

Chairman Deanna Thomas commented on the recent newspaper headlines and suggested as a courtesy to report any incident to the police weekly.

MERCER COUNTY CAREER CENTER REPORT

Chairman David DeForest noted that Sharpsville's Career Center census numbers are expected to be approximately 55 and 60 students for the 2015-16 school year, up substantially from a number of years previously.

SUPERINTENDENT'S REPORT

Superintendent Dr. Ferko recommended the following action:

COMPLIANCE WITH FEDERAL LAW RESOLUTION

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve the District's Compliance with Federal Law Resolution for fiscal year 2015-16, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

POLICE MEMORANDUM OF UNDERSTANDING

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to approve a Memorandum of Understanding by and between the Sharpsville Police Department and the Sharpsville Area School District as required by the Safe Schools Act, the same being attached to and a part of these minutes.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

MANCINO DRIVING SCHOOL

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to approve an agreement with Mancino's Driving School effective July 1, 2015 through June 30, 2016 pending the solicitor's review and approval.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CONFERENCE APPROVALS

There was a motion by Mr. DeForest, seconded by Mr. Napotnik to approve the following overnight conferences:

1. Jaime Roberts to attend the Steel Eagle Leadership Institute Conference in Bedford Springs, PA on July 7-8, 2015 will all expenses paid for by PASBO.
2. Brad Ferko to attend the Pennsylvania School Foundation Symposium in Mechanicsburg, PA on June 23-24, 2015 with estimated expenses to include registration fee \$25.00, mileage \$118.32, meals \$100, for an estimated total of \$243.32.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FIELD TRIP APPROVALS

There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve the following field trips:

1. Approximately 90 Elementary Music and Art Students to travel to the Youngstown Symphony and Butler Art Museum on October 22, 2015 with estimated expenses to include Fees \$100.00, Transportation costs \$502.53 and subs \$180.00 for an estimated total of \$782.53
2. Approximately 110 8th Graders to travel to Gettysburg, PA on May 26 and 27, 2016 with no expense to the District
3. Approximately 10 Marching Band Seniors to travel to Geneva College on July 31, 2015 with no cost to the District
4. Approximately 80 Marching Band Students to travel to Kennywood on August 23, 2015 with no cost to the District
5. Approximately 80 Marching Band Students to participate in the Buhl Day Parade on September 7, 2015 with no cost to the District

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

AWARD NOMINATION

There was a motion by Mr. DeForest, seconded by Mr. Napotnik, to nominate Ms. Lynn Foltz, a board member of the Wilmington Area School District for the 2015 Timothy M. Allwein Advocacy Award.

Approved: DeForest, Grandy, Haywood, Henwood, Lapikas, Napotnik, Raykie, Thomas, and Trontel

Opposed: None

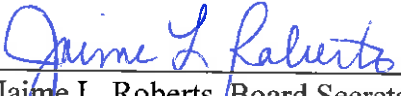
Motion Carried.

ADJOURNMENT

There was a motion by Mr. DeForest, seconded by Mrs. Grandy, to adjourn the meeting.

Motion carried.

The meeting adjourned at 10:02 p.m.



Jaime L. Roberts, Board Secretary

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest
Abstention Memorandum

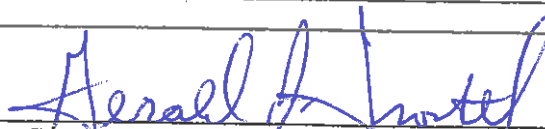
TO: Board Secretary, Sharpsville Area School District
FROM: GERALD J. TRONTEL, Board Member
DATE: 6-17-15

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

KARLANN TRONTEL AS AN EXTENDED
SCHOOL YEAR INSTRUCTOR

My conflict/reason for abstaining is as follows:

RELATIVE


Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District
FROM: GERALD J. TRONTEL, Board Member
DATE: 6-17-15

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

KRISANN TRONTEL AS A SUMMER
READING PROGRAM INSTRUCTOR

My conflict/reason for abstaining is as follows:

RELATIVE


Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District
FROM: TOM LAPIKAS, Board Member
DATE: 6/17/15

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BOARD APPROVAL IS REQUESTED FOR THE SUMMER
READING PROGRAM INSTRUCTORS AT THE ADULT RATE
AS PER THE SAEA AGREEMENT.

My conflict/reason for abstaining is as follows:

ONE OF THE INSTRUCTORS FOR THE PROGRAM IS MY WIFE.

MLL
Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

SHARPSVILLE AREA SCHOOL DISTRICT

WELCOME VISITORS

Welcome to our Board Meeting. The Board of School Directors is a nine person governing Board whose existence is structured and provided for by the State Legislature to provide an educational program for the Sharpsville Area School District. In the conduct of its meetings, the Board follows the mandates of the laws of the Commonwealth, established policy, and parliamentary procedure. The Board Meeting follows an Agenda that is distributed to Board Members in advance of the meeting so they can research items on which they will be asked to vote. All items to be included on the Board Agenda must be submitted to the Superintendent of Schools at least one week prior to the meeting.

There is always a place on the Agenda for citizen presentation to the Board. Presenters are limited to one issue. Presentations that involve complaints about individuals will not be aired in public meetings, but the Board is authorized to and will schedule executive sessions for such purpose. If you wish to make a presentation to the Board, please complete the bottom of the form and deliver it to the Board President or Superintendent prior to the call to order. Once the citizen presentation item on the Agenda is past, the audience is invited to stay for the remainder of the meeting with the understanding that they are not permitted to enter into discussion with Board Members on other Agenda items.

We hope that you find our meeting informative. If you have any questions or need help during the meeting, members of the Administrative Staff are in the audience and will assist you.

NAME Raul Gonzalez

RESIDENCE Sharpsville

DATE 6/17/15

SHARPSVILLE AREA SCHOOL DISTRICT

WELCOME VISITORS

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Dates Wrong on Request 10/10/15 & 10/17/15

NAME Tom Finley

RESIDENCE Sharpsville

DATE ~~10/17~~ 6/17/15

PAYROLL ACCOUNT BANK RECONCILLATION

SHARPSVILLE AREA SCHOOL DISTRICT
FIRST NATIONAL BANK

RECONCILLATION DATE:

5-Jun-15

PREPARED BY:

Jaime Roberts

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS	
AS OF:		CHECK #	DESCRIPTION
31-May-15	\$75,780.14	Wire	PSERS 49,323.19
ADD DEPOSITS IN TRANSIT		7226	Jenkins 28.07
		10043	DelMonaco, K 59.59
		10945	Kistler, J. 48.43
Bank Fee		11366	Strain, J. 50.53
Bank Fee 40.00		12007	Aicher, S 10.17
		12051	AFSCME 1,466.36
		12052	AFSCME 10.18
		12077	Aicher, S 80.71
SUBTOTAL.....	40.00	12088	Douglas, M 143.02
		12092	Graybeal, B 306.15
LESS CHECKS OUTSTANDING:		12097	Ladjevich, R 923.32
Interest Tranfer to Gen Fund 0.83		12110	Reefer, J 173.82
(SEE LIST) 59,239.62		12111	Robinson, K 217.91
		12114	Sternthal, C 891.27
TOTAL: 59,240.45		12119	Hunter, M 3,813.02
	59,240.45	12126	AFSCME 1,496.74
		12127	AFSCME 24.36
		Wire	PSERS 172.78
BANK BALANCE PER STATEMENT RECONCILIATION	\$16,579.69		
GENERAL LEDGER ACCOUNT BALANCE	8,136.25		
ADD DEBITS:			
DISTRICT 699,235.37			
TOTAL DEBITS 699,235.37			
SUBTOTAL.....	707,371.62		
LESS CREDITS:			
NET DEDUCTIONS 277,715.62			
NET PAYROLL 413,076.31			
TOTAL CREDITS 690,791.93			
BANK BALANCE PER GENERAL LEDGER	\$16,579.69	TOTAL.....	\$59,239.62

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND ACCOUNT**

MAY 31, 2015

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD APRIL 30, 2015		
CHECKING - GENERAL	\$ 33,108.29	\$ 95,948.47
INDEXED MONEY MARKET	1,462,362.45	1,900,940.47
PA GOV TRUST	909,116.18	385,873.30
PA GOV TRUST-I SHARES	3,437.96	3,436.63
INDEXED MONEY MARKET-Restricted	<u>100,166.69</u>	<u>100,000.00</u>
FUNDS AVAILABLE APRIL 30, 2015	\$ 2,508,191.57	\$ 2,486,198.87
RECEIPTS - MAY		
GENERAL REVENUE	302,423.24	12,920,112.30
ACCOUNT'S RECEIVABLE	<u>33,167.43</u>	<u>1,187,255.76</u>
TOTAL RECEIPTS - MAY	335,590.67	14,107,368.06
DISBURSEMENTS - MAY		
GENERAL EXPENSES	1,214,182.85	13,643,390.20
ACCT'S PAYABLE	<u>(110,481.18)</u>	1,210,096.16
TOTAL DISBURSEMENTS MAY	<u>(1,103,701.67)</u>	<u>(14,853,486.36)</u>
FUNDS AVAILABLE MAY 31, 2015	\$ 1,740,080.57	\$ 1,740,080.57
DISTRIBUTION OF FUNDS:		
CHECKING - GENERAL	97,506.35	
INDEXED MONEY MARKET	1,462,594.83	
PA GOV TRUST	76,358.82	
PA GOV TRUST-I SHARES	3,437.96	
INDEXED MONEY MARKET-RESTRICED	<u>100,182.61</u>	
FUNDS AVAILABLE MAY 31, 2015	\$ 1,740,080.57	

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND ACCOUNT**

MAY 31, 2015

INDEXED MONEY MARKET ACCOUNT	CURRENT INTEREST RATE:	0.20%
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BALANCE FORWARD APRIL 30, 2015 \$ 1,462,362.45

5/31/2015 INVESTMENT #17 232.38

BALANCE AS OF MAY 31, 2015 \$ 1,462,594.83

PA GOVERNMENT TRUST INVESTMENTS	CURRENT INTEREST RATE:	0.01%
--	-------------------------------	--------------

BALANCE FORWARD APRIL 30, 2015 \$ 909,116.18

5/5/2015	TO CHECKING	(9,933.89)
5/7/2015	INVESTMENT #39	30,015.55
5/15/2015		(900,000.00)
5/18/2015	INVESTMENT #40	24,107.33
5/28/2015	INVESTMENT #41	23,049.83
5/31/2015	INVESTMENT #42	<u>3.82</u>

BALANCE AS OF MAY 31, 2015 \$ 76,358.82

PA GOVERNMENT TRUST I SHARES INVESTMENTS	CURRENT INTEREST RATE:	0.05%
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BALANCE FORWARD APRIL 30, 2015 \$ 3,437.96

NO ACTIVITY IN MAY 0.00

BALANCE AS OF MAY 31, 2015 \$ 3,437.96

INDEXED MONEY MARKET ACCOUNT-RESTRICTED	CURRENT INTEREST RATE:	0.20%
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BALANCE FORWARD APRIL 30, 2015 \$ 100,166.69

5/31/2015 INVESTMENT #11 15.92

BALANCE AS OF MAY 31, 2015 \$ 100,182.61

**SHARPSVILLE AREA SCHOOL DISTRICT
BANK RECONCILIATION
GENERAL FUND ACCOUNT**

MAY 31, 2015

BANK STATEMENT BALANCE			\$251,887.10
PLUS DEPOSIT(S) IN TRANSIT			21,679.79
LESS OUTSTANDING CHECKS:			
10823	M GRIMM	30.00	
12534	J MEYER	88.00	
13172	R WHITTEN	49.00	
13366	HIGHLAND TRACK	180.00	
13606	H ABINADER	39.50	
13607	AGORA CYBER CHARTER SCHOOL	1,429.31	
13617	T DADICH	25.00	
13618	DALLAS MIDWEST	447.20	
13623	ERDOS TRANSPORTATION	2,770.00	
13631	FOREST CO WOOD	1,081.00	
13633	GREENVILLE TRACK CLUB	250.00	
13635	JAMES HART	103.00	
13636	HH EDUCATION EVENTS	50.00	
13637	W HOAGLAND	50.00	
13638	S HOOVER	67.00	
13650	D LYNCH	103.00	
13657	R MILLER	117.64	
13665	PA SCHOOL STUDY COUNCIL	25.00	
13678	SHARPSVILLE BASEBALL	102.50	
13687	JOEL STRAUB	170.00	
13694	SHIPPENBURG UNIVERSITY	500.00	
13695	BOSTON MUTUAL	550.32	
13696	CROWN BENEFITS ADMINISTRATION	153,474.84	
13697	MIDWESTERN PA SCHOOL EMP BENEFIT TRUST	8,622.00	
13698	NATIONAL FUEL RESOURCES	5,276.21	
13699	PIZZA JOES	205.20	
13700	UNUM LIFE INSURANCE	254.82	(176,060.54)
BANK BALANCE			\$97,506.35

	FOR THE MONTH	YEAR-
	MAY	TO-DATE
BEGINNING BALANCE	\$33,108.29	\$95,948.47
RECEIPTS	335,590.67	14,182,368.06
INVESTMENTS REDEEMED	<u>909,933.89</u>	<u>13,480,796.92</u>
SUB-TOTAL	1,278,632.85	27,759,113.45
DISBURSEMENTS	(1,103,701.67)	(14,853,486.36)
INVESTMENTS PURCHASED	<u>(77,424.83)</u>	<u>(12,808,120.74)</u>
BANK BALANCE	\$97,506.35	\$97,506.35

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-1100 GENERAL FUND - REG PROG ELEM/SECONDARY						
100 PERSONNEL SERV-SALARIES	4,305,298.00	366,228.35	3,212,167.36	0.00	74.60	1,093,130.64
200 PERSONNEL EMPL BENEFITS	2,403,608.00	193,572.26	1,840,908.41	258.60	76.60	562,440.99
300 PURCHASED PROF & TECH	59,994.00	4,020.05	44,471.30	0.00	74.12	15,522.70
400 PURCHASED PROPERTY SVC	51,058.00	3,650.45	32,951.02	9,828.00	83.78	8,278.98
500 OTHER PURCHASED SERVICE	211,507.00	21,175.17	159,651.77	14,666.29	82.41	37,188.94
600 SUPPLIES	128,767.00	4,323.97	138,148.49	5,144.12	111.28	-14,525.61
700 PROPERTY	110,290.00	3,596.00	121,738.72	9,831.78	119.29	-21,280.50
Total	7,270,522.00	596,566.25	5,550,037.07	39,728.79	76.88	1,680,756.14
10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	715,663.00	63,192.29	536,485.95	0.00	74.96	179,177.05
200 PERSONNEL EMPL BENEFITS	397,392.00	31,363.35	282,959.70	0.00	71.20	114,432.30
300 PURCHASED PROF & TECH	243,397.00	1,362.48	18,201.01	0.00	7.47	225,195.99
400 PURCHASED PROPERTY SVC	3,000.00	300.00	2,700.00	0.00	90.00	300.00
500 OTHER PURCHASED SERVICE	76,123.00	17,984.39	100,960.75	7,382.69	142.32	-32,220.44
600 SUPPLIES	6,502.00	71.95	11,688.59	51.00	180.55	-5,237.59
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	250.00	0.00	225.00	0.00	90.00	25.00
Total	1,442,327.00	114,274.46	953,221.00	7,433.69	66.60	481,672.31
10-1300 GENERAL FUND - VOCATIONAL EDUCATION						
500 OTHER PURCHASED SERVICE	302,699.00	19,975.00	210,390.86	0.00	69.50	92,308.14
Total	302,699.00	19,975.00	210,390.86	0.00	69.50	92,308.14
10-1400 GENERAL FUND - OTHER INSTRUCTION PROG						
100 PERSONNEL SERV-SALARIES	11,596.00	265.65	7,186.43	0.00	61.97	4,409.57
200 PERSONNEL EMPL BENEFITS	3,489.00	78.67	2,310.24	0.00	66.21	1,178.76
300 PURCHASED PROF & TECH	12,500.00	0.00	0.00	0.00	0.00	12,500.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500 OTHER PURCHASED SERVICE	33,000.00	0.00	15,395.11	0.00	46.65	17,604.89
600 SUPPLIES	1,440.00	0.00	1,870.01	0.00	129.86	-430.01
Total	62,025.00	344.32	26,761.79	0.00	43.14	35,263.21
10-1700 GENERAL FUND - COMMUNITY/JR COLLEGE ED						
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	295,110.00	24,203.54	213,224.11	0.00	72.25	81,885.89
200 PERSONNEL EMPL BENEFITS	168,714.00	13,978.78	120,084.75	0.00	71.17	48,629.25
300 PURCHASED PROF & TECH	7,929.00	0.00	1,736.00	0.00	21.89	6,193.00
400 PURCHASED PROPERTY SVC	84.00	0.00	42.00	0.00	50.00	42.00
600 SUPPLIES	14,270.00	0.00	12,628.13	195.14	89.86	1,446.73
700 PROPERTY	1,500.00	0.00	0.00	0.00	0.00	1,500.00
800 OTHER OBJECTS	720.00	0.00	0.00	0.00	0.00	720.00
Total	488,327.00	38,182.32	347,714.99	195.14	71.24	140,416.87
10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	268,139.00	27,509.36	199,778.47	0.00	74.50	68,360.53
200 PERSONNEL EMPL BENEFITS	157,268.00	12,514.54	111,925.01	0.00	71.16	45,342.99
300 PURCHASED PROF & TECH	11,175.00	0.00	8,459.00	0.00	75.69	2,716.00
400 PURCHASED PROPERTY SVC	150.00	70.00	188.00	59.00	164.66	-97.00
500 OTHER PURCHASED SERVICE	19,106.00	780.38	8,949.87	155.68	47.65	10,000.45
600 SUPPLIES	58,364.00	8,927.44	55,484.33	15.95	95.09	2,863.72
700 PROPERTY	10,000.00	0.00	5,512.10	0.00	55.12	4,487.90
800 OTHER OBJECTS	500.00	0.00	0.00	0.00	0.00	500.00
Total	524,702.00	49,801.72	390,296.78	230.63	74.42	134,174.59
10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN						

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 PERSONNEL SERV-SALARIES	622,144.00	54,376.74	561,049.21	0.00	90.18	61,094.79
200 PERSONNEL EMPL BENEFITS	370,119.00	29,987.02	332,138.85	1,500.00	90.14	36,480.15
300 PURCHASED PROF & TECH	50,539.00	3,055.99	43,762.88	833.33	88.24	5,942.79
400 PURCHASED PROPERTY SVC	3,168.00	248.76	2,238.84	744.78	94.17	184.38
500 OTHER PURCHASED SERVICE	43,017.00	4,765.39	35,030.85	74.53	81.60	7,911.62
600 SUPPLIES	15,770.00	659.30	16,153.15	962.56	108.53	-1,345.71
700 PROPERTY	0.00	447.20	824.03	280.12	0.00	-1,104.15
800 OTHER OBJECTS	7,944.00	0.00	6,676.92	850.00	94.74	417.08
Total	1,112,701.00	93,540.40	997,874.73	5,245.32	90.15	109,580.95
10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	79,183.00	7,586.64	62,439.41	0.00	78.85	16,743.59
200 PERSONNEL EMPL BENEFITS	56,613.00	3,731.13	34,417.08	0.00	60.79	22,195.92
300 PURCHASED PROF & TECH	1,250.00	80.11	721.00	0.00	57.68	529.00
500 OTHER PURCHASED SERVICE	200.00	0.00	196.00	0.00	98.00	4.00
600 SUPPLIES	1,331.00	0.00	1,480.54	0.00	111.23	-149.54
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	138,577.00	11,397.88	99,254.03	0.00	71.62	39,322.97
10-2500 GENERAL FUND - SUPP SERVICES-BUSINESS						
100 PERSONNEL SERV-SALARIES	117,353.00	9,609.08	105,699.88	0.00	90.07	11,653.12
200 PERSONNEL EMPL BENEFITS	72,561.00	5,920.12	65,434.28	300.00	90.59	6,826.72
300 PURCHASED PROF & TECH	21,042.00	120.99	26,738.43	20.00	127.16	-5,716.43
400 PURCHASED PROPERTY SVC	840.00	37.76	383.59	112.78	59.09	343.63
500 OTHER PURCHASED SERVICE	6,600.00	840.00	2,560.59	0.00	38.79	4,039.41
600 SUPPLIES	1,850.00	0.00	1,668.25	7.04	90.55	174.71
700 PROPERTY	0.00	0.00	1,175.00	0.00	0.00	-1,175.00
800 OTHER OBJECTS	225.00	0.00	228.00	0.00	101.33	-3.00
Total	220,471.00	16,527.95	203,888.02	439.82	92.67	16,143.16

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-2600 GENERAL FUND - OP/MAINT PLANT SVCS						
100 PERSONNEL SERV-SALARIES	599,305.00	50,376.05	502,131.26	0.00	83.78	97,173.74
200 PERSONNEL EMPL BENEFITS	423,957.00	33,653.53	341,381.30	0.00	80.52	82,575.70
300 PURCHASED PROF & TECH	25,000.00	30.00	19,222.98	30.00	77.01	5,747.02
400 PURCHASED PROPERTY SVC	309,093.00	22,754.67	277,941.26	26,541.83	98.50	4,609.91
500 OTHER PURCHASED SERVICE	59,932.00	393.76	62,641.91	875.21	105.98	-3,585.12
600 SUPPLIES	240,530.00	10,225.10	191,658.78	1,737.74	80.40	47,133.48
700 PROPERTY	0.00	33,325.00	14,929.72	0.00	0.00	-14,929.72
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
Total	1,657,967.00	150,758.11	1,409,907.21	29,184.78	86.79	218,875.01
10-2700 GENERAL FUND - STUDENT TRANSP SERVICES						
500 OTHER PURCHASED SERVICE	548,103.00	45,948.45	521,564.57	778.96	95.30	25,759.47
Total	548,103.00	45,948.45	521,564.57	778.96	95.30	25,759.47
10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	135,234.00	11,108.75	122,196.25	0.00	90.35	13,037.75
200 PERSONNEL EMPL BENEFITS	81,638.00	6,369.94	70,566.23	300.00	86.80	10,771.77
400 PURCHASED PROPERTY SVC	51,675.00	11,000.00	46,750.00	8,250.00	106.43	-3,325.00
500 OTHER PURCHASED SERVICE	5,925.00	354.00	4,652.85	353.30	84.49	918.85
600 SUPPLIES	200.00	279.99	1,145.57	0.00	572.78	-945.57
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	264.00	0.00	60.00	0.00	22.72	204.00
Total	274,936.00	29,112.68	245,370.90	8,903.30	92.48	20,661.80
10-2900 GENERAL FUND - OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SERVICE	10,500.00	0.00	9,069.30	0.00	86.37	1,430.70
Total	10,500.00	0.00	9,069.30	0.00	86.37	1,430.70
10-3100 GENERAL FUND - FOOD SERVICES						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	0.00	4,534.01	28,229.05	0.00	0.00	-28,229.05
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	4,534.01	28,229.05	0.00	0.00	-28,229.05
10-3200 GENERAL FUND - STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	175,732.00	22,430.81	162,532.57	0.00	92.48	13,199.43
200 PERSONNEL EMPL BENEFITS	52,877.00	6,693.21	45,283.83	0.00	85.63	7,593.17
300 PURCHASED PROF & TECH	63,878.00	2,779.33	50,523.06	2,368.35	82.80	10,986.59
400 PURCHASED PROPERTY SVC	5,800.00	0.00	6,226.39	0.00	107.35	-426.39
500 OTHER PURCHASED SERVICE	48,831.00	10,127.33	59,913.73	2,716.17	128.25	-13,798.90
600 SUPPLIES	42,212.00	3,148.99	34,161.37	3,553.79	89.34	4,496.84
700 PROPERTY	21,123.00	0.00	21,911.60	0.00	103.73	-788.60
800 OTHER OBJECTS	10,179.00	352.50	8,912.66	0.00	87.55	1,266.34
Total	420,632.00	45,532.17	389,465.21	8,638.31	94.64	22,528.48
10-4200 GENERAL FUND - EXISTING SITE IMPROVE						
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	14,752.00	0.00	-14,752.00
Total	0.00	0.00	0.00	14,752.00	0.00	-14,752.00
10-4600 GENERAL FUND - EXISTING BLDG IMPROVE						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-5100 GENERAL FUND - OTHER EXPEND & FINANCE						
800 OTHER OBJECTS	72,284.00	0.00	72,162.97	0.00	99.83	121.03

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
900 OTHER USES OF FUNDS	45,000.00	0.00	45,000.00	0.00	100.00	0.00
Total	117,284.00	0.00	117,162.97	0.00	99.89	121.03
10-5200 GENERAL FUND - FUND TRANSFERS						
900 OTHER USES OF FUNDS	1,089,532.00	0.00	1,946,960.15	0.00	178.69	-857,428.15
Total	1,089,532.00	0.00	1,946,960.15	0.00	178.69	-857,428.15
10-5800 GENERAL FUND - SUSPENSE ACCOUNT						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	-2,312.87	1,003.57	0.00	0.00	-1,003.57
300 PURCHASED PROF & TECH	0.00	0.00	195,218.00	0.00	0.00	-195,218.00
Total	0.00	-2,312.87	196,221.57	0.00	0.00	-196,221.57
10-5900 GENERAL FUND - BUDGETARY RESERVE						
900 OTHER USES OF FUNDS	41,440.00	0.00	0.00	0.00	0.00	41,440.00
Total	41,440.00	0.00	0.00	0.00	0.00	41,440.00
10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA						
000	-4,831,619.00	-120,661.33	-4,792,569.77	0.00	99.19	-39,049.23
Total	-4,831,619.00	-120,661.33	-4,792,569.77	0.00	99.19	-39,049.23
10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV						
000	-205,300.00	-34,856.03	-176,586.92	0.00	86.01	-28,713.08
Total	-205,300.00	-34,856.03	-176,586.92	0.00	86.01	-28,713.08
10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS						
000	-5,750.00	-254.86	-3,948.25	0.00	68.66	-1,801.75
Total	-5,750.00	-254.86	-3,948.25	0.00	68.66	-1,801.75
10-6700 GENERAL FUND - REV FROM STUDENT ACT						
000	-34,982.00	-197.00	-33,576.00	0.00	95.98	-1,406.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	-34,982.00	-197.00	-33,576.00	0.00	95.98	-1,406.00
10-6800 GENERAL FUND - REV FROM INTERMEDIATE 000	-379,226.00	-61,605.81	-144,047.50	0.00	37.98	-235,178.50
Total	-379,226.00	-61,605.81	-144,047.50	0.00	37.98	-235,178.50
10-6900 GENERAL FUND - OTHER REV FROM LOCAL 000	-72,166.00	-7,675.50	-64,316.74	-5,739.06	97.07	-2,110.20
Total	-72,166.00	-7,675.50	-64,316.74	-5,739.06	97.07	-2,110.20
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER 000	-6,068,265.00	0.00	-4,503,020.00	0.00	74.20	-1,565,245.00
Total	-6,068,265.00	0.00	-4,503,020.00	0.00	74.20	-1,565,245.00
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED 000	-669,290.00	0.00	-511,480.00	0.00	76.42	-157,810.00
Total	-669,290.00	0.00	-511,480.00	0.00	76.42	-157,810.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS 000	-1,164,012.00	-47,157.16	-1,084,118.18	0.00	93.13	-79,893.82
Total	-1,164,012.00	-47,157.16	-1,084,118.18	0.00	93.13	-79,893.82
10-7500 GENERAL FUND - EXTRA GRANTS 000	-324,860.00	0.00	-185,041.00	0.00	56.96	-139,819.00
Total	-324,860.00	0.00	-185,041.00	0.00	56.96	-139,819.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE 000	-1,380,775.00	-30,015.55	-650,680.65	0.00	47.12	-730,094.35
Total	-1,380,775.00	-30,015.55	-650,680.65	0.00	47.12	-730,094.35
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY						

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description 000	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8700 GENERAL FUND - 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE 000	-15,000.00	0.00	-1,936.94	0.00	12.91	-13,063.06
Total	-15,000.00	0.00	-1,936.94	0.00	12.91	-13,063.06
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM 000	0.00	0.00	-768,790.35	0.00	0.00	768,790.35
Total	0.00	0.00	-768,790.35	0.00	0.00	768,790.35
10-9400 GENERAL FUND - SALE OF FIXED ASSETS 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP 000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Fund 10 - GENERAL FUND						
Total Expenditure	14,474,489.00	1,216,495.72	11,383,045.51	115,530.74	79.44	2,975,912.75
Total Other Expenditure	1,248,256.00	-2,312.87	2,260,344.69	0.00	181.08	-1,012,088.69
Total Revenue	-15,151,245.00	-302,423.24	-12,151,321.95	-5,739.06	80.23	-2,994,183.99
Total Other Revenue	0.00	0.00	-768,790.35	0.00	0.00	768,790.35
	571,500.00	911,759.61	723,277.90	109,791.68	145.76	-261,569.58

Grand Totals						
Total Expenditure	14,474,489.00	1,216,495.72	11,383,045.51	115,530.74	79.44	2,975,912.75
Total Other Expenditure	1,248,256.00	-2,312.87	2,260,344.69	0.00	181.08	-1,012,088.69
Total All Expenditures	15,722,745.00	1,214,182.85	13,643,390.20	115,530.74	87.50	1,963,824.06
Total Revenue	-15,151,245.00	-302,423.24	-12,151,321.95	-5,739.06	80.23	-2,994,183.99
Total Other Revenue	0.00	0.00	-768,790.35	0.00	0.00	768,790.35
Total All Revenues	-15,151,245.00	-302,423.24	-12,920,112.30	-5,739.06	85.31	-2,225,393.64
	571,500.00	911,759.61	723,277.90	109,791.68	145.76	-261,569.58

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
CAPITAL RESERVE ACCOUNT**

MAY 31, 2015

	MONTH OF MAY	YEAR-TO-DATE
BALANCE FORWARD APRIL 30, 2015	\$1,094,897.08	\$516,507.31
RECEIPTS - MAY		
5/31/2015 MAY INTEREST	<u>57.93</u>	
TOTAL RECEIPTS - MAY	57.93	769,580.17
DISBURSEMENTS - MAY		
5/18/2015 CK #1221 WALTZ CONSULTING	245.00	
TOTAL DISBURSEMENTS MAY	<u>245.00</u>	<u>191,377.47</u>
FUNDS AVAILABLE MAY 31, 2015	<u>\$1,094,710.01</u>	<u>\$1,094,710.01</u>

SUMMARY OF CAPITAL RESERVE FUNDS

CHECKING	560.51	
MONEY MARKET ACCOUNT [CURRENT INTEREST RATE: .20%]	<u>1,094,149.50</u>	
FUNDS AVAILABLE MAY 31, 2015		\$ 1,094,710.01

**SHARPSVILLE AREA SCHOOL DISTRICT
BOARD REPORT**

June 17, 2015

GENERAL FUND:

Total Bills to be Affirmed for May	\$903,689.98
Total Bills to be Approved for June	61,366.15

CAPITAL RESERVE FUND:

Total Bills to be Approved for June	162,619.73
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Fund Accounting Check Register

GENERAL FUND - From 05/01/2015 To 05/31/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013596	05/13/2015	L2121600001	00081716	Kennywood	10-3210-390-000-00-800-000-137-0000	132103908000000	676.00
Vendor: KENNYW - KENNYWOOD							
00013597	05/14/2015	L2124700001	00081718	70756000	Remit # 1 Check Date: 05/13/2015	Check Amount:	676.00
00013597	05/14/2015	L2124700002	00081718	70756000	10-2600-424-000-00-500-000-000-0000	126004245000000	577.00
00013597	05/14/2015	L2124700003	00081718	70651000	10-2600-424-000-00-800-000-000-0000	126004248000000	705.91
Vendor: BOROUGH - BOROUGH OF SHARPSVILLE							
00013598	05/14/2015	L2124700004	00081727	376318710	Remit # 1 Check Date: 05/14/2015	Check Amount:	1,998.35
00013598	05/14/2015	L2124700005	00081727	376318710	10-2600-621-000-00-200-000-000-0000	126006212000000	1,126.16
00013598	05/14/2015	L2124700006	00081727	376318710	10-2600-621-000-00-500-000-000-0000	126006215000000	340.00
00013598	05/14/2015	L2124700007	00081727	376318710	10-2600-621-000-00-800-000-000-0000	126006218000000	416.29
Vendor: NATIONALFUEL - NATIONAL FUEL							
00013599	05/14/2015	L2124700008	00081729	110046135841	Remit # 1 Check Date: 05/14/2015	Check Amount:	1,999.85
Vendor: PENNPO - PENN POWER							
00013600	05/15/2015	L2125500001	00081788	40827190	Remit # 1 Check Date: 05/14/2015	Check Amount:	55.87
00013600	05/15/2015	L2125500002	00081788	40827190	10-2500-340-000-00-000-000-000-0000	125003400000000	4.00
Vendor: FLEETSE - WEX BANK							
00013601	05/15/2015	L2125500003	00081785	Muscarella's	Remit # 1 Check Date: 05/15/2015	Check Amount:	406.71
Vendor: MUSCAR - MUSCARELLA'S							
00013602	05/15/2015	L2125500005	00081735	PASBO	10-3250-580-000-00-000-000-000-AD00	580AD	69.00
Vendor: PASBO - PASBO							
00013603	05/15/2015	L2125500006	00081749	110005503740	Remit # 1 Check Date: 05/15/2015	Check Amount:	50.00
00013603	05/15/2015	L2125500007	00081749	110005508863	10-2600-422-000-00-200-000-000-0000	126004222000000	5,685.63
00013603	05/15/2015	L2125500008	00081749	110005508905	10-2600-422-000-00-980-000-000-0000	126004229800000	18.01
00013603	05/15/2015	L2125500009	00081749	110005508954	10-2600-422-000-00-980-000-000-0000	126004229800000	97.37
00013603	05/15/2015	L2125500010	00081749	110005508996	10-2600-422-000-00-980-000-000-0000	126004229800000	17.04
00013603	05/15/2015	L2125500011	00081749	110005503203	10-2600-422-000-00-500-000-000-0000	126004225000000	3,163.00
00013603	05/15/2015	L2125500012	00081749	110005503203	10-2600-422-000-00-800-000-000-0000	126004228000000	3,864.83
Vendor: PENNPO - PENN POWER							
00013604	05/15/2015	L2125500004	00081754	Quest	Remit # 1 Check Date: 05/15/2015	Check Amount:	13,003.17
Vendor: QUESTPR - QUEST PROGRAM							
00013694	05/20/2015	L2127800001	00081795	SUF	10-1243-610-000-20-500-000-127-0000	112436105000000	25.00
Vendor: SHIPPEUNF - SHIPPENSBURG UNIVERSITY FOUNDATION							
					Remit # 1 Check Date: 05/15/2015	Check Amount:	25.00
					10-3250-580-000-00-000-000-000-TRV0	580TRV	500.00
					Remit # 1 Check Date: 05/20/2015	Check Amount:	500.00

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

06/03/2015 09:07:54 AM

Sharpville Area School District

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Fund Accounting Check Register

GENERAL FUND - From 05/01/2015 To 05/31/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013695	05/28/2015	L2130400001	00081806	BOSTON-06	10-0470-000-00-000-000-0000	10470	550.32
Vendor: BOSTONMU - BOSTON MUTUAL							
00013696	05/28/2015	L2130400002	00081803	Crown-06	Remit # 1 Check Date: 05/28/2015	Check Amount:	550.32
00013696	05/28/2015	L2130400003	00081805	Crown - 06	10-0470-000-00-000-000-0000	10470	152,234.39
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00013697	05/28/2015	L2130400004	00081804	MPSEBT-05	Remit # 1 Check Date: 05/28/2015	Check Amount:	1,240.45
Vendor: MPSEBT - MIDWESTERN PA SCHOOL							
00013698	05/28/2015	L2130400005	00081810	5535856	Remit # 1 Check Date: 05/28/2015	Check Amount:	153,474.84
00013698	05/28/2015	L2130400006	00081810	5535856	10-0470-000-00-000-000-0000	10470	8,622.00
00013698	05/28/2015	L2130400007	00081810	5535856	Remit # 1 Check Date: 05/28/2015	Check Amount:	8,622.00
00013698	05/28/2015	L2130400008	00081810	5535856	10-2600-621-000-00-200-000-0000	126006212000000	2,971.16
Vendor: NATIONFUR - NATIONAL FUEL RESOURCES							
00013699	05/28/2015	L2130400009	00081652	05052015	10-2600-621-000-00-500-000-0000	126006215000000	898.00
00013699	05/28/2015	L2130400010	00081652	04182015	10-2600-621-000-00-800-000-0000	126006218000000	1,097.30
00013699	05/28/2015	L2130400011	00081652	05202015	10-2600-621-000-00-980-000-0000	126006219800000	309.75
Vendor: PIZZAJO - PIZZA JOE'S							
00013700	05/28/2015	L2130400013	00081807	UNUM-06	Remit # 1 Check Date: 05/28/2015	Check Amount:	5,276.21
Vendor: UNUMLII - UNUM LIFE INSURANCE COMPANY OF AMERICA							
05052015	05/05/2015	L2133500021	00081661	Harrisbank-05	10-2310-635-000-00-000-000-0000	123106350000000	66.90
05052015	05/05/2015	L2133500022	00081661	Harrisbank-05	10-0482-000-00-000-000-0000	10482	52.40
05052015	05/05/2015	L2133500023	00081661	Harrisbank-05	10-2310-635-000-00-000-000-0000	123106350000000	85.90
Vendor: AMAZON - HARRIS BANK							
05052016	05/05/2015	L2133500025	00081561	Harrisbank-05	Remit # 1 Check Date: 05/28/2015	Check Amount:	205.20
05052016	05/05/2015	L2133500026	00081561	Harrisbank-05	10-0470-000-00-000-000-0000	10470	254.82
05052016	05/05/2015	L2133500027	00081561	Harrisbank-05	Remit # 1 Check Date: 05/28/2015	Check Amount:	254.82
05052016	05/05/2015	L2133500028	00081561	Harrisbank-05	10-1100-768-000-10-200-000-402-6100	1110076820000061	1,798.00
05052016	05/05/2015	L2133500029	00081561	Harrisbank-05	10-1100-768-000-20-500-000-402-6100	1110076850000061	899.00
05052016	05/05/2015	L2133500030	00081561	Harrisbank-05	10-1100-768-000-30-800-000-402-6100	1110076880000061	899.00
05052016	05/05/2015	L2133500031	00081561	Harrisbank-05	Remit # 2 Check Date: 05/05/2015	Check Amount:	3,596.00
05052016	05/05/2015	L2133500032	00081561	Harrisbank-05	10-1100-442-000-30-800-000-137-0000	1110044280000000	869.00
05052016	05/05/2015	L2133500033	00081561	Harrisbank-05	10-1100-448-000-10-200-000-117-0000	1110044820000000	1,064.00
05052016	05/05/2015	L2133500034	00081561	Harrisbank-05	10-1100-448-000-20-500-000-127-0000	1110044850000000	869.00
05052016	05/05/2015	L2133500035	00081561	Harrisbank-05	10-2250-448-000-30-800-000-137-0000	1225044880000000	7.00
05052016	05/05/2015	L2133500036	00081561	Harrisbank-05	10-2260-448-000-00-000-000-0000	1226044800000000	13.00
05052016	05/05/2015	L2133500037	00081561	Harrisbank-05	10-2360-442-000-00-000-000-0000	1236044200000000	37.76
05052016	05/05/2015	L2133500038	00081561	Harrisbank-05	10-2380-448-000-10-200-000-117-0000	1238044820000000	105.00
05052016	05/05/2015	L2133500039	00081561	Harrisbank-05	10-2380-448-000-20-500-000-127-0000	1238044850000000	34.00
05052016	05/05/2015	L2133500040	00081561	Harrisbank-05	10-2380-448-000-30-800-000-137-0000	1238044880000000	72.00

* Denotes Non-Negotiable Transaction

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GENERAL FUND - From 05/01/2015 To 05/31/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
05052016	05/05/2015	L2133500034	00081561	Harrisbank-05	10-2500-448-000-00-000-000-0000	1250044800000000	37.76
Vendor: DELAGELA - HARRIS BANK					Remit # 1 Check Date: 05/05/2015	Check Amount:	3,108.52
05052017	05/05/2015	L2133500024	00081581	Harrisbank-05	10-0482-000-000-00-000-000-0000	10482	250.00
Vendor: EARTHSUN - EARTH SUN MOON PRINTWORKS					Remit # 1 Check Date: 05/05/2015	Check Amount:	250.00
05052018	05/05/2015	L2133500001	00081809	Harrisbank-05	10-2270-580-000-10-200-000-000-0000	1227058020000000	155.38
05052018	05/05/2015	L2133500002	00081809	Harrisbank-05	10-1100-648-000-10-200-000-402-6100	1110064820000061	1.05
05052018	05/05/2015	L2133500003	00081809	Harrisbank-05	10-1100-648-000-10-200-000-402-6100	1110064820000061	2.11
05052018	05/05/2015	L2133500004	00081809	Harrisbank-05	10-2500-340-000-00-000-000-000-0000	1250034000000000	46.99
05052018	05/05/2015	L2133500005	00081809	Harrisbank-05	10-1100-438-000-10-200-000-117-0000	1110043820000000	76.24
05052018	05/05/2015	L2133500006	00081809	Harrisbank-05	10-1100-438-000-10-200-000-117-0000	1110043820000000	86.47
05052018	05/05/2015	L2133500007	00081809	Harrisbank-05	10-2836-580-000-00-000-000-000-0000	1283658000000000	76.00
05052018	05/05/2015	L2133500008	00081809	Harrisbank-05	10-3250-610-000-00-000-000-000-AD00	610AD	149.55
05052018	05/05/2015	L2133500009	00081809	Harrisbank-05	10-2834-580-000-00-000-000-000-0000	1283458000000000	199.00
05052018	05/05/2015	L2133500010	00081781	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	119.00
05052018	05/05/2015	L2133500011	00081781	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	166.27
05052018	05/05/2015	L2133500012	00081781	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	15.84
05052018	05/05/2015	L2133500013	00081781	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	234.00
05052018	05/05/2015	L2133500014	00081781	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	474.00
05052018	05/05/2015	L2133500015	00081784	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	18.28
05052018	05/05/2015	L2133500016	00081784	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	502.23
05052018	05/05/2015	L2133500017	00081784	Harrisbank-05	10-2600-580-000-00-000-000-000-0000	1260058000000000	118.76
05052018	05/05/2015	L2133500018	00081784	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	41.60
05052018	05/05/2015	L2133500019	00081784	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	347.60
Vendor: HARRISBA - HARRIS BANK					Remit # 1 Check Date: 05/05/2015	Check Amount:	2,830.37
05052019	05/05/2015	L2133500020	00081539	Harrisbank-05	10-2600-610-000-00-000-000-000-0000	1260061000000000	149.00
Vendor: HOMEDE - HOME DEPOT					Remit # 1 Check Date: 05/05/2015	Check Amount:	149.00
05062015	05/06/2015	L2133800001	00081792	USPS	10-2360-532-000-00-000-000-000-0000	1236053200000000	840.00
05062015	05/06/2015	L2133800002	00081792	USPS	10-2380-532-000-10-200-000-117-0000	1238053220000000	865.00
05062015	05/06/2015	L2133800003	00081792	USPS	10-2380-532-000-20-500-000-127-0000	1238053250000000	1,165.00
05062015	05/06/2015	L2133800004	00081792	USPS	10-2380-532-000-30-800-000-137-0000	1238053280000000	1,290.00
05062015	05/06/2015	L2133800005	00081792	USPS	10-2500-532-000-00-000-000-000-0000	1250053200000000	840.00
Vendor: USPS2 - US POSTAL SERVICE					Remit # 1 Check Date: 05/06/2015	Check Amount:	5,000.00

* Denotes Non-Negotiable Transaction

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GENERAL FUND - From 05/01/2015 To 05/31/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
05172015	05/17/2015	L2133800006	00081793	SASDPR-05	10-0102-000-000-000-000-0000	10102	699,235.37
Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.							
05202015	05/20/2015	L2134100001	00081663	NATIONWIDE	Remit # 1 Check Date: 05/17/2015	Check Amount:	699,235.37
05202015	05/20/2015	L2134100002	00081663	NATIONWIDE	10-2360-290-000-000-000-000-0000	1236029000000000	300.00
05202015	05/20/2015	L2134100003	00081663	NATIONWIDE	10-2380-290-000-000-000-000-0000	1238029000000000	1,200.00
05202015	05/20/2015	L2134100004	00081663	NATIONWIDE	10-2500-290-000-000-000-000-0000	1250029000000000	300.00
Vendor: NATION - NATIONWIDE							
05262015	05/26/2015	L2134300001	00081808	FSA-05	Remit # 1 Check Date: 05/20/2015	Check Amount:	2,100.00
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
					10-0460-000-000-000-000-000-0860	0860	253.38
					Remit # 1 Check Date: 05/26/2015	Check Amount:	253.38
10-GENERAL FUND							
							903,689.98
Grand Total Manual Checks :							
							0.00
Grand Total Regular Checks :							
							903,689.98
Grand Total Direct Deposits:							
							0.00
Grand Total Credit Card Payments:							
							0.00
Grand Total All Checks :							
							903,689.98

Fund Accounting Check Register

GENERAL FUND - From 06/17/2015 To 06/17/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00013713	06/17/2015	L2128600046	00081798	0993	10-1100-430-000-30-800-180-137-0000	111004308018000	540.00
Vendor: 3ZSIN - 3Z's IINSTRUMENTS					Remit # 1 Check Date: 06/17/2015	Check Amount:	540.00
00013714	06/17/2015	L2128600001	00081695	ABINADER	10-2600-538-000-00-000-000-0000	126005380000000	25.00
Vendor: ABINADHE - HEIDI ABINADER					Remit # 1 Check Date: 06/17/2015	Check Amount:	25.00
00013715	06/17/2015	L2128600020	00081812	258684	10-1100-562-000-10-200-000-109-0000	111005622000000	1,429.31
Vendor: AGORACYC - AGORA CYBER CHARTER SCHOOL					Remit # 1 Check Date: 06/17/2015	Check Amount:	1,429.31
00013716	06/17/2015	L2128600002	00081796	0100818/0100819	10-2600-430-000-00-800-000-000-0000	126004308000000	327.60
00013716	06/17/2015	L2128600003	00081796	0100818/0100819	10-2600-430-000-00-000-000-0000	126004300000000	340.10
Vendor: AISYO - AIS COMMERCIAL PARTS & SERVICE					Remit # 1 Check Date: 06/17/2015	Check Amount:	667.70
00013717	06/17/2015	L2128600048	00081825	38620	10-3250-610-000-00-000-000-000-BAJO	610BAJ	270.27
00013717	06/17/2015	L2128600049	00081825	38620	10-3250-610-000-00-000-000-000-BAVO	610BAV	270.27
Vendor: ALLAMB - ALL AMERICAN BASEBALL CENTER					Remit # 1 Check Date: 06/17/2015	Check Amount:	540.54
00013718	06/17/2015	L2128600047	00081276	103732	10-1100-610-212-30-800-000-000-5200	111006108000052	543.54
Vendor: ANDYMA - ANDYMARK					Remit # 1 Check Date: 06/17/2015	Check Amount:	543.54
00013719	06/17/2015	L2128600125	00081799	909273	10-3210-610-000-00-800-000-137-2300	132106108000023	20.74
Vendor: BALFOU - BALFOUR					Remit # 1 Check Date: 06/17/2015	Check Amount:	20.74
00013720	06/17/2015	L2128600096	00081870	12000	10-2600-610-000-00-000-000-0000	126006100000000	125.80
Vendor: CARINE - CARINE & COMPANY					Remit # 1 Check Date: 06/17/2015	Check Amount:	125.80
00013721	06/17/2015	L2128600050	00081831	CHARSAR	10-3210-580-000-20-500-000-127-0000	132105805000000	15.00
Vendor: CHARSAB - ABIGAIL CHARSAR					Remit # 1 Check Date: 06/17/2015	Check Amount:	15.00
00013722	06/17/2015	L2128600021	00081813	CHENEY	10-2310-610-000-00-000-000-0000	123106100000000	45.91
Vendor: CHENEYDA - DARLENE CHENEY					Remit # 1 Check Date: 06/17/2015	Check Amount:	45.91
00013723	06/17/2015	L2128600051	00081456	132249	10-1100-610-212-30-800-000-000-5200	111006108000052	217.94
Vendor: CHURCHTOG - CHURCH TOWNE GAS & WELDING SUPPLY					Remit # 1 Check Date: 06/17/2015	Check Amount:	217.94
00013724	06/17/2015	L2128600097	00081867	509115/509235	10-2600-610-000-00-000-000-0000	126006100000000	138.20
00013724	06/17/2015	L2128600098	00081867	509115/509235	10-2600-610-000-00-000-000-0000	126006100000000	174.47
Vendor: COLTPL - COLT PLUMBING CO., INC.					Remit # 1 Check Date: 06/17/2015	Check Amount:	312.67
00013725	06/17/2015	L2128600060	00081089	SASD-0077	10-2500-340-000-00-000-000-0000	125003400000000	50.00
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION					Remit # 1 Check Date: 06/17/2015	Check Amount:	50.00
00013726	06/17/2015	L2128600004	00080039	DADICH	10-2600-538-000-00-000-000-0000	126005380000000	25.00
Vendor: DADICHTIJ - TIMOTHY J DADICH					Remit # 1 Check Date: 06/17/2015	Check Amount:	25.00

* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00013727	06/17/2015	L2128600064	00081848	179470	10-1100-448-000-10-200-000-117-0000	111004482000000	240.08
00013727	06/17/2015	L2128600065	00081848	179470	10-1100-448-000-20-500-000-127-0000	111004485000000	156.93
00013727	06/17/2015	L2128600066	00081848	179470	10-1100-448-000-30-800-000-137-0000	111004488000000	200.99
Vendor: DIRECTIM - DIRECT IMAGE							
00013728	06/17/2015	L2128600099	00081874	DONOFRIOS	Remit # 1 Check Date: 06/17/2015	Check Amount:	598.00
00013728	06/17/2015	L2128600100	00081887	DONOFRIOS	10-2310-635-000-00-000-000-000-0000	123106350000000	31.17
00013728	06/17/2015	L2128600101	00081889	DONOFRIOS	10-1241-610-000-30-800-000-137-0000	112416108000000	56.27
00013728	06/17/2015	L2128600102	00081894	DONOFRIOS	10-1100-610-000-30-800-240-137-0000	111006108024000	155.25
00013728	06/17/2015	L2128600103	00081899	DONOFRIOS	10-1100-610-000-30-800-240-137-0000	111006108024000	77.25
Vendor: DONOFRIOC - DONOFRIO'S FOOD CENTER							
00013729	06/17/2015	L2128600022	00081814	DUNLAP	Remit # 1 Check Date: 06/17/2015	Check Amount:	4.99
Vendor: DUNLAPBA - BARBARA DUNLAP							
00013730	06/17/2015	L2128600052	00081841	341230	10-2836-580-000-00-000-000-000-0000	128365800000000	324.93
00013730	06/17/2015	L2128600104	00081896	341226	Remit # 1 Check Date: 06/17/2015	Check Amount:	14.50
Vendor: ENGRAVPL - THE ENGRAVING PLACE							
00013731	06/17/2015	L2128600105	00081875	ERDOS	10-3210-610-000-00-500-000-127-0000	132106105000000	14.50
00013731	06/17/2015	L2128600106	00081875	ERDOS	10-1100-610-000-30-800-121-137-0000	111006108012100	44.00
Vendor: ERDOSTR - ERDOS TRANSPORT SERVICES							
00013732	06/17/2015	L2128600005	00080027	ERIC RYAN CORP	Remit # 1 Check Date: 06/17/2015	Check Amount:	17.00
Vendor: ERICRY - THE ERIC RYAN CORPORATION							
00013733	06/17/2015	L2128600107	00081866	139432	10-2700-513-271-00-000-000-000-2200	127005130000000	61.00
Vendor: FAGANSAS - FAGAN SANITARY SUPPLY							
00013734	06/17/2015	L2128600006	00080033	FERKO	10-2700-513-271-00-000-000-000-2200	127005130000000	521.00
00013734	06/17/2015	L2128600067	00081849	FERKO	Remit # 1 Check Date: 06/17/2015	Check Amount:	3,420.00
00013734	06/17/2015	L2128600068	00081849	FERKO	10-2600-340-000-00-000-000-000-0000	126003400000000	3,941.00
00013734	06/17/2015	L2128600069	00081849	FERKO	Remit # 1 Check Date: 06/17/2015	Check Amount:	30.00
Vendor: FERKOB - DR BRAD FERKO							
00013735	06/17/2015	L2128600108	00081886	FINDLEY	10-2600-610-000-00-000-000-000-0000	126006100000000	564.18
Vendor: FINDLETI - TIM FINDLEY							
00013736	06/17/2015	L2128600023	00081591	657238	Remit # 1 Check Date: 06/17/2015	Check Amount:	564.18
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-2600-538-000-00-000-000-000-0000	126005380000000	50.00
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-2360-580-000-00-000-000-000-0000	123605800000000	50.00
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-2360-635-000-00-000-000-000-0000	123606350000000	150.99
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-2360-635-000-00-000-000-000-0000	123606350000000	62.83
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-2834-580-000-00-000-000-000-0000	128345800000000	14.50
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	Remit # 1 Check Date: 06/17/2015	Check Amount:	278.32
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-3210-580-000-30-800-000-137-0000	132105808000000	23.49
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	Remit # 1 Check Date: 06/17/2015	Check Amount:	23.49
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	10-0481-000-000-00-000-000-000-0000	10481	474.53
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00013736	06/17/2015	L2128600023	00081591	657238	Remit # 1 Check Date: 06/17/2015	Check Amount:	474.53

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00013737	06/17/2015	L2128600070	00081850	GALATI	10-2380-580-000-20-500-000-127-0000	123805805000000	20.30
Vendor: GALATIFRP - FRANK P GALATI, III							
00013738	06/17/2015	L2128600084	00081775	0210770	Remit # 1 Check Date: 06/17/2015	Check Amount:	20.30
					10-1100-610-000-30-800-240-137-0000	111006108024000	119.15
Vendor: HAANCR - HAAN CRAFTS LLC							
00013739	06/17/2015	L2128600007	00081797	HJ STORAGE	Remit # 1 Check Date: 06/17/2015	Check Amount:	119.15
					10-2600-430-000-00-220-000-000-0000	126004302200000	278.72
00013739	06/17/2015	L2128600008	00081797	HJ STORAGE	10-2600-430-000-00-220-000-000-0000	126004302200000	95.00
00013739	06/17/2015	L2128600109	00081869	232252	10-2600-610-000-00-000-000-0000	126006100000000	95.00
Vendor: HJSTT - HJ STORAGE TRAILERS							
00013740	06/17/2015	L2128600009	00080036	HOAGLAND	Remit # 1 Check Date: 06/17/2015	Check Amount:	468.72
					10-2600-538-000-00-000-000-0000	126005380000000	50.00
Vendor: HOAGLAWA - WADE HOAGLAND							
00013741	06/17/2015	L2128600071	00081851	HOUCK	Remit # 1 Check Date: 06/17/2015	Check Amount:	50.00
					10-2270-240-000-10-200-000-000-0000	122702402000000	720.00
Vendor: HOUCKCA - CAROL HOUCK							
00013742	06/17/2015	L2128600110	00081865	10664	Remit # 1 Check Date: 06/17/2015	Check Amount:	720.00
					10-2600-430-000-00-800-000-000-0000	126004308000000	600.50
Vendor: HUZYSRE - HUZZY'S REFRIGERATION INC							
00013743	06/17/2015	L2128600045	00080549	1859	Remit # 1 Check Date: 06/17/2015	Check Amount:	600.50
					10-2600-430-000-00-000-000-000-0000	126004300000000	180.00
00013743	06/17/2015	L2128600085	00081858	1867/1875	10-2600-430-000-00-000-000-0000	126004300000000	680.00
Vendor: JCEH - J.C. EHRlich CO., INC.							
00013744	06/17/2015	L2128600010	00080028	J-DASH	Remit # 1 Check Date: 06/17/2015	Check Amount:	860.00
					10-2600-441-000-00-000-000-000-0000	126004410000000	3,500.00
Vendor: JDASHRE - J-DASH REALTY, LLC							
00013745	06/17/2015	L2128600024	00081824	KALPICH	Remit # 1 Check Date: 06/17/2015	Check Amount:	3,500.00
					10-2270-580-000-30-800-000-000-0000	122705808000000	44.08
Vendor: KALPICMI - MICHAEL KALPICH							
00013746	06/17/2015	L2128600025	00081815	LINCOLN PARK	Remit # 1 Check Date: 06/17/2015	Check Amount:	44.08
					10-1100-562-000-30-800-000-109-0000	111005628000000	2,143.96
00013746	06/17/2015	L2128600026	00081815	LINCOLN PARK	10-1200-562-000-30-800-000-109-0000	112005628000000	1,171.94
Vendor: LINCOLNPP - THE LINCOLN PARK PERFORMING							
00013747	06/17/2015	L2128600086	00081790	98000899082	Remit # 1 Check Date: 06/17/2015	Check Amount:	3,315.90
					10-1100-610-000-30-800-260-137-0000	111006108026000	906.47
Vendor: LOWES - LOWE'S COMPANIES, INC.							
00013748	06/17/2015	L2128600111	00081888	BH079	Remit # 1 Check Date: 06/17/2015	Check Amount:	906.47
					10-1100-610-000-30-800-180-137-0000	111006108018000	25.46
Vendor: MATHESTRI - MATHESON TRI-GAS INC							
00013749	06/17/2015	L2128600112	00081876	MCKNIGHT	Remit # 1 Check Date: 06/17/2015	Check Amount:	25.46
					10-2330-530-000-00-000-000-000-0000	123305300000000	80.83
00013749	06/17/2015	L2128600113	00081876	MCKNIGHT	10-2330-610-000-00-000-000-000-0000	123306100000000	20.84
Vendor: MCKNIGLO - LORI MCKNIGHT							
					Remit # 1 Check Date: 06/17/2015	Check Amount:	101.67

* Denotes Non-Negotiable Transaction

- Payable Transaction d - Direct Deposit c - Credit Card Payment

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Fund Accounting Check Register

GENERAL FUND - From 06/17/2015 To 06/17/2015

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013750	06/17/2015	L2128600027	00081816	MCCC	10-1200-564-000-30-800-000-109-0000	112005648000000	6,210.75
Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER					Remit # 1 Check Date: 06/17/2015	Check Amount:	6,210.75
00013751	06/17/2015	L2128600028	00081817	MILLER	10-2836-580-000-00-000-000-000-0000	128365800000000	29.00
Vendor: MILLERKR - KRYSTAL MILLER					Remit # 1 Check Date: 06/17/2015	Check Amount:	29.00
00013752	06/17/2015	L2128600114	00081898	13559	10-2380-550-000-30-800-000-137-0000	123805508000000	426.79
Vendor: MINUTEPR - MINUTEMAN PRESS					Remit # 1 Check Date: 06/17/2015	Check Amount:	426.79
00013753	06/17/2015	L2128600011	00080403	CUR3270	10-2270-580-000-00-000-000-000-0000	122705800000000	25.00
00013753	06/17/2015	L2128600012	00080451	CUR3270	10-2270-580-000-00-000-000-000-0000	122705800000000	25.00
00013753	06/17/2015	L2128600013	00081430	PR14191	10-1100-610-000-10-200-000-117-0000	111006102000000	127.60
00013753	06/17/2015	L2128600072	00081852	S500328	10-1280-322-000-10-200-000-109-0000	112803222000000	2,925.20
Vendor: MIUIV - MIDWESTERN IU IV					Remit # 1 Check Date: 06/17/2015	Check Amount:	3,102.80
00013754	06/17/2015	L2128600073	00081715	3139	10-1100-648-000-10-200-000-402-6100	111006482000061	416.67
00013754	06/17/2015	L2128600074	00081715	3139	10-1100-648-000-20-500-000-402-6100	111006485000061	416.67
00013754	06/17/2015	L2128600075	00081715	3139	10-1100-648-000-30-800-000-402-6100	111006488000061	416.66
Vendor: NEARPO - NEARPOD, INC.					Remit # 1 Check Date: 06/17/2015	Check Amount:	1,250.00
00013755	06/17/2015	L2128600087	00081706	002346919	10-1100-610-000-30-800-121-137-0000	111006108012100	209.00
Vendor: NEFF - NEFF COMPANY					Remit # 1 Check Date: 06/17/2015	Check Amount:	209.00
00013756	06/17/2015	L2128600019	00081701	51107987	10-2500-610-000-00-000-000-000-0000	125006100000000	7.04
00013756	06/17/2015	L2128600088	00081773	51107987	10-2120-610-000-30-800-000-137-0000	121206108000000	16.14
Vendor: OFFICEDE - OFFICE DEPOT					Remit # 1 Check Date: 06/17/2015	Check Amount:	23.18
00013757	06/17/2015	L2128600029	00081818	PA CYBER CHARTER	10-1100-562-000-30-800-000-109-0000	111005628000000	2,143.96
Vendor: PACCS - PENNSYLVANIA CYBER CHARTER SCHOOL					Remit # 1 Check Date: 06/17/2015	Check Amount:	2,143.96
00013758	06/17/2015	L2128600089	00081789	310392	10-1100-610-000-30-800-260-137-0000	111006108026000	308.22
Vendor: PAXTON - PAXTON/PATTERSON					Remit # 1 Check Date: 06/17/2015	Check Amount:	308.22
00013759	06/17/2015	L2128600076	00081164	10094030	10-1225-610-000-10-200-000-117-0000	112256102000000	51.00
Vendor: PEARSO2 - PEARSON					Remit # 1 Check Date: 06/17/2015	Check Amount:	51.00
00013760	06/17/2015	L2128600115	00081877	PHILLIAN	10-2270-240-000-10-200-000-000-0000	122702402000000	1,440.00
Vendor: PHILLISH - SHANAY PHILLIAN					Remit # 1 Check Date: 06/17/2015	Check Amount:	1,440.00
00013761	06/17/2015	L2128600116	00081893	1104	10-2380-610-000-30-800-000-137-0000	123806108000000	82.80
Vendor: PITTSBBAC - PITTSBURGH BALFOUR COMPANY					Remit # 1 Check Date: 06/17/2015	Check Amount:	82.80
00013762	06/17/2015	L2128600117	00081878	06102015	10-2360-635-000-00-000-000-000-0000	123606350000000	25.54

* Denotes Non-Negotiable Transaction

- Payable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: PIZZAJO - PIZZA JOE'S							
00013763	06/17/2015	L2128600030	00081820	PSERS	Remit # 1 Check Date: 06/17/2015	Check Amount:	25.54
					10-1100-230-000-10-200-000-000-0000	111002302000000	129.30
00013763	06/17/2015	L2128600031	00081820	PSERS	Remit # 1 Check Date: 06/17/2015	Check Amount:	129.30
					10-1100-230-000-30-800-000-000-0000	111002308000000	
Vendor: PSERS - PUBLIC SCHOOL EMPLOYEES'							
00013764	06/17/2015	L2128600053	00081842	02101814	Remit # 1 Check Date: 06/17/2015	Check Amount:	258.60
					10-2310-540-000-00-000-000-000-0000	123105400000000	39.50
Vendor: RECORD - THE RECORD-ARGUS							
00013765	06/17/2015	L2128600118	00081879	REYNOLDS SD	Remit # 1 Check Date: 06/17/2015	Check Amount:	39.50
					10-2700-513-000-00-000-000-000-3700	127005130000037	3,140.00
Vendor: REYNOLSCD - REYNOLDS SCHOOL DISTRICT							
00013766	06/17/2015	L2128600014	00080037	ROBERTS	Remit # 1 Check Date: 06/17/2015	Check Amount:	3,140.00
					10-2600-538-000-00-000-000-000-0000	126005380000000	50.00
Vendor: ROBERTJAL - JAIME L. ROBERTS							
00013767	06/17/2015	L2128600032	00080021	160484	Remit # 1 Check Date: 06/17/2015	Check Amount:	50.00
					10-2600-430-000-00-000-000-000-0000	126004300000000	4,539.99
Vendor: ROTHBR - ROTH BROS., INC.							
00013768	06/17/2015	L2128600044	00081616	001256415	Remit # 1 Check Date: 06/17/2015	Check Amount:	4,539.99
					10-2600-430-000-00-800-000-000-0000	126004308000000	2,120.00
Vendor: RUTHRA - RUTHRAUFF SERVICE, LLC.							
00013769	06/17/2015	L2128600077	00081855	SARVER	Remit # 1 Check Date: 06/17/2015	Check Amount:	2,120.00
					10-3250-580-000-00-000-000-000-TRV0	580TRV	196.20
Vendor: SARVERZA - ZACHARY SARVER							
00013770	06/17/2015	L2128600034	00081802	56	Remit # 1 Check Date: 06/17/2015	Check Amount:	196.20
					10-3250-635-000-00-000-000-000-BAJ0	635BAJ	150.00
00013770	06/17/2015	L2128600035	00081802	56	Remit # 1 Check Date: 06/17/2015	Check Amount:	150.00
					10-3250-635-000-00-000-000-000-BAV0	635BAV	120.00
00013770	06/17/2015	L2128600036	00081802	56	Remit # 1 Check Date: 06/17/2015	Check Amount:	120.00
					10-3250-635-000-00-000-000-000-SBJ0	635SBJ	120.00
00013770	06/17/2015	L2128600037	00081802	56	Remit # 1 Check Date: 06/17/2015	Check Amount:	300.00
					10-3250-635-000-00-000-000-000-SBV0	635SBV	900.00
00013770	06/17/2015	L2128600038	00081802	56	Remit # 1 Check Date: 06/17/2015	Check Amount:	227.95
					10-3250-635-000-00-000-000-000-TRM0	635TRM	71.18
00013770	06/17/2015	L2128600039	00081802	56	Remit # 1 Check Date: 06/17/2015	Check Amount:	245.70
					10-3250-635-000-00-000-000-000-TRV0	635TRV	118.87
00013770	06/17/2015	L2128600054	00081840	62B	Remit # 1 Check Date: 06/17/2015	Check Amount:	570.81
					10-3210-635-000-20-500-000-127-0000	132106355000000	23.69
00013770	06/17/2015	L2128600055	00081839	57D	Remit # 1 Check Date: 06/17/2015	Check Amount:	65.35
					10-2380-635-000-20-500-000-127-0000	123806355000000	120.00
00013770	06/17/2015	L2128600056	00081838	62A	Remit # 1 Check Date: 06/17/2015	Check Amount:	35.00
					10-2380-635-000-20-500-000-127-0000	123806355000000	
00013770	06/17/2015	L2128600057	00081837	62	Remit # 1 Check Date: 06/17/2015	Check Amount:	
					10-2310-635-000-00-000-000-000-0000	123106350000000	
00013770	06/17/2015	L2128600078	00081853	58/59/61	Remit # 1 Check Date: 06/17/2015	Check Amount:	
					10-2360-635-000-00-000-000-000-0000	123606350000000	
00013770	06/17/2015	L2128600079	00081853	58/59/61	Remit # 1 Check Date: 06/17/2015	Check Amount:	
					10-2380-635-000-30-800-000-137-0000	123806358000000	
00013770	06/17/2015	L2128600119	00081890	57C	Remit # 1 Check Date: 06/17/2015	Check Amount:	
					10-3250-635-000-00-000-000-000-BAV0	635BAV	
00013770	06/17/2015	L2128600120	00081895	60	Remit # 1 Check Date: 06/17/2015	Check Amount:	
					10-3250-635-000-00-000-000-000-SEV0	635SEV	
00013770	06/17/2015	L2128600121	00081895	60	Remit # 1 Check Date: 06/17/2015	Check Amount:	
					10-3250-635-000-00-000-000-000-SEV0	635SEV	

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Register

GENERAL FUND - From 06/17/2015 To 06/17/2015

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00013770	06/17/2015	L2128600122	00081895	60	10-3250-635-000-00-000-000-000-TRM0	635TRM	100.00
00013770	06/17/2015	L2128600123	00081895	60	10-3250-635-000-00-000-000-000-TRV0	635TRV	420.00
00013770	06/17/2015	L2128600126	00081900	65/66/67/69	10-2310-635-000-00-000-000-000-0000	1231063500000000	58.35
00013770	06/17/2015	L2128600127	00081900	65/66/67/69	10-3210-635-000-30-800-000-137-0000	1321063580000000	786.04
00013770	06/17/2015	L2128600128	00081900	65/66/67/69	10-3210-635-000-30-800-000-137-0000	1321063580000000	432.16
00013770	06/17/2015	L2128600129	00081900	65/66/67/69	10-3210-635-000-30-800-000-137-0000	1321063580000000	146.37
Vendor: SASDAF - SHARPSVILLE AREA SCHOOL DIST.							
00013771	06/17/2015	L2128600040	00081821	SCURPA	Remit # 1 Check Date: 06/17/2015	Check Amount:	5,161.47
Vendor: SCURPAKIJ - KIRK J. SCURPA							
00013772	06/17/2015	L2128600015	00080045	SHANNON	Remit # 1 Check Date: 06/17/2015	Check Amount:	18.00
Vendor: SHANNOAM - AMANDA SHANNON							
00013773	06/17/2015	L2128600080	00081845	219315	Remit # 1 Check Date: 06/17/2015	Check Amount:	50.00
Vendor: SHARONHE - SHARON HERALD CO.							
00013774	06/17/2015	L2128600081	00081854	060215	Remit # 1 Check Date: 06/17/2015	Check Amount:	208.92
Vendor: SOUTHPY2 - SOUTH PYMATUNING TOWNSHIP							
00013775	06/17/2015	L2128600016	00081401	SPECIALTY ORTHO	Remit # 1 Check Date: 06/17/2015	Check Amount:	49.49
Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.							
00013776	06/17/2015	L2128600061	00081829	6704	Remit # 1 Check Date: 06/17/2015	Check Amount:	2,333.35
00013776	06/17/2015	L2128600062	00081601	6677	10-3210-513-000-00-500-000-127-0000	1321051350000000	596.73
00013776	06/17/2015	L2128600063	00081601	6677	10-3210-513-000-00-500-000-127-0000	1321051350000000	241.16
00013776	06/17/2015	L2128600090	00081859	6695	10-3210-513-000-00-800-000-137-0000	1321051380000000	241.15
00013776	06/17/2015	L2128600124	00081897	6672	10-1200-390-890-00-000-000-000-5900	1120039000000059	1,305.71
Vendor: STA - STA OF PENNSYLVANIA, INC.							
00013777	06/17/2015	L2128600017	00080030	TESONE	Remit # 1 Check Date: 06/17/2015	Check Amount:	287.61
00013777	06/17/2015	L2128600041	00081822	TESONE	10-2350-330-000-00-000-000-000-0000	1235033000000000	2,672.36
Vendor: TESONEROJ - ROBERT J. TESONE							
00013778	06/17/2015	L2128600091	00081863	TONEY	10-2350-330-000-00-000-000-000-0000	1235033000000000	583.33
Vendor: TONEYJE - JENNIFER TONEY							
00013779	06/17/2015	L2128600058	00081834	1854	Remit # 1 Check Date: 06/17/2015	Check Amount:	250.00
Vendor: TRICOUINI - TRI-COUNTY INDUSTRIES INC							
00013780	06/17/2015	L2128600059	00081830	21616/21619	Remit # 1 Check Date: 06/17/2015	Check Amount:	833.33
Vendor: TONER - TONER INDUSTRIES INC							
00013780	06/17/2015	L2128600059	00081830	21616/21619	10-2270-240-000-10-200-000-000-0000	1227024020000000	720.00
Vendor: TONER - TONER INDUSTRIES INC							
00013780	06/17/2015	L2128600059	00081830	21616/21619	Remit # 1 Check Date: 06/17/2015	Check Amount:	720.00
Vendor: TONER - TONER INDUSTRIES INC							
00013780	06/17/2015	L2128600059	00081830	21616/21619	10-2600-411-000-00-000-000-000-0000	1260041100000000	785.00
Vendor: TONER - TONER INDUSTRIES INC							
00013780	06/17/2015	L2128600059	00081830	21616/21619	Remit # 1 Check Date: 06/17/2015	Check Amount:	785.00
Vendor: TONER - TONER INDUSTRIES INC							
00013780	06/17/2015	L2128600059	00081830	21616/21619	10-3210-610-000-00-500-000-127-0000	1321061050000000	1,214.15

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Register

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GENERAL FUND - From 06/17/2015 To 06/17/2015

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expend Amt
Vendor: VALLEYSIS - VALLEY SILK SCREENING								
00013781	06/17/2015	12128600018	00080038	VANNOY	Remit # 1 Check Date: 06/17/2015	10-2600-538-000-00-000-000-0000	1260053800000000	1,214.15
00013781	06/17/2015	12128600042	00081823	VANNOY	10-2260-580-000-00-000-000-0000	10-2260-580-000-000-000-0000	1226058000000000	25.00
00013781	06/17/2015	12128600043	00081823	VANNOY	10-2834-580-000-00-000-000-0000	10-2834-580-000-000-000-0000	1283458000000000	11.60
Vendor: VANNOYJO - JOHN VANNOY								
					Remit # 1 Check Date: 06/17/2015		Check Amount:	71.40
10-GENERAL FUND								
							61,366.15	
Grand Total Manual Checks :								
							0.00	
Grand Total Regular Checks :								
							61,366.15	
Grand Total Direct Deposits:								
							0.00	
Grand Total Credit Card Payments:								
							0.00	
Grand Total All Checks :								
							61,366.15	

Fund Accounting Check Register

CAP RESERVE CHECKING - From 06/17/2015 To 06/17/2015

fackzgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00001222	06/17/2015	L2145400001	00081870	Carine	32-4200-450-000-00-950-000-000-0000	342004509500000	218.21
00001222	06/17/2015	L2145400002	00081870	Carine	32-4200-450-000-00-950-000-000-0000	342004509500000	302.53
00001222	06/17/2015	L2145400003	00081870	Carine	32-4200-450-000-00-950-000-000-0000	342004509500000	67.03
Vendor: CARINE - CARINE & COMPANY							
00001223	06/17/2015	L2145400004	00081811	5398	Remit # 1 Check Date: 06/17/2015	Check Amount:	587.77
00001223	06/17/2015	L2145400005	00081856	5402	32-4600-330-000-00-000-000-0000	34600330	2,500.00
Vendor: FMS - FACILITIES MANAGEMENT SYSTEMS, INC.							
00001224	06/17/2015	L2145400006	00081883	1	32-4600-330-000-00-000-000-0000	34600330	5,000.00
Vendor: JOHNOBE - JOHN OERIEN ELECTRIC							
00001225	06/17/2015	L2145400007	00081615	001256416	Remit # 1 Check Date: 06/17/2015	Check Amount:	7,500.00
Vendor: RUTHRA - RUTHRAUFF SERVICE, LLC.							
00001226	06/17/2015	L2145400008	00081884	1	32-4600-450-000-00-000-000-0000	346004504	38,151.00
00001226	06/17/2015	L2145400009	00081884	2	Remit # 1 Check Date: 06/17/2015	Check Amount:	38,151.00
Vendor: SHIPLEBRC - SHIPLEY BROS. CONSTRUCTION, INC.							
00001227	06/17/2015	L2145400010	00081882	1	32-4600-762-000-00-000-000-0000	34600762	9,350.00
Vendor: UNITEDCO - UNITED CONTRACTORS OF NEO, INC.							
00001228	06/17/2015	L2145400011	00081857	4	Remit # 1 Check Date: 06/17/2015	Check Amount:	9,350.00
Vendor: WALTZCO - MOURICE WALTZ PLANNER & CONSULTANT							
					32-4200-390-000-00-000-000-0000	34200390	13,320.00
					Remit # 1 Check Date: 06/17/2015	Check Amount:	4,953.78
					32-4600-450-000-00-000-000-0000	346004504	18,273.78
					Remit # 1 Check Date: 06/17/2015	Check Amount:	88,682.18
					32-4200-390-000-00-000-000-0000	34200390	88,682.18
					Remit # 1 Check Date: 06/17/2015	Check Amount:	75.00
					32-4200-390-000-00-000-000-0000	34200390	75.00

32-CAPITAL RESERVE FUND

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	162,619.73
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	162,619.73

**SHARPSVILLE AREA MIDDLE SCHOOL
STUDENT ACTIVITY ACCOUNT**

MAY 2015

	Month to Date	Year To Date
Beginning Balance	\$3,743.02	\$4,689.43
Total Receipts	\$82.03	5,688.01
Disbursements:		
Check #1110 - SMS (STUCO Donation)	\$400.00	
Check # 1111 - Kelsey Robertson (Re-issue ck#1088)	\$0.00	
Check #1112 - Ira Pataki (NJHS Teacher Appreciation)	\$62.41	
 Total Disbursements	 <u>462.41</u>	 <u>7,014.80</u>
Ending Balance	<u>\$3,362.64</u>	<u>\$3,362.64</u>

BANK RECONCILIATION:

Bank Statement Balance	\$3,362.64
Plus Deposits in Transit	
Less Outstanding Checks	
Total	<u>\$3,362.64</u>

Activity	Beginning Balance	Receipts	Expenses	Ending Balance
Cheerleading	664.34			664.34
National Junior Honor Society	654.08	82.01	62.41	673.68
Student Council	2,422.88	0.02	400.00	2,022.90
Yearbook	<u>1.72</u>			<u>1.72</u>
	<u>\$3,743.02</u>	<u>\$82.03</u>	<u>\$462.41</u>	<u>\$3,362.64</u>

Student Activity Account Summary

Activity Fund	Beginning Balance 05/01/2015	Received	Expended	Adjustments	Ending Balance 05/31/2015
2015 CLASS OF 2015	1,936.58	-2,321.25	750.36	0.00	3,507.47
2016 CLASS OF 2016	399.01	0.00	0.00	0.00	399.01
2017 CLASS OF 2017	2,234.02	-145.00	200.00	0.00	2,179.02
2018 CLASS OF 2018	931.00	-252.00	139.00	0.00	1,044.00
BBBC BBB CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
CHES	71.42	0.00	0.00	0.00	71.42
CHOI CHOIR	0.50	0.00	0.00	0.00	0.50
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	5,769.55	-377.52	522.00	0.00	5,625.07
ENGI ENGINEERING CLUB	220.10	0.00	0.00	0.00	220.10
FBCH FOOTBALL CHEERLEADERS	214.24	0.00	0.00	0.00	214.24
FCCL FAM CAREER & COM LEADER	4.50	0.00	0.00	0.00	4.50
INTE INTEREST	2.79	-0.34	0.00	0.00	3.13
NHEL NATURAL HELPERS	1,624.46	-162.80	206.11	0.00	1,581.15
NHSD NATIONAL HONOR SOCIETY	1,114.08	0.00	0.00	0.00	1,114.08
ROBO ROBOTICS CLUB	1,710.49	0.00	0.00	0.00	1,710.49
SCIE SCIENCE CLUB	1,900.57	-352.00	1,475.50	0.00	777.07
SFCH STUDENTS FOR CHARITY	634.26	0.00	0.00	0.00	634.26
SPAN SPANISH CLUB	795.55	-311.70	198.91	0.00	908.34
STUC STUDENT COUNCIL	2,041.56	-61.00	1,046.89	0.00	1,055.67
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	4,592.00	0.00	511.59	0.00	4,080.41
THES THESPIANS	7,294.50	0.00	309.60	0.00	6,984.90
TRAC TRACK CLUB	8,046.35	0.00	3,950.94	0.00	4,095.41
WRCH WRESTLING CHEERLEADERS	182.70	0.00	0.00	0.00	182.70

Fund 81 - ACTIVITY FUND

Fund Totals: 41,982.32

-3,983.61

0.00

36,655.03

Grand Totals: 41,982.32

-3,983.61

0.00

36,655.03

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND 2015-CLASS OF 2015

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2015					
05/06/2015	R2118900001			Cap/Gown/Tshirts	-275.00
05/06/2015	R2118900002			Cap/Gown/Tshirts	-753.00
05/06/2015	R2118900004			cap/gown/tshirts	-590.25
05/12/2015	C2122300001	STEVE'S TEEZ	00003930	Down Payment - Class of 2015 Shirts	461.25
05/13/2015	R2123600002			Caps/Gown/Tshirts	-222.00
05/13/2015	R2123600005			Caps/Gowns/Tshirts	-154.00
05/18/2015	R2127200001			Caps and Gowns	-65.50
05/26/2015	R2129900002			Cap and Gown	-26.00
05/28/2015	C2131400003	STEVE'S TEEZ	00003947	Balance for Class of 2015 Tshirt	289.11
05/29/2015	R2132100002			Cap and Gown	-26.00
05/13/2015	R2140100001			CLASS OF 2015	-209.50

Beginning balance: 1,936.58
 Received: -2,321.25
 Expended: 750.36
 Adjustments: 0.00
 Ending balance: 3,507.47

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

Fund 81 - ACTIVITY FUND 2016-CLASS OF 2016

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-800-000-000-2016 (Inactive with budget)

Beginning balance: 399.01
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 399.01

Student Activity Account Detail

fastudet

From 05/01/2015 to 05/31/2015

Fund 81 - ACTIVITY FUND 2017-CLASS OF 2017

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2017					
05/18/2015	R2127200004			Face Painting	-145.00
05/20/2015	C2128100001	STEVE MAFFEI	00003940	Deposit - 2016 Prom - DJ Services	200.00
Beginning balance:					2,234.02
Received:					-145.00
Expended:					200.00
Adjustments:					0.00
Ending balance:					2,179.02

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

Fund 81 - ACTIVITY FUND 2018-CLASS OF 2018

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-00-800-000-000-2018					
05/14/2015	R2124300001			CLASS OF 2018	-70.00
05/20/2015	R2128300002			CLASS OF 2018	-134.00
05/28/2015	R2131200001			CLASS OF 2018	-48.00
05/29/2015	C2132600001	BRUSTER'S	00003954	Italian Ice Fundraiser	139.00
Beginning balance:					931.00
Receivd:					-252.00
Expended:					139.00
Adjustments:					0.00
Ending balance:					1,044.00

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-BBBC (Inactive)					
				Beginning balance:	0.00
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	0.00

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND CHES-CHES

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-CHES (Inactive with budget)

Beginning balance: 71.42
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 71.42

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND CHOI-CHOIR

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-CHOI				(Inactive with budget)	
				Beginning balance:	0.50
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	0.50

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-DADV		(Inactive with budget)			

Beginning balance: 107.34
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 107.34

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND DLOG-DEVILS LOG

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-DLOG					
05/13/2015	R2123600003			Christmas - Daffins Candy Fundraiser	-35.75
05/13/2015	R2123600004			Yearbook Sales	-121.77
05/28/2015	R2131200002			Yearbook Sales	-165.00
05/28/2015	C2131900001	CHINA WOK	00003949	End of Year Working Lunch - Yearbook	30.00
05/28/2015	C2131900002	LOCK, STOCK AND BARREL	00003950	End of Year Working Lunch - Yearbook	50.00
05/28/2015	C2131900003	MUSCARELLA'S	00003951	End of Year Working Lunch - Yearbook	50.00
05/28/2015	C2131900004	US POSTAL SERVICE	00003952	Summer Ads and Senior Mailings	392.00
05/29/2015	R2132100003			yearbook sales	-55.00
Beginning balance:					5,769.55
Received:					-377.52
Expended:					522.00
Adjustments:					0.00
Ending balance:					5,625.07

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND ENGI-ENGINEERING CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-ENGI		(Inactive)			

Beginning balance: 220.10
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 220.10

Student Activity Account Detail

fastudet

From 05/01/2015 to 05/31/2015

FUND 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-FBCH		(Inactive with budget)			
				Beginning balance:	214.24
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	214.24

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-FCCL (Inactive)					

Beginning balance: 4.50
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 4.50

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND INTE-INTEREST

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-INTE

05/31/2015 R2140000001

INTEREST - May 2015

-0.34

Beginning balance:

2.79

Received:

-0.34

Expended:

0.00

Adjustments:

0.00

Ending balance:

3.13

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND NHEL-NATURAL HELPERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-NHEL					
05/06/2015	R2118900003			Prom Promise	-12.00
05/22/2015	C2129200003	DEJAH SPRINGER	00003943	Reimbursement - Gift Card and Name	26.36
05/26/2015	C2129700001	VALLEY SILK SCREENING	00003944	Tshirts	179.75
05/26/2015	R2129900003			face painting	-150.80
				Beginning balance:	1,624.46
				Received:	-162.80
				Expended:	206.11
				Adjustments:	0.00
				Ending balance:	1,581.15

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND NHSO-NATIONAL HONOR SOCIETY
 Date Trans. No. Vendor Name Check No. Description Exp/Rec Amount
 81-0496-000-00-800-000-NHSO (Inactive with budget)

Beginning balance: 1,114.08
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 1,114.08

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-ROBO				(Inactive with budget)	

Beginning balance: 1,710.49
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 1,710.49

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND SCIE-SCIENCE CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SCIE					
05/12/2015	C2122600001	KENNYWOOD	00003931	Physics Day 5-13-15; Partial Payment	260.00
05/12/2015	C2122900001	JANE'S STROMBOLI	00003932	Stromboli and Pie Fundraiser -	1,215.50
05/13/2015	R2123600001			Pies and Strombolis	-18.00
05/18/2015	R2127200003			Kennywood Field Trip Student Payments	-254.00
05/28/2015	R2131200003			Janes Pies Fundraiser	-80.00
Beginning balance:					1,900.57
Received:					-352.00
Expended:					1,475.50
Adjustments:					0.00
Ending balance:					777.07

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND SFCH-STUDENTS FOR CHARITY

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SFCH				(Inactive with budget)	

Beginning balance: 634.26
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 634.26

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-SPAN					
05/18/2015	R2127200002			Cornhole and Candy Bars	-199.00
05/18/2015	C2127300005	STA OF PENNSYLVANIA, INC.	00003939	Gateway Clipper Trip 5/28/15	198.91
05/20/2015	R2129300001			Candy Bars and Gateway Clipper	-72.70
05/29/2015	R2132100001			Cornhole	-40.00
				Beginning balance:	795.55
				Received:	-311.70
				Expended:	198.91
				Adjustments:	0.00
				Ending balance:	908.34

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND STUC-STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-STUC					
05/22/2015	C2129200001	AMERICAN SOCIETY FOR SUICIDE PREVENTION	00003941	Denation - Behalf of April Bocian	61.00
05/22/2015	C2129200002	JAMI MOFFATT	00003942	Reimbursement - StuCo Council Day	744.00
05/26/2015	R2129900001			Ticket Raffle	-61.00
05/29/2015	C2132300001	STA OF PENNSYLVANIA, INC.	00003953	Pirates Game - May 27, 2015	241.89
Beginning balance:					
Received:					
2,041.56					
Expended:					
-61.00					
Adjustments:					
1,046.89					
Ending balance:					
0.00					
1,055.67					

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND TECH-TECHNOLOGY CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-TECH (Inactive with budget)

Beginning balance:	154.75
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	154.75

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TEEN					
05/18/2015	C2127300001	NINA BARNES	00003935	Reimbursement - Staff Appreciation	82.20
05/18/2015	C2127300002	MAKENZIE GARASICH	00003936	Reimbursement - Staff Appreciation	29.22
05/18/2015	C2127300003	CHRISTIAN HERRMANN	00003937	Reimbursement - Staff Appreciation	53.15
05/18/2015	C2127300004	JAMI MOFFATT	00003938	Reimbursement - Staff Appreciation	347.02
Beginning balance:					4,592.00
Received:					0.00
Expended:					511.59
Adjustments:					0.00
Ending balance:					4,080.41

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-THES					
05/28/2015	C2131400001	THE ENGRAVING PLACE	00003945	Thespians Awards + Engraving	80.00
05/28/2015	C2131400005	VALLEY SILK SCREENING	00003948	Fall Play Tshirts and Hoodies	229.60
				Beginning balance:	7,294.50
				Received:	0.00
				Expended:	309.60
				Adjustments:	0.00
				Ending balance:	6,984.90

Student Activity Account Detail

From 05/01/2015 to 05/31/2015

Fund 81 - ACTIVITY FUND TRAC-TRACK CLUB

fastudet

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
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81-0496-000-000-00-800-000-000-TRAC

05/05/2015	C2118700001	VALLEY SILK SCREENING	00003927	5K Tshirts and Spirit Sale Items	2,630.10
05/07/2015	C2119500001	DANIELLE MARRIE	00003928	Spirit Sale Refund - Ian Marrie	9.00
05/07/2015	C2119500002	ZACHARY SARVER	00003929	Reimbursement - Senior Gifts	573.00
05/15/2015	C2125900001	ZACHARY SARVER	00003933	Reimbursement - D10 Water and	27.02
05/15/2015	C2125900002	VALLEY SILK SCREENING	00003934	D10 Tshirts	304.05
05/28/2015	C2131400002	ZACHARY SARVER	00003946	Reimbursement Track Stuff	358.37
05/28/2015	C2131400004	VALLEY SILK SCREENING	00003948	Spirit Sale Items	49.40
Beginning balance:					8,046.35
Received:					0.00
Expended:					3,950.94
Adjustments:					0.00
Ending balance:					4,095.41

From 05/01/2015 to 05/31/2015

Fund 81 - ACTIVITY FUND WRCH-WRESTLING CHEERLEADERS

Fund 81 - ACTIVITY FUND		WRCH-W
Date	Trans. No.	Vendor Name

[illegible]

Exp/Rec Amount

81-0496-000-00-800-000-WRCH (Inactive with budget)

Fund 81 - ACTIVITY FUND

Beginning Balance
05/01/2015

Expended	Adjustments	Ending Balance 05/31/2015
9,310.90	0.00	36,655.03

Fund Totals:

Beginning Balance
05/01/2015

Expended	Adjustments	Ending Balance 05/31/2015
9,310.90	0.00	36,655.03

Grand Totals:

-3,983.61

ACTIVITY ACCOUNT

BANK RECONCILIATION

SHARPSVILLE AREA SCHOOL DISTRICT
FNB BANK

RECONCILIATION DATE:
PREPARED BY:

8-Jun-15

Deana Myers

BALANCE PER BANK STATEMENT AS OF: 31-May-15 \$40,303.59		OUTSTANDING CHECKS																																																																						
ADD DEPOSITS IN TRANSIT <table border="1" style="width: 100%; height: 40px; margin-top: 10px;"> <tr><td style="width: 33%;"></td><td style="width: 33%;"></td><td style="width: 33%;"></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table> <div style="text-align: right; margin-top: 5px;">0.00</div>											<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">CHECK #</th> <th style="width: 70%;">DESCRIPTION</th> <th style="width: 20%;">AMOUNT</th> </tr> </thead> <tbody> <tr><td colspan="3" style="text-align: center;">SEE ATTACHED</td></tr> <tr><td>3886</td><td>Brittany Lutheran</td><td style="text-align: right;">9.97</td></tr> <tr><td>3917</td><td>Taylor Pollock</td><td style="text-align: right;">11.91</td></tr> <tr><td>3928</td><td>Danielle Marrie</td><td style="text-align: right;">9.00</td></tr> <tr><td>3932</td><td>Jane's Stromboli</td><td style="text-align: right;">1,215.50</td></tr> <tr><td>3937</td><td>Christian Herrmann</td><td style="text-align: right;">53.15</td></tr> <tr><td>3939</td><td>STA of Pennsylvania</td><td style="text-align: right;">198.91</td></tr> <tr><td>3941</td><td>Am Society for Suicide.....</td><td style="text-align: right;">61.00</td></tr> <tr><td>3944</td><td>Valley Silk Screening</td><td style="text-align: right;">179.75</td></tr> <tr><td>3945</td><td>The Engraving Place</td><td style="text-align: right;">80.00</td></tr> <tr><td>3946</td><td>Zachary Sarver</td><td style="text-align: right;">358.37</td></tr> <tr><td>3947</td><td>Steve's Teez</td><td style="text-align: right;">289.11</td></tr> <tr><td>3948</td><td>Valley Silk Screening</td><td style="text-align: right;">279.00</td></tr> <tr><td>3949</td><td>China Wok</td><td style="text-align: right;">30.00</td></tr> <tr><td>3950</td><td>Lock, Stock, and Barrel</td><td style="text-align: right;">50.00</td></tr> <tr><td>3951</td><td>Muscarella's</td><td style="text-align: right;">50.00</td></tr> <tr><td>3952</td><td>US Postal Service</td><td style="text-align: right;">392.00</td></tr> <tr><td>3953</td><td>STA of Pennsylvania</td><td style="text-align: right;">241.89</td></tr> <tr><td>3954</td><td>Bruster's</td><td style="text-align: right;">139.00</td></tr> </tbody> </table>		CHECK #	DESCRIPTION	AMOUNT	SEE ATTACHED			3886	Brittany Lutheran	9.97	3917	Taylor Pollock	11.91	3928	Danielle Marrie	9.00	3932	Jane's Stromboli	1,215.50	3937	Christian Herrmann	53.15	3939	STA of Pennsylvania	198.91	3941	Am Society for Suicide.....	61.00	3944	Valley Silk Screening	179.75	3945	The Engraving Place	80.00	3946	Zachary Sarver	358.37	3947	Steve's Teez	289.11	3948	Valley Silk Screening	279.00	3949	China Wok	30.00	3950	Lock, Stock, and Barrel	50.00	3951	Muscarella's	50.00	3952	US Postal Service	392.00	3953	STA of Pennsylvania	241.89	3954	Bruster's	139.00
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SUBTOTAL 0.00																																																																								
LESS CHECKS OUTSTANDING: (SEE LIST) 3,648.56																																																																								
TOTAL: 3,648.56																																																																								
BANK BALANCE PER STATEMENT RECONCILIATION \$36,655.03																																																																								
GENERAL LEDGER ACCOUNT BALANCE 41,982.32																																																																								
ADD DEBITS: RECEIPTS 3,983.61																																																																								
TOTAL DEBITS 3,983.61																																																																								
SUBTOTAL 45,965.93																																																																								
LESS CREDITS: DISBURSEMENTS 9,310.90																																																																								
TOTAL CREDITS 9,310.90																																																																								
BALANCE PER ACTIVITY ACCOUNT \$36,655.03		TOTAL \$3,648.56																																																																						

SHARPSVILLE AREA SCHOOL DISTRICT

2015 HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION

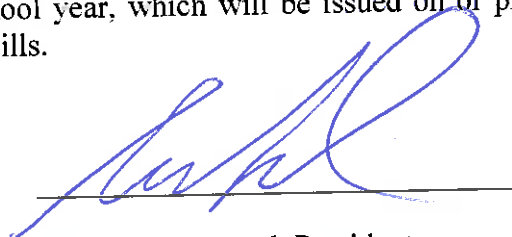
RESOLUTION 4 OF 2015

RESOLVED, by the Board of School Directors of the Sharpsville Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2015, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Amount available for homestead and farmstead real estate tax reduction.** The following amount is available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2015:
 - a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$450,350.20.
2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
 - a. **Homestead property number.** The number of approved homesteads within the School District is 2,189.
 - b. **Farmstead property number.** The number of approved farmsteads within the School District is 11.
 - c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 2,200.
3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(a) aggregate amount available during the school year for real estate tax reduction of \$450,350.20 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 2,200, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$204.68.
4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$204.68 by the School District real estate tax rate of 70.75 mills (.07075), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$2,893, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$2,893.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,893. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,893. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

RESOLVED this 17th day of June, 2015.



William Henwood, President
Sharpsville Area School District

Attest:



Jaime L. Roberts, Secretary
Sharpsville Area School District

PDE-2028 - FINAL GENERAL FUND BUDGET
Fiscal Year 07/01/2015 - 06/30/2016

General Fund Budget Approval

Date of Adoption of the General Fund Budget: 6/17/2015

President of the Board - Original Signature Required



Date

6-17-15

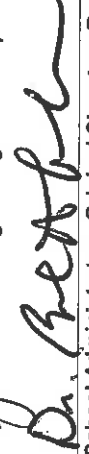
Secretary of the Board - Original Signature Required



Date

6/17/2015

Chief School Administrator - Original Signature Required



Date

6/17/2015

Jaime Roberts
Contact Person

(724) 962-8300

4103

Telephone

Extension

jroberts@sasdpriide.org

E-mail Address

Return to: Pennsylvania Department of Education
Bureau of Budget and Fiscal Management
Division of Subsidy Data and Administration
333 Market Street
Harrisburg, PA 17126-0333

		AMOUNTS
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		
1	Estimated Beginning Fund Balance - Committed	0
2	Estimated Beginning Fund Balance - Assigned	0
3	Estimated Beginning Fund Balance - Unassigned	1,473,796
4		0
5		0
6		0
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		1,473,796
Estimated Revenues And Other Financing Sources		
6000	Revenue from Local Sources	5,552,686
7000	Revenue from State Sources	10,070,514
8000	Revenue from Federal Sources	28,500
9000	Other Financing Sources	0
Total Estimated Revenues And Other Financing Sources		15,651,700
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation		17,125,496

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
REVENUE FROM LOCAL SOURCES		
6111	Current Real Estate Taxes	4,011,901
6112	Interim Real Estate Taxes	0
6113	Public Utility Realty Tax	6,415
6114	Payments in Lieu of Current Taxes - State / Local Reimbursement	5,000
6115	Payments in Lieu of Current Taxes - Federal Reimbursement	0
6120	Per Capita Taxes, Section 679	19,508
6130	Taxpayer Relief Taxes - Proportional Assessments	0
6140	Current Act 511 Taxes - Flat Rate Assessments	45,187
6150	Current Act 511 Taxes - Proportional Assessments	740,369
6160	Non-Real Estate Taxes - First Class Districts Only	0
6400	Delinquencies on Taxes Levied / Assessed by LEA	221,500
6500	Earnings on Investments	5,750
6700	Revenues from District Activities	33,335
6800	Revenue from Intermediary Sources / Pass-Through Funds	398,379
6910	Rentals	0
6920	Contributions/Donations/Grants From Private Sources	0
6940	Tuition from Patrons	58,342
6960	Services Provided Other Local Governmental Units / LEAs	6,000
6970	Services Provided Other Funds	0
6980	Revenue From Community Service Activities	0
6990	Refunds and Other Miscellaneous Revenue	1,000
REVENUE FROM LOCAL SOURCES		5,552,686

2015-2016 Final General Fund Budget (PDE-2028)
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<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
REVENUE FROM STATE SOURCES		
7110	Basic Education Funding (Gross)	6,465,617
7160	Tuition for Orphans and Children Placed in Private Homes	35,208
7170	School Improvement Grants	0
7180	Staff and Program Development	0
7220	Vocational Education	0
7240	Driver Education - Student	0
7250	Migratory Children	0
7260	Workforce Investment Act	0
7271	Special Education Funding for School Aged Pupils	750,087
7272	Early Intervention	0
7280	Adult Literacy	0
7292	Pre-K Counts	0
7299	Other Program Subsidies Not Listed in 7200 Series	345,570
7310	Transportation (Regular and Additional)	347,679
7320	Rental and Sinking Fund Payments / Building Reimbursement Subsidy	25,000
7330	Health Services (Medical, Dental, Nurse, Act 25)	450,350
7340	State Property Tax Reduction Allocation	0
7350	Sewage Treatment Operations / Environmental Subsidies	0
7360	Safe Schools	0
7400	Vocational Training of the Unemployed	0
7501	PA Accountability Grants	0
7505	Ready to Learn Block Grant	0
7509	Supplemental Equipment Grants	0
7598	Revenue for the Support of Public Schools	0
7599	Other State Revenue Not Listed in the 7500 Series	379,812
7810	State Share of Social Security and Medicare Taxes	1,271,191
7820	State Share of Retirement Contributions	0
7900	Revenue for Technology	0
	REVENUE FROM STATE SOURCES	10,070,514

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
REVENUE FROM FEDERAL SOURCES		
8110	Payments for Federally Impacted Areas - P.L. 81-874	0
8190	Other Unrestricted Grants-in-Aid Direct from Federal Government	0
8200	Unrestricted Grants-in-Aid from Federal Gov't Through Commonwealth	0
8310	Payments for Federally Impacted Areas - P.L. 81-815	0
8320	Energy Conservation Grants - TA and ECM	0
8390	Other Restricted Grants-in-Aid Directly from Federal Government	0
8511	Grants for IDEA and NCLB Programs not Specified in 8510 series	0
8512	IDEA, Part B	0
8513	IDEA, Section 619	0
8514	NCLB, Title I - Improving the Acad. Achvmnt. of the Disadvantaged	0
8515	NCLB, Title II - Prep., Train. & Recruit. High Qual. Teachers & Principals	0
8516	NCLB, Title III - Language Instr. for LEP and Immigrant Students	0
8517	NCLB, Title IV - 21st Century Schools	0
8518	NCLB, Title V - Promoting Informed Parental Choice And Innovative Programs	0
8519	NCLB, Title VI - Flexibility and Accountability	0
8521	Vocational Education - Operating Expenditures	0
8540	Nutrition Education and Training	0
8560	Federal Block Grants	0
8580	Child Care and Development Block Grants	0
8610	Homeless Assistance Act	0
8620	Adult Basic Education	0
8640	Headstart	0
8660	Workforce Investment Act	0
8690	Other Restricted Federal Grants-in-Aid Through the Commonwealth	0
8731	ARRA - Build America Bonds	0
8732	ARRA-Qualified School Construction Bonds (QSCB)	0
8733	ARRA-Qualified Zone Academy Bonds (QZAB)	0
8810	School-Based Access Medicaid Reimbursement Program (SBAP) (ACCESS)	25,000
8820	Medical Assistance Reimbursement For Administrative Claiming (Quarterly)	3,500
8830	Medical Assistance Reimbursements (ACCESS) - Early Intervention	0
REVENUE FROM FEDERAL SOURCES		28,500

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
OTHER FINANCING SOURCES		
9100	Sale of Bonds	0
9200	Proceeds From Extended Term Financing	0
9320	Special Revenue Fund Transfers	0
9330	Capital Projects Fund Transfers	0
9340	Debt Service Fund Transfers	0
9350	Enterprise Fund Transfers	0
9360	Internal Service Fund Transfers	0
9370	Trust and Agency Fund Transfers	0
9380	Activity Fund Transfers	0
9390	Permanent Fund Transfers	0
9400	Sale or Compensation for Loss of Fixed Assets	0
9500	Capital Contributions	0
9710	Transfers from Component Units	0
9720	Transfers from Primary Governments	0
9800	Intrafund Transfers In	0
9900	Other Financing Sources Not Listed in the 9000 Series	0
OTHER FINANCING SOURCES		
		0
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		15,651,700

Act 1 Index (current): 2.8%

Calculation Method:

Rate

Approx. Tax Revenue from RE Taxes:

\$4,011,901

Amount of Tax Relief for Homestead Exclusions +

\$450,350

Total Approx. Tax Revenue:

\$4,462,251

Approx. Tax Levy for Tax Rate Calculation:

\$4,716,977

Mercer

Total

2014-15 Data

a. Assessed Value \$66,660,335
b. Real Estate Mills 70.7500

\$66,660,335

I. 2015-16 Data

c. 2013 STEB Market Value \$272,315,208
d. Assessed Value \$66,671,050
e. Assessed Value of New Constr/ Renov \$0

\$272,315,208

\$66,671,050

\$0

2014-15 Calculations

f. 2014-15 Tax Levy (a * b) \$4,716,219

\$4,716,219

2015-16 Calculations

II. g. Percent of Total Market Value 100.000000%
h. Rebalanced 2014-15 Tax Levy (f Total * g) \$4,716,219
i. Base Mills Subject to Index 70.7500
(h / a * 1000) if no reassessment
(h / (d-e) * 1000) if reassessment

100.000000%

\$4,716,219

\$4,716,219

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage 94.02980%
k. Tax Levy Needed (Approx. Tax Levy * g) \$4,716,977

94.02980%

\$4,716,977

III. I. 2015-16 Real Estate Tax Rate

(k / d * 1000) 70.7500

70.7500

m. Tax Levy Generated by Mills

\$4,716,977

\$4,716,977

(l / 1000 * d)

n. Tax Levy minus Tax Relief for Homestead Exclusions

\$4,266,627

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills

\$4,011,901

(n * Est. Pct. Collection)

Act 1 Index (current): 2.8%
Calculation Method:

Approx. Tax Revenue from RE Taxes: \$4,011,901
Amount of Tax Relief for Homestead Exclusions + \$450,350
Total Approx. Tax Revenue: \$4,462,251
Approx. Tax Levy for Tax Rate Calculation: \$4,716,977

Total

Index Maximums

p. Maximum Mills Based On Index ($i * (1 + \text{Index})$)	72.7310	
q. Mills In Excess of Index if ($l > p$), ($l - p$)	0.0000	0.0000
r. Maximum Tax Levy Based On Index ($p / 1000$) * d)	\$4,849,052	\$4,849,052
IV. s. Millage Rate within Index? (if $l > p$ Then No)	Yes	
t. Tax Levy In Excess of Index if ($m > r$), ($m - r$)	\$0	\$0
u. Tax Revenue In Excess of Index ($t * \text{Est. Pct. Collection}$)	\$0	\$0

Information Related to Property Tax Relief
Assessed Value Exclusion per Homestead \$2,853
Number of Homestead/Farmstead Properties 2,200
V. Median Assessed Value of Homestead Properties

2,200
\$17,250

Act 1 Index (current): 2.8%

Calculation Method:

Rate

Approx. Tax Revenue from RE Taxes:

\$4,011,901

Amount of Tax Relief for Homestead Exclusions +

\$450,350

Total Approx. Tax Revenue:

\$4,462,251

Approx. Tax Levy for Tax Rate Calculation:

\$4,716,977

Mercer

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions
Amount of Tax Relief from State/Local Sources

\$450,350	Lowering RE Tax Rate	\$0	\$450,350
\$0			\$0
			<u>\$450,350</u>

CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Mercer	66,671,050	70.7500	4,716,977			94.02980%	
	0		0			0.00000%	
	0		0			0.00000%	
	0		0			0.00000%	
Totals:	66,671,050		4,716,977	450,350	4,266,627	94.02980%	4,011,901
							<u>Estimated Revenue</u>
							19,508

6120 Per Capita Taxes, Section 679

<u>Rate</u>
5.00

6140 Current Act 511 Taxes - Flat Rate Assessments

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6141 Per Capita Taxes, Act 511	\$5.00	\$0.00	22,705	19,508
6142 Occupation Taxes - Flat Rate	\$10.00	\$0.00	45,410	25,679
6143 Local Services / Occupational Privilege Taxes	\$0.00	\$0.00	0	0
6144 Trailer Taxes	\$0.00	\$0.00	0	0
6145 Business Privilege Taxes - Flat Rate	\$0.00	\$0.00	0	0
6146 Mechanical Device Taxes - Flat Rate	\$0.00	\$0.00	0	0
6149 Other Flat Rate Assessments	\$0.00	\$0.00	0	0
Total Current Act 511 Taxes - Flat Rate Assessments			68,115	45,187

6150 Current Act 511 Taxes - Proportional Assessments

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6151 Earned Income Taxes, Act 511	0.50%	0.00%	692,835	692,835
6152 Occupation Taxes - Proportional Rate	0	0	0	0
6153 Real Estate Transfer Taxes	0.50%	0.00%	47,534	47,534
6154 Amusement Taxes	0.00%	0.00%	0	0
6155 Business Privilege Taxes - Proportional Rate	0	0	0	0
6156 Mechanical Device Taxes - Percentage	0.00%	0.00%	0	0
6157 Mercantile Taxes	0	0	0	0
6159 Other Proportional Assessments	0	0	0	0
Total Current Act 511 Taxes - Proportional Assessments			740,369	740,369
Total Act 511, Current Taxes		272,315,208	X	785,556
	Act 511 Tax Limit	Market Value	12	3,267,782
			Mills	(511 Limit)

[illegible]

ITEM		AMOUNTS
1000	Instruction	
	1100 Regular Programs - Elementary/Secondary	7,574,489
	1200 Special Programs - Elementary/Secondary	1,647,576
	1300 Vocational Education	324,745
	1400 Other Instructional Programs - Elementary/Secondary	79,047
	1500 Nonpublic School Programs	0
	1600 Adult Education Programs	0
	1700 Higher Education Programs	0
	1800 Pre-Kindergarten	0
	Total 1000 Instruction	9,625,857
2000	Support Services	
	2100 Support Services - Pupil Personnel	520,817
	2200 Support Services - Instructional Staff	597,041
	2300 Support Services - Administration	1,099,676
	2400 Support Services - Pupil Health	134,659
	2500 Support Services - Business	231,809
	2600 Operation & Maintenance of Plant Services	1,668,303
	2700 Student Transportation Services	532,018
	2800 Support Services - Central	218,984
	2900 Other Support Services	10,500
	Total 2000 Support Services	5,013,807
3000	Operation of Non-Instructional Services	
	3100 Food Services	0
	3200 Student Activities	474,239
	3300 Community Services	0
	3400 Scholarships and Awards	0
	Total 3000 Operation of Non-Instructional Services	474,239
4000	Facilities Acquisition, Construction and Improvement Services	
	4000 Facilities Acquisition, Construction and Improvement Services	0
	Total 4000 Facilities Acquisition, Construction and Improvement	0
	Total Estimated Expenditures	15,113,903
5000	Other Expenditures and Financing Uses	
	5100 Debt Service	134,509
	5200 Interfund Transfers - Out	1,090,732
	5300 Transfers Involving Component Units	0
	5500 Special and Extraordinary Items	0
	5900 Budgetary Reserve	50,000
	Total Other Financing Uses	1,275,241
	Total Estimated Expenditures and Other Financing Uses	16,389,144
	Appropriation of Prior Year Fund Balance	0
	Total Appropriations	16,389,144
	Ending Committed, Assigned and Unassigned Fund Balance	736,352

Function-Object	Description	Amounts
1000 INSTRUCTION		
1100	Regular Programs - Elementary/Secondary	
100	Personnel Services-Salaries	4,381,466
200	Personnel Services-Employee Benefits	2,613,190
300	Purchased Professional & Technical Services	60,726
400	Purchased Property Services	51,320
500	Other Purchased Services	224,422
600	Supplies	117,840
700	Property	125,525
800	Other Objects	0
	Total Regular Programs - Elementary/Secondary	7,574,489
1200	Special Programs - Elementary/Secondary	
100	Personnel Services-Salaries	750,001
200	Personnel Services-Employee Benefits	446,712
300	Purchased Professional & Technical Services	276,757
400	Purchased Property Services	3,000
500	Other Purchased Services	137,622
600	Supplies	8,807
700	Property	24,452
800	Other Objects	225
	Total Special Programs - Elementary/Secondary	1,647,576
1300	Vocational Education	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	324,745
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Vocational Education	324,745
1400	Other Instructional Programs - Elementary/Secondary	
100	Personnel Services-Salaries	14,391
200	Personnel Services-Employee Benefits	4,982
300	Purchased Professional & Technical Services	24,774
400	Purchased Property Services	0
500	Other Purchased Services	33,000
600	Supplies	1,900
700	Property	0
800	Other Objects	0
	Total Other Instructional Programs - Elementary/Secondary	79,047

Function-Object	Description	Amounts
1500	Nonpublic School Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Nonpublic School Programs	0
1600	Adult Education Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Adult Education Programs	0
1700	Higher Education Programs	
500	Other Purchased Services	0
600	Supplies	0
	Total Higher Education Programs	0
1800	Pre-Kindergarten	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Pre-Kindergarten	0
	Total Instruction	9,625,857

Function-Object	Description	Amounts
2000 SUPPORT SERVICES		
2100 Support Services - Pupil Personnel		
100 Personnel Services-Salaries		314,754
200 Personnel Services-Employee Benefits		196,826
300 Purchased Professional & Technical Services		5,100
400 Purchased Property Services		0
500 Other Purchased Services		0
600 Supplies		4,137
700 Property		0
800 Other Objects		0
Total Support Services - Pupil Personnel		520,817
2200 Support Services - Instructional Staff		
100 Personnel Services-Salaries		284,613
200 Personnel Services-Employee Benefits		166,277
300 Purchased Professional & Technical Services		9,900
400 Purchased Property Services		234
500 Other Purchased Services		14,856
600 Supplies		60,661
700 Property		60,000
800 Other Objects		500
Total Support Services - Instructional Staff		597,041
2300 Support Services - Administration		
100 Personnel Services-Salaries		589,241
200 Personnel Services-Employee Benefits		384,881
300 Purchased Professional & Technical Services		51,431
400 Purchased Property Services		3,857
500 Other Purchased Services		42,956
600 Supplies		18,721
700 Property		1,150
800 Other Objects		7,439
Total Support Services - Administration		1,099,676
2400 Support Services - Pupil Health		
100 Personnel Services-Salaries		83,080
200 Personnel Services-Employee Benefits		47,802
300 Purchased Professional & Technical Services		1,250
400 Purchased Property Services		0
500 Other Purchased Services		200
600 Supplies		1,527
700 Property		800
800 Other Objects		0
Total Support Services - Pupil Health		134,659

Function-Object	Description	Amounts
2500	Support Services - Business	
100	Personnel Services-Salaries	120,306
200	Personnel Services-Employee Benefits	81,289
300	Purchased Professional & Technical Services	21,089
400	Purchased Property Services	800
500	Other Purchased Services	5,325
600	Supplies	1,965
700	Property	800
800	Other Objects	235
	Total Support Services - Business	231,809
2600	Operation & Maintenance of Plant Services	
100	Personnel Services-Salaries	591,200
200	Personnel Services-Employee Benefits	435,465
300	Purchased Professional & Technical Services	25,750
400	Purchased Property Services	306,013
500	Other Purchased Services	66,395
600	Supplies	242,530
700	Property	800
800	Other Objects	150
	Total Operation & Maintenance of Plant Services	1,668,303
2700	Student Transportation Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	532,018
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Student Transportation Services	532,018
2800	Support Services - Central	
100	Personnel Services-Salaries	96,639
200	Personnel Services-Employee Benefits	58,406
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	57,750
500	Other Purchased Services	5,725
600	Supplies	200
700	Property	0
800	Other Objects	264
	Total Support Services - Central	218,984

Function-Object	Description	Amounts
2900	Other Support Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	10,500
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Other Support Services	10,500
	Total Support Services	5,013,807
3000	OPERATION OF NON-INSTRUCTIONAL SERVICES	
3100	Food Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Food Services	0
3200	Student Activities	
100	Personnel Services-Salaries	184,545
200	Personnel Services-Employee Benefits	63,881
300	Purchased Professional & Technical Services	74,614
400	Purchased Property Services	6,160
500	Other Purchased Services	53,559
600	Supplies	74,005
700	Property	6,550
800	Other Objects	10,925
	Total Student Activities	474,239

2015-2016 Final General Fund Budget (PDE-2028)
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Function-Object	Description	Amounts
3300	Community Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Community Services	0
3400	Scholarships and Awards	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Scholarships and Awards	0
	Total Operation of Non-Instructional Services	474,239
4000	FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT	
4000	Facilities Acquisition, Construction and Improvement Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
	Total Facilities Acquisition, Construction and Improvement Services	0
5000	OTHER EXPENDITURES AND FINANCING USES	
5100	Debt Service	
800	Other Objects	54,509
900	Other Uses of Funds	80,000
	Total Debt Service	134,509
5200	Interfund Transfers - Out	
900	Other Uses of Funds	1,090,732
	Total Interfund Transfers - Out	1,090,732

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
5300	Transfers Involving Component Units	
900	Other Uses of Funds	0
	Total Transfers Involving Component Units	0
5500	Special and Extraordinary Items	
800	Other Objects	0
900	Other Uses of Funds	0
	Total Special and Extraordinary Items	0
5900	Budgetary Reserve	
800	Other Objects	50,000
	Total Budgetary Reserve	50,000
	Total Other Expenditures and Financing Uses	1,275,241
	TOTAL EXPENDITURES	16,389,144

CASH AND SHORT-TERM INVESTMENTS

General Fund		
Special Revenue Fund		
Athletic/School-Sponsored Extra Curricular Activities		
Other Comptroller-Approved Special Revenue Fund		
Capital Projects Fund		
Capital Reserve Fund - \$690		
Capital Reserve Fund - \$1431		
Capital Projects Fund – Other		
Debt Service Fund		
Enterprise Fund (Food Service, Child Care)		
Internal Service Fund		
Fiduciary Trust Fund (Investment, Pension)		
Agency Fund		
Total Cash and Short-Term Investments	2,534,662	1,253,926
<u>LONG-TERM INVESTMENTS</u>		
General Fund		
Special Revenue Fund		
Athletic/School-Sponsored Extra Curricular Activities		
Other Comptroller-Approved Special Revenue Fund		
Capital Projects Fund		
Capital Reserve Fund - \$690		
Capital Reserve Fund - \$1431		
Capital Projects Fund – Other		
Debt Service Fund		
Enterprise Fund (Food Service, Child Care)		
Internal Service Fund		
Fiduciary Trust Fund (Investment, Pension)		
Agency Fund		
Total Long-Term Investments	0	0
TOTAL CASH AND INVESTMENTS	2,534,662	1,253,926

06/30/2015 Estimate**06/30/2016 Projection**

LONG-TERM INDEBTEDNESS

Extended Term Financing Agreements Payable		
Other Long-Term Liabilities		
Bonds Payable	2,655,000	2,575,000
Lease-Purchase Obligations	0	0
Accumulated Compensated Absences	7,325,000	6,375,000
Authority Lease Obligations	0	0
	120,000	122,000
	0	0
TOTAL LONG-TERM INDEBTEDNESS	10,100,000	9,072,000
<u>SHORT-TERM PAYABLES</u>		
General Fund	0	0
Other Funds	0	0
TOTAL SHORT-TERM PAYABLES	0	0
TOTAL INDEBTEDNESS	10,100,000	9,072,000

Account	Description	Amounts
0830	Estimated Ending Committed Fund Balance	0
0840	Estimated Ending Assigned Fund Balance	0
0850	Estimated Ending Unassigned Fund Balance Explanation: <i>Maintain for day-to-day cash flow purposes.</i>	736,352
Total Ending Fund Balance - Committed, Assigned, and Unassigned		736,352
5900	Budgetary Reserve Explanation: <i>Contingency to address emergency type expenditures and/or unanticipated grants or programs.</i>	50,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve		786,352
Estimated Ending Nonspendable and Restricted Fund Balances Not Scheduled for Liquidation		0

USE OF SCHOOL FACILITIES DAILY FEE SCHEDULE 2015-16 SCHOOL YEAR

SHARPSVILLE AREA SCHOOL DISTRICT
701 Pierce Avenue
Sharpsville, PA 16150

FACILITY REQUESTED	HIGH SCHOOL	MIDDLE SCHOOL	ELEMENTARY SCHOOL
Auditorium	\$100.00	\$100.00	Not Applicable
Gymnasium	\$100.00	\$100.00	\$75.00
Cafeteria and Kitchen	\$75.00	\$75.00	\$75.00
Cafeteria	\$50.00	\$50.00	\$50.00
Classrooms (Instructional)	No Charge	No Charge	No Charge
Athletic Field	\$500.00	Not Applicable	Not Applicable
Wrestling Room	\$50.00	Not Applicable	Not Applicable

PERSONNEL CHARGES	CUSTODIAL	CAFETERIA
Rate per hour (Subject to change annually)	\$33.25 (Mon-Sat) \$44.25 (Sunday)	\$26.00 (Mon-Sat) \$34.70 (Sunday)

Use of kitchens and certain athletic fields require School District personnel.

Fees are waived for school related organizations.

AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of JUNE, 2014, ^{5th}
by and between:

Sharpville Area School District
with its business office located at
701 Pierce Ave Sharpville PA 16150
hereinafter referred to as the "District"

and

PRECISION HR SOLUTIONS, INC.
and its Affiliate Entities
with an address of:
1084 E. Lancaster Ave
Bryn Mawr, PA 19010
hereinafter referred to as "PHRS"

Witnesseth:

WHEREAS, the District desires that PHRS contract with the Sharpville Area School District as an Independent Contractor to furnish "Substitutes" to the Sharpville Area School District in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the terms and conditions herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and intending to be legally bound hereby, the parties hereto agree as follows:

The foregoing introductory paragraphs are incorporated herein by reference as if fully set forth herein.

1. The term of the Agreement shall commence on July 1, 2015, and expire on June 30, 2016, unless otherwise terminated as provided herein. The District shall have the right to extend this Agreement for an additional two (2) years, pursuant to the terms and conditions contained herein.
2. The individuals used by PHRS to perform services under this Agreement shall be employees of PHRS or an affiliate company of PHRS and are not employees of the District. Nothing contained in the Agreement shall be construed to establish PHRS as a Co-employer, partner, or joint venture of the District or as having any other relationship with the District, other than that of an independent contractor. PHRS shall have sole responsibility for all screening, hiring, training, supervision, discipline, and termination as necessary for each of its employees subject to the District's right to object to and prevent the use of any particular employee at the District, for any (legal) reason whatsoever. PHRS shall further be responsible for the work schedule of its employees, which shall coincide with the District's needs. The payment of Federal, State, and/or Commonwealth taxes, Social Security benefits, unemployment compensation taxes and wages, and any other benefits shall be the sole function and responsibility of PHRS.

3. PHRS will maintain the following insurance throughout this Agreement:

- Comprehensive general liability insurance and employment practices coverage, with policy limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate.
- Worker's compensation insurance to satisfy applicable statutory requirements.
- Employer's liability insurance for legal liability for loss or damage to the District's property entrusted to PHRS arising from dishonesty of PHRS's employees.

All insurance policies will be underwritten by an insurer authorized to do business in Pennsylvania who is reasonably acceptable to the District and shall name the District as an additional insured. Current certificates of insurance must be provided to the District naming the District as an additional insured.

4. The Bill Rate for Substitutes for the 2015/2016 school year shall be:

Substitute Teachers: \$113.05/full day Substitute Paraprofessionals: \$13.50/hr
--

5. All Substitute teachers must have on file with the District Act 34 and Act 151 Clearances and Federal Criminal history record information clearances prior to commencing work at the District. The District reserves the right to withhold its approval or to reject any proposed PHRS employee and reserves the right to require the removal of any PHRS employee from the Sharpville Area School District at any time for any reason. Said clearances provided to the District must be dated within one (1) year of the substitute being placed at the District. The District shall approve in writing all teachers being considered for assignment to the District prior to the substitutes being assigned to the District.
6. PHRS and its employees will be of good moral character in all respects and will conduct themselves so as to display good moral character at all times while on the property of Sharpville Area School District.
7. Employees of PHRS must adhere to proper conduct at all times. Employees of PHRS shall comply with all policies and procedures of the District.
8. The District reserves the right to accept or reject any individual provided by PHRS for any (proper) reason in the sole discretion of the District. The District further reserves the right to have PHRS provide references, resumes, and/or test scores for individual teachers upon request.
9. The Sharpville Area School District reserves the right to interview any potential candidate for placement to determine their ability to perform the services required.
10. PHRS agrees to comply with all State, Federal and Local laws, and Regulations of the Pennsylvania Department of Education, and other applicable regulations, including but not limited to, Wage and Hour Laws, and Health and Safety Laws.
11. PHRS agrees to reimburse the District 70% of the AESOP annual costs for the usage of this automated absence management system to fulfill the substitute staffing as deemed necessary by

PHRS. PHRS would require a copy of the Annual bill by AESOP and deduct the amount from the amount invoiced monthly (10 months) by PHRS.

12. The parties agree that Sharpsville Area School District expects PHRS to increase its substitute teacher fill rate by utilizing PHRS services. PHRS agrees to a performance guarantee of \$10,000. The amount can be drawn against as a credit towards the next year of service or as a refund, if PHRS fails to meet agreed upon benchmark of an annual fill rate of 90% for substitute teachers.
13. In the event PHRS is not able to bring fill rates to an overall average of 90%, Sharpsville Area School District may terminate this agreement within thirty (30) days notice.
14. This Agreement may not be assigned, transferred or sublet by PHRS, with the exception that PHRS may subcontract this Agreement to any related or affiliated entities, as necessary, to fulfill the requirements of this Agreement. However, PHRS shall assume full responsibility for work of its subcontractor.

A sale of 50% or more of the stock or assets of PHRS shall constitute an event entitling the District to cancel this Agreement, if it so chooses. An Assignment for the benefit of creditors or the filing of a bankruptcy or appointment of a receiver shall likewise be cause for termination at the option of the District.

15. PHRS shall use its best efforts and due diligence in performing the services which it is obligated to provide to the District under the terms of this Agreement. PHRS shall perform such services in a manner reasonably acceptable to the District and shall supervise its employees as reasonably required to provide dependable, reliable, high quality service to the District. The employees assigned to the District shall be competent, adequately trained, trustworthy, reliable, and of good character, and shall conduct themselves in a professional manner. Such employees shall be properly screened by PHRS prior to assignment to the District.
16. PHRS shall indemnify and hold District harmless from and against all claims, costs, liabilities, actions suits and damages, including, without limitation, reasonable attorneys' fees and costs, for personal injury, property damage, theft, or otherwise, arising from breach or default on the part of PHRS or its employees in the performance of this agreement, or arising from any negligence or willful act or omission on the part of PHRS, or its employees, agents, or representatives.
17. This Agreement constitutes the entire agreement between the parties, and supersedes all other documents and correspondence. The parties shall not be bound by, or liable for any statement, covenant, representation, promise, inducement, or understanding not set forth herein. The contents of any and all bids or proposals, including any descriptions, or discussions, which are not specifically incorporated herein, are not part of this Agreement and shall have no effect or influence upon its interpretation. No amendments or modifications of any of the terms or conditions of this Agreement shall be valid unless reduced to writing signed by both parties and approved by the Board of School Directors of the Sharpsville Area School District.
18. This Agreement may be terminated by the District at any time for cause. Cause shall be defined as a material deviation or violation of the terms and conditions of the Agreement by PHRS. Either party may terminate the Agreement for any reason upon ninety (90) days prior written notice.

19. This Agreement shall be governed in accordance with the laws of the Commonwealth of Pennsylvania. Any disputed claim arising out of this Agreement shall be resolved exclusively in the Mercer County Court of Common Pleas.
20. The provisions of this Agreement shall be deemed severable from each other, and if for any reason any section, clause, provision, or part thereof is found to be illegal, invalid unenforceable, or inoperative, such section, clause or provision shall not affect the validity or enforceability of any other section, clause or part thereof.

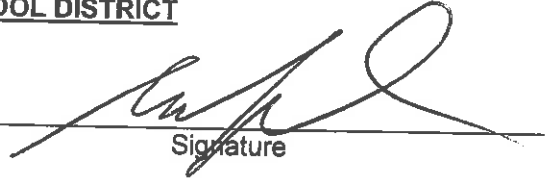
IN WITNESS WHEREOF, the parties hereto have set their hands and seals, intending to be legally bound hereby as of the date first above written.

SHARPSVILLE AREA SCHOOL DISTRICT

Attest:


Signature

JAIME ROBERTS
Name


Signature

WILLIAM HENWOOD
Name

Business Manager/Board Secretary
Title

President, Board of School Directors
Title

6/17/15
Date

6/17/15
Date

PRECISION HR SOLUTIONS, INC.

Attest:

Signature

Signature

Name

Name

Title

President
Title

Date

Date



Exhibit "A"

Autogas Installation and Pricing Agreement

This Autogas Installation and Pricing Agreement ("AIP Agreement") is entered into by and between Sharpville PA School District ("Customer") and Ferrellgas, L.P., a Delaware limited partnership headquartered in Overland Park, Kansas ("Company") (collectively the "Parties") and is subject to that certain Master Agreement for Autogas Services ("Master Agreement") entered into previously by the Parties.

In consideration of the mutual promises, covenants, obligations and benefits set forth in herein, the Parties agree that autogas equipment shall be installed by Company at the following location(s) and further serviced in accord with the terms and conditions set forth herein and in the Master Agreement:

LOCATION(S):

Sharpville, PA School district

EQUIPMENT: Select the option desired below.



LEASE. Company agrees to lease the following equipment to Customer for Customer's use at the location specified above during the term of this AIP Agreement. Unless otherwise agreed in writing, Customer agrees to pay the designated annual rental payment in advance, in a single installment, and within 30 days from the date of the invoice. Customer agrees that the leased equipment shall only be used to store or dispense autogas purchased from Company.

Description/Special Provisions (attach exhibit if necessary)

Annual Rent: \$ 0

Equipment Description:

1-New 1000 gallon propane tank and required plumbing

1-5 HP 3 phase Autogas dispenser

1- Fuelmaster



PURCHASE. Customer agrees to purchase, and Company agrees to sell, the following equipment at the designated purchase price. Unless otherwise agreed in writing, Customer agrees to pay the designated purchase price, in a single installment, and within 30 days from the date of invoice.

Description/Special Provisions (attach exhibit if necessary)

Purchase Price: \$ N/A

Equipment Description:

PRICING: Select the option desired below.



On-site Fills. Your price will be set by adding a fixed margin of .65 cents per gallon to the basing point.

Special Provisions/Definition of basing point:

Emergency service for non Ferrellgas related disruption such as power outage or roadside refueling

Basing point of Cenex Greensburg

☒

BULK. Your price will be set by adding a fixed margin of 50 cents per gallon to the basing point.

Special Provisions/Definition of basing point:

Basing Point of Cenex Greensburg

Only applies when fixed gallons are not available

☐

TRANSPORT. Your price will be set by adding a fixed margin of N/A cents per gallon to the basing point.

Special Provisions/Definition of basing point:

Your price shall be set and adjusted in reference to the cost at the basing point defined above. Select the option desired below.

☐

DAILY. Your price shall be set in reference to the cost at the basing point on the day this AIP Agreement is signed and adjusted daily with the cost at the basing point.

☐

WEEKLY. Your price shall be set in reference to the cost at the basing point on the day this AIP Agreement is signed and adjusted, if the cost at the basing point has changed, every seven days after that.

☐

MONTHLY. Your price shall be set in reference to the cost at the basing point on the day this AIP Agreement is signed. It will be adjusted, if the cost at the basing point has changed, on the _____ of each month (1st, 15th, etc.).

☒

FIXED. FIXED pricing is available at a rate of \$1.30/gallon for the period starting August 1, 2015 and ending June 30, 2016. Gallons will be consumer at a rate of 2700 gallons per month; any remaining gallons may be subject to additional storage fees and weighted into future fixed purchases or until paid in full by customer.

For the monthly pricing option, if during the pricing period the daily cost at the relevant basing point varies by more than 15 percent from the cost being used for the current pricing period (whether the variation reflects an increase or decrease in the cost of the product), your price shall be adjusted to reflect the current market cost and future purchases during that period will be priced in reference to the cost at the time of the adjustment.

TOTAL INSTALLATION COSTS: The Company's estimated total installation costs for the equipment described above are \$ 22,712.00 ("Total Installation Costs").

INITIAL TERM: The initial term of this AIP Agreement shall be five years beginning on the Effective Date specified below and thereafter shall automatically renew for additional one (1)-year periods thereafter unless either party gives written notice of its intent not to renew no later than 30 days before the end of the Initial Term or any renewal term.

PRICING ADJUSTMENT: Customer acknowledges that the pricing established in this AIP Agreement has been computed based upon Customer's total estimated usage of at least 30,000 gallons annually at the location(s) specified above. The Parties agree that the fixed margin dollars earned on all gallons delivered to the Locations specified herein shall remain on pace for Company to recover the Total Installation Costs within 3 years from the Effective Date of this Agreement. Accordingly, beginning on the 1st day of the month following the 6 month anniversary of the effective date of this AIP Agreement, and continuing every six months thereafter, Company shall review the total fixed margin dollars on gallons delivered to Customer during the preceding six month period to determine whether Customer's delivered gallons are on pace and will adjust the fixed margins upward if necessary. The parties agree that these margin adjustments, if any, shall take effect immediately and remain in effect until or unless changed based on the next scheduled review of gallons delivered. Once Company has recovered its Total Installation Costs any fixed margins that were adjusted upward shall be adjusted downward to the original fixed margin amounts specified herein for the remainder of the Initial Term.

The parties agree that the effective date of this AIP Agreement shall be June 4th, 2015 ("Effective Date").

Customer: SHARPSVILLE AREA School DIST

By [Signature]

Name WILLIAM HENWOOD

Title BOARD PRESIDENT

By _____

Name _____

Title _____

4

SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: SUICIDE AWARENESS,
PREVENTION AND RESPONSE

ADOPTED: June 17, 2015

REVISED:

	819. SUICIDE AWARENESS, PREVENTION AND RESPONSE
1. Purpose SC 1526 Pol. 103.1, 248, 249, 806	The Board is committed to protecting the health, safety and welfare of its students and school community. This policy supports federal, state and local efforts to provide education on youth suicide awareness and prevention; establish methods of prevention, intervention, and response to suicide or suicide attempt; and to promote access to suicide awareness and prevention resources.
2. Authority Title 22 Sec. 12.12 Pol. 207, 216, 236	In compliance with state law and regulations, and in support of the district's suicide prevention measures, information received in confidence from a student may be revealed to the student's parents/guardians, the building principal or other appropriate authority when the health, welfare or safety of the student or any other person is deemed to be at risk.
3. Guidelines	The district shall utilize a multifaceted approach to suicide prevention which integrates school and community-based supports.
SC 1526	The district shall notify district employees, students and parents/guardians of this policy and shall post the policy on the district's website.
SC 1526	SUICIDE AWARENESS AND PREVENTION EDUCATION
	<u>Protocols for Administration of Student Education</u>
	Students shall receive age-appropriate education on the importance of safe and healthy choices, coping strategies, how to recognize risk factors and warning signs, as well as help-seeking strategies for self or others including how to engage school resources and refer friends for help.
	Lessons shall contain information on comprehensive health and wellness, including emotional, behavioral and social skills development.

SC 1526 Pol. 333	<p><u>Protocols for Administration of Employee Education</u></p> <p>All district employees, including but not limited to secretaries, coaches, bus drivers, custodians and cafeteria workers, shall receive information regarding risk factors, warning signs, response procedures, referrals, and resources regarding youth suicide prevention.</p> <p>As part of the district's professional development plan, professional educators in school buildings serving students in grades six (6) through twelve (12) shall participate in four (4) hours of youth suicide awareness and prevention training every five (5) years.</p> <p>Additional professional development in risk assessment and crisis intervention shall be provided to guidance counselors, district mental health professionals and school nurses.</p>
SC 1526	<p><u>Resources for Parents/Guardians</u></p> <p>The district may provide parents/guardians with resources including, but not limited to, health promotion and suicide risk, including characteristics and warning signs; and information about local behavioral/mental health resources.</p> <p style="text-align: center;">METHODS OF PREVENTION</p> <p>The methods of prevention utilized by the district include, but are not limited to, early identification and support for students at risk; education for students, staff and parents/guardians; and delegation of responsibility for planning and coordination of suicide prevention efforts.</p> <p><u>Suicide Prevention Coordinators</u></p> <p><i>District-Wide –</i></p> <p>A district-wide suicide prevention coordinator shall be designated by the Superintendent. This may be an existing district employee. The district suicide prevention coordinator shall be responsible for planning and coordinating implementation of this policy.</p> <p><i>Building Level –</i></p> <p>Each building principal shall designate a school suicide prevention coordinator to act as a point of contact in each school for issues relating to suicide prevention and policy implementation. This may be an existing district employee.</p>

Early Identification Procedures

Early identification of individuals with one (1) or more suicidal risk factors or of individuals exhibiting warning signs, is crucial to the district's suicide prevention efforts. To promote awareness, district employees, students and parents/guardians should be educated about suicidal risk factors and warning signs.

Risk factors refer to personal or environmental characteristics that are associated with suicide including, but not limited to:

- Behavioral Health Issues/Disorders:
 - Depression.
 - Substance abuse or dependence.
 - Previous suicide attempts.
 - Self injury.
- Personal Characteristics:
 - Hopelessness/Low self-esteem.
 - Loneliness/Social alienation/isolation/lack of belonging.
 - Poor problem-solving or coping skills.
 - Impulsivity/Risk-taking/recklessness.
- Adverse/Stressful Life Circumstances:
 - Interpersonal difficulties or losses.
 - Disciplinary or legal problems.
 - Bullying (victim or perpetrator).
 - School or work issues.
 - Physical, sexual or psychological abuse.
 - Exposure to peer suicide.

- Family Characteristics:

- Family history of suicide or suicidal behavior.
- Family mental health problems.
- Divorce/Death of parent/guardian.
- Parental-Child relationship.

Warning signs are indications that someone may be in danger of suicide, either immediately or in the near future. Warning signs include, but are not limited to:

- Expressions such as hopelessness, rage, anger, seeking revenge, feeling trapped, anxiety, agitation, no reason to live or sense of purpose.
- Recklessness or risky behavior.
- Increased alcohol or drug use.
- Withdrawal from friends, family, or society.
- Dramatic mood changes.

Referral Procedures

Any district employee who has identified a student with one (1) or more risk factors or who has an indication that a student may be contemplating suicide, shall refer the student for further assessment and intervention.

Documentation

The district shall document the reasons for referral, including specific warning signs and risk factors identified as indications that the student may be at risk.

SC 1526

METHODS OF INTERVENTION

The methods of intervention utilized by the district include, but are not limited to, responding to suicide threats, suicide attempts in school, suicide attempts outside of school, and completed suicide. Suicide intervention procedures shall address the development of an emotional or mental health safety plan for students identified as being at increased risk of suicide.

Pol. 806	<p><u>Procedures for Students at Risk</u></p> <p>A district-approved suicide assessment instrument may be used by trained mental health staff such as counselors, psychologists, social workers.</p> <p>Parents/Guardians of a student identified as being at risk of suicide shall be notified by the school. If the school suspects that the student's risk status is the result of abuse or neglect, school staff shall immediately notify Children and Youth Services.</p> <p>The district shall identify mental health service providers to whom students can be referred for further assessment and assistance.</p> <p>Mental health service providers – may include, but not be limited to, hospital emergency departments, psychiatric hospitals, community mental health centers, psychiatrists, psychologists, social workers, and primary care providers.</p> <p>The district shall create an emotional or mental health safety plan to support a student and the student's family if the student has been identified as being at increased risk of suicide.</p>
Pol. 103.1, 113, 113.2, 113.3, 114	<p><u>Students With Disabilities</u></p> <p>For students with disabilities who are identified as being at risk for suicide or who attempt suicide, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.</p>
Pol. 103.1, 113, 113.2, 113.3, 114	<p>If a student is identified as being at risk for suicide or attempts suicide and the student may require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.</p>
	<p><u>Documentation</u></p> <p>The district shall document observations, recommendations and actions conducted throughout the intervention and assessment process including verbal and written communications with students, parents/guardians and mental health service providers.</p> <p>The Superintendent or designee shall develop administrative regulations providing recommended guidelines for responding to a suicide threat.</p>

SC 1526	<p>METHODS OF RESPONSE TO SUICIDE OR SUICIDE ATTEMPT</p> <p>The methods of response to a suicide or a suicide attempt utilized by the district include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Identifying and training the school crisis response/crisis intervention team. 2. Determining the roles and responsibilities of each crisis response team member. 3. Notifying students, employees and parents/guardians. 4. Working with families. 5. Responding appropriately to the media. 6. Collaborating with community providers. <p>The Superintendent or designee shall develop administrative regulations with recommended guidelines for responding to a suicidal act or attempt on school grounds or during a school-sponsored event.</p> <p><u>Re-Entry Procedures</u></p> <p>A student's excusal from school attendance after a mental health crisis and the student's return to school shall be consistent with state and federal laws and regulations.</p> <p>A district-employed mental health professional, the building principal or suicide prevention coordinator shall meet with the parents/guardians of a student returning to school after a mental health crisis, and, if appropriate, meet with the student to discuss re-entry and applicable next steps to ensure the student's readiness to return to school.</p> <p>When authorized by the student's parent/guardian, the designated district employee shall coordinate with the appropriate outside mental health care providers.</p> <p>The designated district employee will periodically check in, as needed, with the student to facilitate the transition back into the school community and address any concerns.</p>
Pol. 103.1, 113, 113.2, 113.3, 117, 204	

SC 1526	<p align="center">REPORT PROCEDURES</p> <p>Effective documentation assists in preserving the safety of the student and ensuring communication among school staff, parents/guardians and mental health service providers.</p> <p>When a district employee takes notes on any conversations or situations involving or relating to an at-risk student, the notes should contain only factual or directly observed information, not opinions or hearsay.</p> <p>As stated in this policy, district employees shall be responsible for effective documentation of incidents involving suicide prevention, intervention and response.</p> <p>The suicide prevention coordinator shall provide the Superintendent with a copy of all reports and documentation regarding the at-risk student. Information and reports shall be provided, as appropriate, to guidance counselors, district mental health professionals and school nurses.</p>
SC 1526	<p align="center">SUICIDE AWARENESS AND PREVENTION RESOURCES</p> <p>A listing of resources regarding suicide awareness and prevention shall be attached to this policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1526</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.12</p> <p>Board Policy – 103.1, 113, 113.2, 113.3, 114, 117, 146, 204, 207, 216, 236, 248, 249, 333, 805, 806</p> <p>PSBA NEW: 4/15</p>

Suicide Prevention Resources For Schools

***Please note that the resources listed here are free of charge. There are many more excellent resources for minimal cost.

General Information (many with webinar sessions)

PA Youth Suicide Prevention Initiative Mission

<http://www.payspi.org/>

Mission - The Pennsylvania Youth Suicide Prevention Initiative is a multi-system collaboration to reduce youth suicide.

Vision - Youth suicide prevention will be embraced and incorporated into the fabric of every community in Pennsylvania to address the social and emotional needs of youth at risk and survivors of suicide.

Suicide Prevention Resource Center

<http://www.sprc.org/>

SPRC is the nation's only federally supported resource center devoted to advancing the *National Strategy for Suicide Prevention*. They provide technical assistance, training, and materials to increase the knowledge and expertise of suicide prevention practitioners and other professionals serving people at risk for suicide. They also promote collaboration among a variety of organizations that play a role in developing the field of suicide prevention.

Toolkit for High Schools

<http://store.samhsa.gov/product/SMA12-4669>

Assists high schools and school districts in designing and implementing strategies to prevent suicide and promote behavioral health. Includes tools to implement a multi-faceted suicide prevention program that responds to the needs and cultures of students. Released in June 2012.

American Foundation for Suicide Prevention

<http://www.afsp.org/>

The American Foundation for Suicide Prevention has been at the forefront of a wide range of suicide prevention initiatives – each designed to reduce loss of life from suicide. They are investing in groundbreaking research, new educational campaigns, innovative demonstration projects and critical policy work. And they are expanding their assistance to people, whose lives have been affected by suicide, reaching out to offer support and offering opportunities to become involved in prevention.

American Association of Suicidology<http://www.suicidology.org/home>

AAS is a membership organization for all those involved in suicide prevention and intervention, or touched by suicide. AAS is a leader in the advancement of scientific and programmatic efforts in suicide prevention through research, education and training, the development of standards and resources, and survivor support services.

Services for Teens At Risk (STAR Center)<http://www.starcenter.pitt.edu/>

Services for Teens At Risk (STAR-Center) is a comprehensive research, treatment, and training center. Funded by the State of Pennsylvania's General Assembly in 1986 to address adolescent suicide and depression, the program provides individual assessment and treatment to teens that are experiencing depression and suicidality. They also provide community education services about depression and suicidality to schools, social service agencies, churches and other organizations that request them.

The Trevor Project<http://www.thetrevorproject.org/>

The Trevor Project is the leading national organization providing crisis intervention and suicide prevention services to lesbian, gay, bisexual, transgender, and questioning youth.

Comprehensive School Guide**Youth Suicide Prevention School-Based Guide**<http://theguide.fmhi.usf.edu/>

The Youth Suicide Prevention School-Based Guide is designed to provide accurate, user-friendly information. The Guide is not a program but a tool that provides a framework for schools to assess their existing or proposed suicide prevention efforts (through a series of checklists) and provides resources and information that school administrators can use to enhance or add to their existing program. First, checklists can be completed to help evaluate the adequacy of the schools' suicide prevention programs. Second, information is offered in a series of issue briefs corresponding to a specific checklist. Each brief offers a rationale for the importance of the specific topic together with a brief overview of the key points. The briefs also offer specific strategies that have proven to work in reducing the incidence of suicide, with references that schools may then explore in greater detail. A resource section with helpful links is also included. The Guide provides information to school to assist them in the development of a framework to work in partnership with community resources and families.

School Policy

Model School Policy on Suicide Prevention –

https://www.afsp.org/content/download/10555/186750/file/Model%20Policy_FINAL.pdf

Written by American Foundation for Suicide Prevention, National Association of School Psychologists, American School Counselor Association, and The Trevor Project. This modular, adaptable document will help educators and school administrators implement comprehensive suicide prevention policies in communities nationwide.

STAR Center Sample School Suicide Policy and Procedure –

<http://www.starcenter.pitt.edu/Sample-School-Suicide-Policy-And-Procedure/41/Default.aspx>

Training for School Staff

Society for Prevention of Teen Suicide

<http://www.sptsusa.org/>

The mission of the Society for the Prevention of Teen Suicide is to reduce the number of youth suicides and attempted suicides by encouraging overall public awareness through the development and promotion of educational training programs for teens, parents and educators.

The free, interactive series Making Educators Partners in Suicide Prevention is designed to be completed at the viewer's own pace. Pennsylvania school staff requiring Act 48 hours may submit the certificate of completion to c-paschool@pa.gov or fax it to **717-783-4790**, along with your Dept. of Education Professional ID number, to have these hours submitted.

More Than Sad Program

<http://www.afsp.org/preventing-suicide/our-education-and-prevention-programs/programs-for-professionals/more-than-sad-suicide-prevention-education-for-teachers-and-other-school-personnel>

The More Than Sad Program of the American Foundation for Suicide prevention provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders. Instructional materials accompany the More Than Sad Program, including a power point presentation.

American Foundation for Suicide Prevention (<http://www.afsp.org/>) – PA AFSP chapters will make the “More Than Sad” DVD available **free** to all high and middle schools in PA that request one. **Contact Pat Gainey to receive your copy.** Patricia Gainey, Regional Director, American Foundation for Suicide Prevention, Greater Philadelphia Regional Office, 3535 Market Street, Suite 4047, Philadelphia, PA 19104; Office: (215)746-7256

Suicide Prevention Resource Center – Best Practice Registry <http://www.sprc.org/bpr>

The purpose of the Best Practices Registry (BPR) is to identify, review, and disseminate information about best practices that address specific objective of the *National Strategy for Suicide Prevention*. The BPR is a collaborative project of the Suicide Prevention Resource Center (SPRC) and the American Foundation for Suicide Prevention (AFSP). It is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). Many of the best practice resources listed have to be purchased.

Material for Students

More Than Sad Program <http://www.afsp.org/preventing-suicide/our-education-and-prevention-programs/programs-for-teens-and-young-adults/more-than-sad-teen-depression>

The More Than Sad Program of the American Foundation for Suicide prevention provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders.

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Wisconsin Department of Public Instruction

The curriculum is not SPRC listed, but does use elements of SOS and Lifelines.

http://sspw.dpi.wi.gov/sspw_suicideprev main page

Link to Student programs: http://sspw.dpi.wi.gov/sspw_spstudentprograms

Link to Curriculum: http://sspw.dpi.wi.gov/sspw_suicideprevcurriculum

Postvention Assistance

Services for Teens At Risk (STAR Center) <http://www.starcenter.pitt.edu/>

Services for Teens At Risk (STAR-Center) is a comprehensive research, treatment, and training center. Funded by the State of Pennsylvania's General Assembly in 1986 to address adolescent suicide and depression, the program provides individual assessment and treatment to teens that are experiencing depression and suicidality. They also provide community education services about depression and suicidality to schools, social service agencies, churches and other organizations that request them. Any PA school can contact the STAR-Center for assistance in the aftermath of a suicide or other tragic loss. STAR-Center can also provide in-service training and resource materials on a variety of mental health related topics.

Suicide Prevention Resource Center Postvention Toolkit

<http://www.sprc.org/sites/sprc.org/files/library/AfteraSuicideToolkitforSchools.pdf>

This toolkit is designed to assist schools in the aftermath of a suicide (or other death) in the school community. It is meant to serve as a practical resource for schools facing real-time crises to help them determine what to do, when, and how. The toolkit reflects consensus recommendations developed in consultation with a diverse group of national experts, including school-based personnel, clinicians, researchers, and crisis response professionals. It incorporates relevant existing material and research findings as well as references, templates, and links to additional information and assistance.

Compiled by the: PA Youth Suicide Prevention Initiative: www.payspi.org

Vol. II 2015

REVISIONS/ADDITIONS TO THE ELEMENTARY HANDBOOK

Birthdays celebrated at school – revised to reflect pending changes to district practices

Dress Code – added that hoods are not to be worn at any time

Emergency School Closings – Deleted KDKA TV and radio as stations to monitor for information regarding school cancellations and delays

Electronic Devices - revised to reflect current district policies

Staff Directory – added staff email addresses; will be updated to reflect staffing and room changes

SHARPSVILLE AREA ELEMENTARY SCHOOL STUDENT HANDBOOK

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PURPOSE OF THE ELEMENTARY HANDBOOK

The handbook is designed to assist parents, guardians, and students with the policies and procedures of Sharpsville Area Elementary School and the Sharpsville Area School District. This handbook is organized by topic in alphabetical order. The elementary discipline policy will be included within each area it applies to or where appropriate for the specific response to infractions. The main purpose of the handbook is to ensure effective communications between the home and school. The provisions of this handbook represent a summary of school board policy on the topics addressed. In order to have a more complete understanding, you should consult school board policy book. The provisions contained in school board policy shall control in regard to issues of interpretation, clarification and enforcement. Any item not specifically addressed in the handbook will be handled by the building principal.

SHARPSVILLE AREA SCHOOL DISTRICT MISSION STATEMENT

The mission of the Sharpsville Area School District, in partnership with the community, is to challenge all students to reach their potential, to be responsible citizens, and to value learning as a lifelong process by promoting excellence in a nurturing educational environment.

SCHOOL DISTRICT PHONE NUMBERS/WEB SITE

Sharpsville Area School District	(724) 962-8300
Sharpsville Area Elementary School	Ext. 3000 (724) 962-1003 fax
Sharpsville Area Middle School	Ext. 2000
Sharpsville Area High School	Ext. 1000
Office of the Superintendent	Ext. 4100
Sharpsville Area School District Cafeteria	Ext. 2750
Student Transportation of America (STA)	(724) 983-1112
School District Web Site	www.sharpsville.k12.pa.us

TITLE IX, SECTION 504 POLICY

The Sharpsville Area School District does not discriminate on the basis of sex, handicap, race, color, or national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, Title VI, and Chapter 15. For further information, contact the office of the Superintendent, at 701 Pierce Avenue, Sharpsville, Pennsylvania 16150.

RIGHT TO REQUEST TEACHER QUALIFICATIONS

As a parent of a student in the Sharpsville Area School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teacher and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches;
- Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances;
- The teacher's college major, whether the teacher has any advanced degree and, if so, the subject of the degree; and
- Whether any teacher's aides or similar paraprofessionals provide services and, if they do, their qualifications.

If you would like to receive any of this information, please call the office of the Superintendent at (724) 962-8300 ext. 4101.

ATTENDANCE

All students who are absent from school must submit a written excuse within 3 days of the child's return to school. If an excuse is not provided for the day(s) in question, it will be determined that the absence(s) is unexcused /unlawful.

The only absences that are excused absences by the Pennsylvania School Code are as follows:

- Illness of the student
- Death in the immediate family
- Impassable roads
- Farm and domestic service
- Quarantine
- Pre-approved family educational trips
- Documented court appearance
- Medical or dental appointments
- School sponsored trips
- Religious holidays

Students who are absent in excess of 10 days are required to submit an excuse from a doctor for each absence beyond the tenth day. Students who are absent beyond 10 days and do not submit a doctor's excuse or fail to submit an excuse within 3 days of returning to school will be marked as unexcused/unlawful. Either the physician or a representative of the medical facility must write the excuse. It must be submitted on their form, stationary, or letterhead. Faxed excuses from a physician's office will also be accepted.

Attendance Practices

1. Students who have accumulated 10 days of absences will receive a required medical excuse notice. This letter is sent to inform you that all absences beyond the tenth day must be accompanied by an excuse from a doctor.
2. Students who have an absences determined to be unexcused/unlawful will receive a letter after each such day. Students can accumulate three unexcused/unlawful absences without penalty. A fourth unexcused/unlawful absence will result in charges being filed against the parents/guardians of the student with the district magistrate's office for violation of the Compulsory Attendance Laws of the Commonwealth of Pennsylvania. Once charges have been filed, they can be filed with each subsequent day of unexcused/unlawful absence.
3. With any absence determined to be unexcused/unlawful, the student will not be permitted to make up the work missed. This includes homework which is due, tests, quizzes, etc. This may be done retroactively.

4. Students who are absent from school are not permitted to participate in any extracurricular activities on the day of absence.

Late Arrivals/Tardy

A student is considered tardy if he/she arrives after 9:00 A.M. to his/her assigned class/homeroom. All students late to school must report directly to the main office and present a written excuse from home. The time will be recorded and they will be provided a late pass to enter the classroom. If a written excuse is not presented, the tardy will be determined unexcused. An accumulation of tardies may result in fines through the district magistrate.

Early Dismissals

When a student is to be excused from school before 3:20 P.M., he/she must present an excuse from a parent or guardian. The only excused reasons are those indicated under in the attendance policy. Any reason determined not to be legitimate may be an unexcused/unlawful absence.

If your child is leaving early, you are required to park in Lot Area A located at the front of the building. Parents/guardians must sign their child out in the office. At that time your child will be called to the office where they will leave with you. Parents are not permitted to go directly to the room of the child. They are required to remain in the office until he/she arrive. The student is responsible for any school work that is missed while they are gone.

If signing out for a medical appointment you are required to take a medical appointment card provided by the secretary. The card signed by the doctor's office must be presented to the main office upon your return to school. If a student will be arriving late to school because of a medical appointment, they should obtain a medical appointment card before leaving school the day before.

In the case of emergency, parents must bring a written excuse to have their child dismissed. Parents/guardians must sign their child out in the office. The student will be called to the office when the parent arrives.

BIRTHDAYS CELEBRATED AT SCHOOL

Per the district wellness policy, no edible treats are to be sent to school. A small gift such as stickers, pencils, coloring pages, crayons, toys, or books may be sent to school. Parents who bring birthday treats are to leave them in the office.

Please make arrangements with the classroom teachers to bring in a birthday treat. Balloons and flowers are a distraction in the classroom and a safety hazard on the bus. Arrangements should be made to have them delivered to the child's home, not school. Student birthdays will be recognized at school, however, parties and elaborate treats are for home, not school.

BOOK BAGS

The children may use book bags to carry work to and from home. If the child has a book bag the parent/guardians are requested to periodically help their child to empty and clean them out. The district reserves the right to examine the contents of student book bags and student desks.

BUILDING USE POLICY

If a community member would like to use school for any reason before or after regular school hours they need to complete, in detail, the Request for Building Use form two weeks prior to the activity. This form is available in the school office and on the district's website at www.sharpsville.k12.pa.us

BUS TRANSPORTATION

Bus Routes

Questions regarding bus routes can be directed to the Superintendent's office at (724) 962-8300 ext. 4100 or to Shelly Kibby at Student Transportation of America (STA) at (724) 983-1112.

Bus Regulations

Students will be picked up and dropped off at their residence only. Any deviation of this rule must be approved by the building principal after a written request is submitted by the parent or guardian. Any request indicating multiple pickup and drop off points will not be approved. The change, if approved, will not commence for a period of three days.

Students are to ride only the bus to which they have been assigned. In emergency situations, parents who need their children to ride a different bus should send a note with their child. No student will be permitted to ride a different bus or be picked up from or delivered to a different bus stop without a written note signed by a parent/guardian.

Students who need transportation to and/or from a daycare agency that is already a listed bus stop on the Sharpsville route, MUST complete a special transportation form 3 days in advance before transportation will be available.

Bus Safety for Students

The safety of our students is paramount. The following guidelines are in place to ensure that all students depart and arrive in a safe manner.

1. Students are to report to their bus stop at least 5 minutes before the bus is scheduled to arrive.
2. A student who is not picked up at their driveway should proceed to the bus stop by walking on the left side of the road facing traffic if there are no sidewalks present.

3. Students should wait until the bus comes to a complete stop before crossing the street to board the bus or when waiting to disembark.
4. Students should go directly to their assigned seats when boarding the bus.
5. Students should keep books, lunches, etc. on their lap--not in the aisle of the bus.
6. Students should keep all parts of the body (hands, arms, and head) inside the bus.
7. Students are permitted to talk quietly with their seatmate, but not with the driver when the bus is in motion to help the driver avoid an accident.
8. Students should only get off at assigned stops unless they have a note from a parent that has also been signed by the principal or secretary.
9. Students should cross the road in front of the bus immediately after discharge.

Student Behavior on the Bus

Bus transportation to and from school is a privilege. Any major discipline problems may result in immediate suspension from the bus. Parents will then be responsible for transportation to and from school during this suspension. We desire the cooperation of drivers, students and parents in keeping our buses safe. Parents should feel free to call the principal or STA in regards to any problems.

- The bus driver is in charge of the bus just as a teacher is in charge of the classroom.
- Any type of student misbehavior or irregularity which distracts the driver, or threatens the safety of the passengers, and interferes with the safe operation of the bus must be reported by the driver to the principal on a bus conduct report.

Disciplinary action may take the form of the following:

- A verbal reprimand and warning
- Reassignment of seat
- Contact with the parent or guardian
- Detention
- In-school suspension
- Suspension of transportation privileges

CAFETERIA BEHAVIOR

Inappropriate behavior in the cafeteria during breakfast or lunch will not be tolerated. Students that do not conform to the following guidelines will be disciplined by moving of seat, loss of recess time and/or lunch detention depending on the severity of the offense.

1. Students are to walk at all times while in the cafeteria.
2. Students are there to eat lunch. During this time students may talk quietly with the other students at their table.
3. Students are not permitted to leave their seat without permission from one of the teachers or cafeteria personnel. Students must raise their hand to ask for permission to leave their seat or for assistance.
4. Restroom privileges will be granted to only one student at a time. Students must use the restroom across the hall from the nurse's office on the second grade hallway.
5. Throwing food or any other display of disorderly behavior will result in disciplinary action.
6. The lunch room personnel have every right to assign seats during this time.
7. Before being dismissed from the cafeteria students are expected to pickup and discard all materials in the trash containers. Students are responsible for keeping their area clean. This includes the table and floor.
8. Students are not permitted to leave the cafeteria with food or snack items.

CARE OF SCHOOL PROPERTY

Students at Sharpsville Area Elementary School are entrusted with various school supplies loaned for study. These materials should receive the best of care and must be returned at the end of the school year in good condition. Students will be assessed for all lost or defaced books and materials.

Students are not to mark school furniture, walls, ceilings, floors, books or equipment with pen, pencil, paint or any other instrument. Students will be responsible to pay for damage to school property, and may be referred to the proper law enforcement agency.

CHANGE OF ADDRESS OR RESIDENCY

The Sharpsville Area School District requires all parents/guardians to inform the child's school of any change in address and residency. If the change in residency is a move out of the district, and occurs during the last forty-five days

of the school year, the student will be permitted to complete the school year if the parent/guardian so desires. If the residency status is unchanged, the student will be required to withdraw at the end of the school year. If the change in residency out of the district occurs prior to the last forty-five days of the school year, the parent/guardian will be required to withdraw the student and enroll them in the new district. If there are any questions regarding residency within the district, the administration reserves the right to request four documents indicating proof of residency.

CHEATING

Students who are caught cheating on tests or other schoolwork will receive a zero in the grade book for that particular work. The teacher will inform the parent/guardian of the offense. If it is possible, the child will tell his/her parent/guardian by telephone with the teacher present.

CHEWING GUM

Chewing gum is not permitted in school, on the school bus or at other school activities. The student will be asked to dispose of the gum. Additional incidents may result in disciplinary action.

DAILY DISMISSAL PROCEDURES

Only bus students are to exit the building through the main entrance. Parents picking up their child at the regular 3:20 P.M. dismissal must use the following exits and parking lots:

For Kindergarten students - enter the school campus via Hittle Drive and park your vehicle in the visitor parking lot and wait there for your child.

For students in grade 2 - enter the school campus through the high school/middle school entrance then travel to the back parking lot of the elementary school and wait there for your child. Students will exit the building through the South Gymnasium exit doors. Once you have your child with you, you must exit the parking lot and turn left onto Blue Devil Way. *Please note that Blue Devil Way is a one way street.*

For students in grades 1, 3, 4 and 5 - enter the school campus through the high school/middle school entrance. You may park in the high school/middle school lot or you may park in the back parking lot of the elementary school. Students will exit the building through the grade 5 exit doors. If you park in the high school/middle school lot, you must exit to 4th Street via the high school/middle school entrance. If you park in the back lot of the elementary school, you must exit the parking lot and turn left onto Blue Devil Way. *Please note that Blue Devil Way is a one way street.*

If you are picking up more than one child - you must wait in the parking area of the youngest child. The older children will then exit through the doors leading to the area where you will be parked.

ALL PARENTS SHOULD WAIT OUTSIDE THE BUILDING FOR THEIR CHILDREN AT DISMISSAL TIME.

DAILY TIME SCHEDULE

7:30	Office Opens
7:45	Teachers report for duty
8:20	Students admitted into building
9:00	Tardy Bell/ Morning exercises
11:50	AM Kindergarten Ends
12:30	PM Kindergarten Begins
3:20	End of School Day
3:45	Teacher Dismissal
4:00	Office Closes

DESIGNATED WALKING ROUTES

Please note that there are no crossing guards on patrol in the borough. Those students walking from Ridge Avenue west of Seventh Street (North side of Ridge Avenue) will walk up to Tenth Street, and will cross onto Pierce Avenue at Tenth Street.

Those students walking from Ridge Avenue west of Seventh Street (South side of Ridge Avenue) will walk up to Seventh Street to the Hometown Pizza Plaza, and will cross Ridge Avenue.

Those students walking from the center of town will walk on Main Street and proceed up Seventh Street.

Students walking from south of the Sharpsville Area Elementary School will take the closest route to the school, using streets that have sidewalks.

DETENTION

At given times during the year, a student may receive an after-school detention for inappropriate behavior, continued misconduct or safety violations. Classroom teachers or the principal can assign detention. The assigning teacher or principal will notify parents by telephone or by mail of the detention assigned.

Failure to serve the detention will result in suspension. If at any time there is a problem with the assigned detention date, parents must contact the principal. For students who ride a bus home, the parents will be responsible for transportation home when a student serves detention. **DETENTION STARTS AT 3:30 P.M. AND ENDS AT 4:00 P.M.**

DISOBEDIENCE

Disobedience is defined as the refusal or neglect to obey any school district employee. This includes all administrators, teachers, paraprofessionals, office staff, custodians, cafeteria staff, bus drivers or substitutes for these positions. Punishment for this infraction can include loss of recess, detention or suspension depending on the severity of the offense.

DISRESPECT

Disrespect is defined as rudeness and/or offensive behavior in word or in action shown to any school district employee. Punishment for this infraction can include loss of recess, detention or suspension depending on the severity of the offense.

DISTRICT GRADEBOOK PROGRAM

The district gradebook program is an internet based program that provides parents/guardians and students the ability to view grades online. Please contact the school to receive your user ID and password to access updates on your child's academic activity.

DRESS CODE

The Sharpsville Area School Board has adopted the following dress code policy:

1. All clothing material must be opaque and moderately fitted whether it be tops or bottoms.
2. Any apparel whatsoever with obscene or suggestive language or that may be offensive or degrading, is not permitted. This includes any reference to drugs, alcohol, tobacco, and anything promoting violence.
3. The sag-look is not permitted. All pants must be worn at the waist and no lower for which they are designed.
4. Hair must be neat and clean.
5. Hats and hoods of any kind are not to be worn indoors. This applies to both boys and girls and includes bandanas and scarves.
6. Wallet-type chains are not permitted, or chains about the neck and wrist that are not considered jewelry.
7. All dress should conform to health and safety standards set forth by the school, local, and state authority.

The final judge of any questionable attire will be the building Principal or his designee. Students, who do not comply with the provisions of this dress code may be asked to call home in order to address the issue.

DRUG AND ALCOHOL POLICY

The Sharpville Area School District recognizes the misuse of chemicals is a serious problem confronting our youth, with legal, physical and social implications for the entire community. The district prohibits the use, misuse, possession of, receiving, distributing (providing in any manner) or being under the influence of controlled substances (defined by the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act), drug paraphernalia, "look-alikes" or alcohol (in any form) on school property or while under the district's jurisdiction. This policy also includes the possession of and or use of those chemicals defined and referred to as "inhalants".

Violation of this policy will result in the following:

- A fine assessed by the local magistrate.
- A suspension for a period of three days for the first offense, five days for the second and ten days for the third and subsequent offenses.

EDUCATIONAL TRIPS

For a maximum of five (5) school days for the school year, the district may grant excused absences from school for trips/vacations having educational value as determined by both the principal and superintendent. Approval will not be granted for trips scheduled during the first ten and last ten days of the school year, and the PSSA testing windows. Absences exceeding the approved five days will be considered unlawful/unexcused.

The required approval form is available in the main office and must be submitted at least one week prior to the scheduled trip. Permission may be denied for the following reasons as determined by the administration: poor academic standing, poor attendance, and/or disciplinary factors.

ELECTRONIC DEVICES

Students are permitted to use personal electronic devices during the school day for legitimate educational purposes at the discretion of the classroom teacher. Electronic devices include phones, laptop computers and tablets. Teachers and staff reserve the right to establish times during the school day when devices are not permitted to be used.

Students who use their devices for non-legitimate educational purposes at school or on school property may have this privilege revoked for a given period of time. Additional infractions may result in the issuing of behavior consequences including, but not limited to: loss of recess, lunch detention, after-school detention or in/out of school suspension. Repeated use of devices for non-legitimate educational purposes at school or on school property may result in permanent loss of this privilege.

Students accessing the internet on their personal devices using the district's network must adhere to the rules and guidelines established in the school board policy relating to usage of network/internet resources. Students who connect to

the internet using district resources should consider his/her personal device subject to the same level monitoring and access as any district-owned technology device.

The Sharpsville Area School District does not require bringing personal devices into school and that owners assume all risks of damage, theft, loss or misuse of such devices. The use of personal devices is with the understanding that the student has the permission of their parent/guardian to bring it onto school property. The District holds no responsibility for damage or loss of the personal device.

EMERGENCY INFORMATION

Student emergency information forms will be sent home during the first week of school. Please return the form as soon as possible so that we may have access to the most current emergency information. Please contact the school office anytime during the school year to update information concerning change of address, change of telephone number or change of marital status.

EMERGENCY SCHOOL CLOSINGS, DELAYED STARTS AND EARLY DISMISSALS

The decision to close school, due to weather conditions or some other reason is made by the superintendent. Parents/guardians will be contacted via telephone through the district One Call system. If you are not receiving these messages, please contact the school at (724) 962-8300 ext. 3000. Students and parents may also listen to or watch one of the TV or radio stations listed below. This announcement may be made as early as 6:00 A.M. for your convenience. PLEASE DO NOT TELEPHONE THE SCHOOL TO ASK IF SCHOOLS ARE CLOSED.

Please monitor these radio/television stations for cancellation information:

WHOT 101.1FM	Youngstown	WFMJ-TV	Youngstown
WYFM 102.9 FM	Youngstown	WYTV-TV	Youngstown
WMXY 98.9 FM	Youngstown	WKBN-TV	Youngstown
WGRP 940 AM	Greenville		
WPIC 790 AM	Sharon		

In the event of a 2 hour delay, a modified Kindergarten schedule will be followed. This change will be announced through One Call and on television and radio as a two-hour delay/modified Kindergarten schedule. The modified Kindergarten schedule is listed below:

AM Kindergarten	11:00 A.M. – 12:50 P.M.
PM Kindergarten	1:30 P.M. – 3:20 P.M.

AM Kindergarten students will eat lunch at school on this day; PM Kindergarten students will not.

ENGLISH AS A SECOND LANGUAGE (ESL)

The Sharpsville Area School District develops and provides a planned educational program for each student with limited English proficiency. These programs enable students to meet academic standards and succeed in school. Each program will include: standards-based English as a second language instruction at the appropriate proficiency level; content area instruction aligned with academic standards and adapted to meet the needs of the student; and assessment processes that reflect academic standards and instruction.

ENROLLMENT OF NEW STUDENTS

Parents/guardians of all students enrolling or registering in the Sharpsville Area School District must contact the district enrollment office at (724) 962-8300 to begin the enrollment process. Enrollment documentation can be found on the district website at www.sharpsville.k12.pa.us. If parents/guardians are unable to access the website, enrollment forms can be picked up in the high school guidance office. When the necessary paperwork is completed, parents/guardians are to contact the enrollment office to schedule an appointment to register their children. A student will not be enrolled and permitted to attend class until everything is submitted satisfactorily to the district enrollment office.

Items required for enrollment in school:

- Student registration form
- Permission to photograph
- Permission to do a screening assessment
- Four (4) proofs of residency
- Copy of state issued birth certificate
- Current immunization records
- Acceptable usage form for the Internet and computer network
- Parental registration statement.

Determining Proof of Residence

In accordance with school board policy, the following are acceptable forms proving residency. At least four of the following documents are required:

- | | |
|--|---|
| • Federal or state tax return | • Automobile insurance policy |
| • Letter or pay stub from current employer | • Residence lease |
| • Pennsylvania driver's license | • Property tax card |
| • Pennsylvania motor vehicle registration | • Voter registration |
| | • Letter from the Department of Welfare |

- Health insurance card
- National Fuel gas bill
- Water and/or sewer bill
- Cable bill
- Current credit card bill
- US Post Office official documentation
- Bank statement
- House deed

Requesting Records of Transfer Students

Once parents sign a release of records form, the district will fax it to the student's former school and request a copy of all records pertaining to the child. This request will also include the student's attendance records.

Once all required enrollment documents are completed and records from the child's previous school are received, parents/guardians will be notified of start date

FIELD TRIP CHAPERONES

Parents who wish to chaperone a field trip must complete the volunteer screening process described in this handbook. Please note that the FBI background check, Pennsylvania state criminal records check and the child abuse history clearance can take up to 4 weeks to complete. The cost of filing for these clearances is the responsibility of the person submitting the request.

FIRE DRILL PROCEDURES

Fire drills are held in accordance with state law. Students should avoid panic by moving quickly and quietly from the school. Students must follow the instructions of the teachers and/or administration. *All parents/guardians/visitors in the building are expected to follow school procedures in the event of a fire drill or alarm.*

FOOD SERVICES

The Sharpsville Area School District elementary cafeteria strives to provide high quality, nutritious meals to the students and staff of our school. Our meal programs are governed by the National School Lunch Program, the National School Breakfast Program and the United States Department of Agriculture. Our menus meet the requirements of these programs. For additional information, visit our website or contact the district cafeteria office at (724) 962-8300 ext. 2750.

Point of Sale

Students have accounts which permit lunches to be paid for in advance. Parents/guardians can deposit money into their child's account by sending payments to school with their child who will then give them to the cafeteria. Each time the child eats lunch the amount of the meal is withdrawn from the account.

Each student's account is tracked through a method of uniquely identifying each child called finger scanning. Finger scanning differs from finger printing as the scan only identifies several points on a child's finger, not the entire print. The

image cannot be reconstructed, duplicated or used for any other identification purposes. Parents/guardians have the option of having their child not participate in the program. If you would like further information on this process, please contact the school office at (724) 962-8300 ext. 3000.

Kindergarten Snacks

Sharpsville Area School District does not provide snacks for Kindergarten students. Kindergarten students have the opportunity to have a snack during the school day. The snacks, however, must be provided by the parents/guardians of each child. AM Kindergarten students are able to eat breakfast each morning in the cafeteria at a cost of \$0.25.

Breakfast Program

The Sharpsville Area School District elementary cafeteria serves breakfast each day from 8:40 - 8:55 A.M. at a cost of \$0.25. Breakfast menus and prices are sent home with students at the beginning of each month. Choices include a variety of cereals, assorted yogurt, fruit and oatmeal bars, granola, fortified cinnamon buns and donuts and white or chocolate milk. Parents who would like to apply for free or reduced price breakfasts should do so through the school office. Students choosing to eat breakfast should report directly to the cafeteria upon their arrival to school, eat breakfast, and then report to their classroom. Students are not to go to their locker first or loiter in the halls or restroom. Students only have time to eat and go to their room.

School Lunch Program

School lunch menus and prices are sent home with all students in grades 1-5 at the beginning of each month. The lunch menu offers two lunch choices each day. Peanut butter & jelly sandwiches are available as a third entrée choice. Kindergarten children do not eat lunch in the cafeteria.

Federal law requires students to take a complete lunch when a Class A hot lunch is served. Since we subscribe to this program, please encourage your child to try everything on the menu for that day. Students may not enjoy eating everything, but good food habits are formed in the early years. We simply ask that students try the food. They are not required to eat everything.

Free and Reduced Meals

The Federal Government provides breakfast and lunch for children of families that meet the guidelines to qualify for the program. This is determined by the family's income. Forms are mailed home to every child with his/her new classroom assignments. Forms are also available upon request and during open house. After completion, the form may be returned with the student or mailed directly to the District office. All information provided on the form is kept

confidential. If circumstances occur during the school year that adversely affects family income, please contact the school in order to apply for the program.

Elementary Charge Policy

Students who charge their meals and maintain outstanding charges will face a step process in attempting to collect these charges. When a student's account reaches \$5.00 or less, a written reminder will be sent home with the student or to that student's parents via email if an address has been provided to the district. **Students who have a negative account balance and have charged five additional lunches will only be permitted to purchase an alternate meal consisting of a cold lunch meat/cheese sandwich, side of fruit, and a carton of milk. Any student with a negative account balance will not be permitted to charge ala carte items.** Any money presented will be applied toward the outstanding balance before being applied to ala carte items.

GIFTED EDUCATION

In accordance with the Board's philosophy to develop the special abilities of each student, the Board requires that appropriate instructional programs be conducted to meet the needs of mentally gifted pupils of school age that are in compliance with the mandate of the Commonwealth of Pennsylvania. Thus, the District shall provide gifted education services and programs designed to meet the individual educational needs of identified students.

The framework for said programs shall encompass, at a minimum, the following objectives: expansion of academic attainments and intellectual skills; stimulation of intellectual curiosity, independence and responsibility; development of critical thinking and creativity. The curriculum and programmatic opportunities for mentally gifted students shall be designed to provide a variety of enrichment and acceleration opportunities and to ensure regulatory compliance. Ability of candidates for this program shall be evidenced by the criteria as set forth in the Pennsylvania School Code and outlined in the District's Administrative Regulation related to this policy.

The District shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines. The District shall make the Permission to Evaluate Gifted Student Form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request. Parents who suspect that their child is gifted may request a gifted multidisciplinary evaluation of their child at any time, with a limit of one request per school term.

GRADING SCALE

100% - 90%	A	O	Outstanding
89% - 80%	B	G	Good

79% - 70%	C	S	Satisfactory
69% - 60%	D	N	Needs Improvement
59% or less	F		

The grading scale below is used for 1st and 2nd Grade skills and special classes.

- ES Exceeds Standards** – *Consistently grasps, applies, and extends* key concepts, processes and skills. Works beyond stated goals.
- MS Meets Standards** – *Grasps and applies* key concepts, processes and skills. Meets stated goals.
- AS Approaching Standards** – *Beginning to grasp and apply* key concepts, processes and skills. Making less than expected progress.
- NS Needs Support** – *Not grasping* key concepts, processes and essential skills. Area of concern that requires support.
- X Not assessed at this time**

HOMEBOUND INSTRUCTION

Whenever a student contracts a disability or extended illness, provisions can be made for homebound instruction. The requirement is that a child must be unable to attend school for a considerable period of time. Requests for homebound instruction should be initiated by the parent through the school principal and supported by the necessary statement from the physician. There is no charge to the parents for this service. Pennsylvania School Code grants a maximum of twenty hours of instruction per month. These hours are arranged by an agreement between the parent and the assigned teacher.

HOMEWORK FOR ABSENT STUDENTS

Homework can be picked up between 3:20 - 4:00 P.M. in the elementary office for those parents/guardians who have made a request to the teacher for the missed assignments.

HEALTH ISSUES

Mandatory Absences for Health Reasons

There are certain conditions which require a student to remain out of school. Students are not permitted in school with any of the following conditions:

Measles	Whooping Cough	Ringworm
Mumps	Chicken Pox	Scabies (itch)
Conjunctivitis (Pink Eye)	Impetigo	Pediculosis (lice)

A student, who has been excluded from school for any of the above conditions, will be readmitted only with a certificate of recovery from a physician. PARENTS

SHOULD CALL THE SCHOOL when the student develops one of these conditions. Informing the school will help the teacher plan better for the student as well as help prevent the condition from spreading to other students.

Parents are to remain in the office where they will meet their child. Parents should not go directly to the classroom for their child. Any work the student will miss while absent must be made up and is the student's responsibility.

IN-SCHOOL SUSPENSION

In-School Suspension is the disciplinary action of removing a student from his/her school activities, including after-school activities. It differs from detention in that it is the next step toward out-of-school suspension. During the time of the In-School suspension assignment, the student will be expected to complete work assigned by the teacher. An in-school suspension assignment may range from one to three days. If a student is uncooperative while assigned, the day(s) may be reassigned.

INSTRUCTIONAL SUPPORT TEAM (IST)

The Instructional Support Team (IST) is a team process used to address concerns about a child's academic, emotional, or behavior needs. The IST consists of an instructional support teacher, classroom teacher, principal, other relevant staff members, and the parent/guardian. IST is designed to help identify a child's strengths and areas of concern, to develop an educational plan to support the child and assist the classroom teacher in using strategies to meet the student's needs.

INTERNET/NETWORK USAGE

The use of computer and network facilities shall be consistent with the curriculum adopted by the Sharpville Area School District, as well as the varied instructional needs, learning styles, abilities, and developmental level of students.

The school board supports the use of the Internet and other computer networks in the district's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration.

The school board establishes that use of the Internet is a privilege not a right. Inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action.

All parents/guardians and students will receive a copy of the Internet usage policy. Both the parents/guardians and students are required to sign the Network Consent Form before access to the Internet and network services will be granted. Students who violate the terms of the Internet policy may lose computer privileges for a period of time determined by the principal.

LOCKERS/LOCKER SEARCH

Students in grades 2-5 are assigned hall lockers. Only locks with keys are permitted on lockers. A duplicate key **MUST** be turned into the homeroom teacher for safekeeping. Please note that there will be no tape or adhesive stickers permitted to be used anywhere on the lockers.

School authorities may search the student's locker without prior warning in seeking contraband. Materials seized may be used as evidence against the student in disciplinary, juvenile or criminal hearings. The full locker search policy adopted by the Board of Education can be viewed in the school office.

LOST AND FOUND

Any articles that have been found should be brought to the office to be placed in the lost and found. If you have lost an article, please come to the office to look for it.

LUNCH DETENTION

Lunch detention is the temporary loss of cafeteria eating privileges. Students assigned lunch detention will eat their lunch in the office. Assignment to lunch detention can range from 1 day to an indefinite period of time.

MEDICATION

The district is not responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student will be permitted with the direction of parent and/or physician when failure to take such medication would jeopardize the health of the student and when the student would not be able to attend school if the medication were not available during school hours. All medication taken at school must be processed through the School Nurse.

Prescription Medication

Prescribed medication to be given during school hours **MUST** be in the pharmacy container that gives complete instructions including the patient's name, name of medication, dosage and times to be given, and number of days to be given. (Ask your pharmacist to prepare two labeled containers, one for school and one for home) The **FIRST** dose of this medication for current condition/illness may not be given at school. In order for the school nurse to distribute prescription medication, the following must be on file in the principal's office **each year**:

- A Physician's Request (form A) This form must be filled out by a physician
- A Request Form for School Dispensation of Prescription Medication (form B) This form must be filled out by the Parent/Guardian
- A Release form for Distribution of Prescription Drugs (form E) This form must be filled out by the Parent/Guardian

If these forms are not filed new each school year, school personnel **WILL NOT** distribute medications.

Non-Prescription Medication

Any over the counter medication that the parent feels necessary to be given during school hours **MUST** be in its original container and be accompanied by a written note from the parent stating students name, medication name, dosage, time to be given, and number of days to be given. These medications should be kept to a minimum. Over the counter medications needed for more than two weeks may require a physician's order.

Some non-prescription medication will be kept on hand in the nurse's office in the event that your child may need them. These medications include acetaminophen (Tylenol), ibuprofen (Motrin), Benadryl (for allergic reaction), and Robitussin (for cough). These medications will be given at discretion of the school nurse. Parents must fill out the Emergency Health Information sheet and check the medications that their child is permitted to receive. Cough drops will not be provided by the school nurse.

All medication must be processed through the School Nurse's office. Any medication brought in should be brought in by the parent/guardian and directly handed to the school nurse. For the safety of all students medication should not be sent with student on the school bus. **All medication MUST be in its original container** (not loosely in a plastic baggie). If these procedures are not followed the medication will not be given.

Student Self-Administration of Medication

To self-administer medication, the student must be able to: respond to and visually recognize his/her name; identify his/her medication; measure, pour and administer the prescribed dosage; sign his/her medication sheet to acknowledge having taken the medication and demonstrate a cooperative attitude in all aspects of self-administration.

MISCONDUCT

Misconduct is not limited to a special list of poor behavioral activities. It seems there always some situation that is new or unique. Misconduct can be punished by loss of recess, detention, in or out of school suspension, depending on the severity of the offense.

MODIFIED KINDERGARTEN SCHEDULE

In the event of a 2 hour delay due to inclement weather, a modified Kindergarten schedule will be followed. This change will be announced on television and radio as a two-hour delay/modified Kindergarten schedule. The modified Kindergarten schedule is listed below:

AM Kindergarten	11:00 A.M. – 12:50 P.M.
PM Kindergarten	1:30 P.M. – 3:20 P.M.

AM Kindergarten students will eat lunch at school on this day; PM Kindergarten students will not.

NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

The Board declares it to be policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the school. The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to the building principal. The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Superintendent within fifteen (15) days. District policy 103 for the appeal procedure can be found on the district website.

PARENT DROP OFF LOCATIONS

Parents who transport their children in grades K-2 should enter the visitor parking lot via Hittle Drive and drop them off at the main entrance sidewalk. Parents who transport their children in grades 3-5, have the option of entering high school/middle school entrance, driving through the high school parking lot, continuing down the bus lane, turning left onto Hittle Drive and dropping off the students at the sidewalk in the faculty parking lot. Parents can then proceed through the faculty parking lot and make a left hand turn onto the bus lane to exit on to Milliken Avenue. If you have students in more than one grade level, you can use either drop off point, based upon the traffic. This drop off area at the faculty parking lot is for student drop off only. There is to be NO PARKING in the faculty parking lot. PLEASE NOTE: THE CURB AREAS ALONG THE BUILDING ARE FIRE LANES. DO NOT PARK ALONG THE CURBS.

Parents bringing their child to school must drop them off at the main entrance. The East Wing entrance is available for bus students only. In addition, and for security reason, parents are not permitted to enter the building any further than the corridors of the Main entrance in the morning.

PARENT TEACHER ORGANIZATION (PTO)

The Sharpsville Area Elementary School has an active Parent Teacher Organization (PTO). The PTO has an annual membership drive for families who

have students attending the Sharpsville Area Elementary School. Anyone desiring membership information about the PTO should contact the elementary school office. The annual cost is \$1.00 per member.

PARENT/TEACHER CONFERENCES

Parents are welcomed at the Sharpsville Area Elementary School and are encouraged to come and talk with teachers or administrators about issues relating to their child. Since the teacher's main responsibility is the welfare of the student under his or her care, a phone call to set up a conference will make the meeting more beneficial to all. Full cooperation in this matter will be greatly appreciated.

The following guidelines should be followed:

- Please telephone the school for an appointment to see a teacher. A convenient time and place will be scheduled for a conference.
- Stop at the office before proceeding to your appointment.
- You will be directed or taken to a meeting place.

PARTY INVITATIONS

Students will be permitted to hand out party invitations during the school day ONLY IF they have invitations for the entire class. Please be aware that the school does not give out addresses or telephone numbers of students or parents.

PETS

Due to the number of students with allergies and our concern for safety issues, pets of any type are not permitted on school property. This includes dogs, cats, reptiles, etc.

REPORT CARDS

Sharpsville Area School District follows a 9-week grading period. All students receive report cards four times during the school year.

RUNAWAYS

Runaways are defined as students who leave school property without permission. An emergency response procedure is followed if a child is reported missing from school. School personnel are not permitted to pursue students off school property. The principal or his/her designee will contact the police and report the missing child.

SCHOOL INSURANCE

School insurance is available to all students. Information will be sent home at the beginning of the school year. The purchase of school insurance is optional. Students playing intramural sports are requested to bring proof of insurance from home, or they must buy the school insurance before they will be allowed to participate.

SCHOOL SPONSORED ACTIVITIES

School sponsored events and activities cover a wide range of activities available to students. Students are to act in an appropriate manner while in attendance at these activities as dictated by school rules and regulations. Failure to do so may result in disciplinary consequences and/or the student not being permitted to attend future school sponsored events and activities.

SPECIAL EDUCATION

The Sharpsville Area School District (SASD) provides a free, appropriate public education to exceptional students. To qualify as an exceptional student the child must be of school age, in need of specially designed instruction and meet eligibility criteria for one or more mental and or physical disabilities as set forth in Pennsylvania State Standards.

The district engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services individualized to meet student needs. At no cost to the parents, these services are provided in compliance with state and federal law and are reasonably calculated to yield meaningful educational benefit and student progress.

To identify students who may be eligible for special education, various screening activities are conducted at three levels. Level 1 consists of a review of the student's records including; attendance, IST documentation, student assistance referral, report cards, cumulative information, and health needs. Level 2 screenings involve yearly examinations of a student's hearing. Screening is conducted in grades K, 1, 2, 3, 7 and 11. Vision screening occurs at all grade levels, K-12. Medical examinations are conducted in grades K, 6, and 11. Dental examinations are administered in grades K, 3, and 7. Level 3 consist of standardized tests administered at various grade levels including the Terra Nova and PSSA tests.

Data from these tests enable counselors, principals and teachers to identify the student's strengths and weaknesses. Students who are considered "At Risk" are referred to the school psychologist for a Multidisciplinary Evaluation (MDE). The psychologist seeks parental consent to conduct the MDE. The MDE is a process to gather information that will be used to determine if a child is eligible and in need of special education services. Parents who suspect their child is in need of special education services may request a multidisciplinary evaluation at any time through a written request to the school psychologist.

Services designed to meet the needs of exceptional students include the annual development of an Individualized Education Plan (IEP), biennial/triennial MDE Reevaluation, supportive intervention in the regular classroom with itinerant and/or resource services; part-time services; and full- time services. These

interventions may be provided in the student's home school/home district or at a location other than the student's home school/home district. The extent of special education services and the location for the delivery of such services are determined by the IEP team and are based on the student's identified needs and abilities.

Parents may obtain additional information regarding special education services, programs and parental due process rights by contacting the Sharpsville Area School District's Special Education Department at (724) 962-8300.

Services for Protected Handicapped Students

In compliance with state and federal law, Section 504 of the Rehabilitation Act of 1973, the SASD will provide services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. These related services are provided without discrimination or cost to the student or family. In order to qualify as a protected handicapped student, the child must be of school age with a physical or mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

Services and protections for protected handicapped students are distinct from those applicable to exceptional students enrolled or seeking enrollment in special education programs. For further information about the evaluation procedures and provision of services to protected handicapped students contact the Sharpsville Area School District's Special Education Department at (724) 962-8300.

Services for Preschool Children

Act 212, the Early Intervention Services System Act, entitles all preschool children with disabilities to appropriate early intervention services. Young children experiencing developmental delays or physical or mental disabilities and their families are eligible for early intervention services. At risk children are eligible for screening and tracking.

The Pennsylvania Department of Public Welfare is responsible for providing services to infants and toddlers, defined as children from birth through two years of age. The Pennsylvania Department of Education is responsible for providing services to preschool children from ages three through five. For more information about these programs, contact the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, (724) 458-6700.

SPEECH THERAPY

Speech therapy is available to students who need this service. Initial screening is done during through the Kindergarten registration process and during the school year for all new students.

STANDARDIZED TESTING SCHEDULE

Standardized tests are administered to the students throughout their school careers. The tests are to determine the children's achievement and aptitude. The results of these tests provide a continuing record of each child's academic progress in comparison with national norms. They are an invaluable aid to the teachers and other professional staff in diagnosing individual strengths and weaknesses in order to provide more effective instruction. The following tests may be administered to your child as part of the testing program:

Grade Level	Name of Test
Grade 3	Pennsylvania System of School Assessment (PSSA) English Language Arts and Math
Grade 4	Pennsylvania System of School Assessment (PSSA) English Language Arts, Math and Science
Grade 5	Pennsylvania System of School Assessment (PSSA) English Language Arts and Math

The results of achievement and state assessment tests will be sent home once the results have been received by the school. Further information about any of these tests can be obtained by contacting the elementary guidance counselor. If you wish to examine your child's cumulative record at any time, you may arrange to do so by making an appointment with the elementary guidance counselor.

STUDENT ARRIVAL TIME

Elementary students are not to be dropped off at school before 8:20 A.M. as there is no supervision available for students prior to that time. If circumstances exist that prevent you from being able to drop your child off at school at 8:20 A.M., alternative arrangements must be made for that child. PM Kindergarten students should arrive no earlier than 12:30 P.M.

Parents have the option of utilizing one of the childcare programs within the district. Children dropped off at these locations are transported to the elementary school at the appropriate arrival time. These same programs are available for after school hours as well with bus transportation provided from the elementary school to the appropriate childcare location.

STUDENT RECORDS

Each parent has access to his/her child's records unless the school district has received a copy of a court order, which limits access. The regulation holds even

if one parent has custody of the child. Types of records which a parent may wish to review include the following:

- Directory Information: Identifying name, date of birth, address, age
- Health Records: Vision, hearing, immunization records, specific conditions
- Academic Records: report cards, attendance, test scores

The Sharpsville Area School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with state and federal law and the district's student record policy. Requests can be made in writing and directed to the elementary principal.

STUDENT RIGHTS

All persons residing in the Commonwealth between the ages of 6 and 21 years are entitled to a free and full education in the Commonwealth's public schools. This right extends to migratory children and pregnant or married students. Mentally retarded children also are entitled to a public sponsored program of education and training appropriate to their learning capabilities.

STUDENT RESPONSIBILITIES

Student responsibilities include:

- regular school attendance
- consistent effort in classroom work
- following all school rules and regulations
- volunteering information in matters relating to the health, safety, and welfare of the school, community, and the protection of school property
- assist the school staff in operating a safe school for all students
- exercise proper care when using public facilities and equipment
- monitor what you say and what you write. Regardless of your intent, written and verbal threats to individuals or to the school will be taken seriously.

STUDENT VALUABLES

Students are cautioned not to bring large amounts of money or other valuables to school. Students, not the school, are responsible for their personal property. If it is necessary to bring more money than is needed for lunch, leave it at the office for safekeeping. **Radios, CD players, MP3 players, electronic games, etc. are not permitted at school.** Use of them may result in confiscation and/or disciplinary action.

SUPERVISION OF STUDENTS

The school district is responsible for students during the instructional hours of the school day in school; during the instructional hours of the school day on school district property; on school district vehicles (owned, rented, leased or contracted). Bus stop activity will depend on the situation; at school district events held

before, during or after school that are directly observed and supervised by school district staff.

SUSPENSION

There are two forms of suspension, out of school and in school. Suspension is defined as time spent out of the classroom or school for serious or recurring infractions of the discipline policy. Only the school principal may suspend. If the infraction or repeated infractions warrant it, the principal can refer the child to the Board of Directors for an expulsion hearing. The parent/guardian will be informed in writing as to the length and reason for the suspension.

SWEARING

Profanity and the use of vulgar language, drawings, photographs and gestures will not be permitted in school, on the bus and/or at extra-curricular events. Punishment for this infraction can include loss of recess, detention or suspension depending on the severity of the situation.

STAFF PHONE EXTENSIONS & EMAIL ADDRESSES

Mrs. AbiNader habinader@sasdpride.org	3302	Mrs. Hersh hhersh@sasdpride.org	3401/ vm 3350
Mr. C. Anglin canglin@sasdpride.org	3406	Mrs. Heutsche kheutsche@sasdpride.org	3402
Mr. M. Anglin manglin@sasdpride.org	3210	Mrs. Killa skilla@sasdpride.org	3503
Mr. Ault cault@sasdpride.org	3308	Mrs. Kuhn jkuhn@sasdpride.org	3404
Mrs. Barabas sbarabas@sasdpride.org	3110	Mr. Latta klatta@sasdpride.org	3405
Mrs. Bissell kbissell@sasdpride.org	3205	Mrs. Lauther dlauther@sasdpride.org	3103
Mrs. Benedict sbenedict@sasdpride.org	3213	Mrs. Masters cmasters@sasdpride.org	3202
Mrs. Burk sburk@sasdpride.org	3201	Mr. Moon jmoon@sasdpride.org	1029
Mrs. Combine scombine@sasdpride.org	3209	Mrs. Petricini jpetricini@sasdpride.org	3107
Mrs. Davis ldavis@sasdpride.org	3104	Miss Phillian sphillian@sasdpride.org	3211
Mrs. DelFratte ydelfratte@sasdpride.org	3501	Mrs. Presley jpresley@sasdpride.org	3111
Mrs. Ellison sellison@sasdpride.org	3208	Ms. Schultz tschultz@sasdpride.org	3101
Mrs. Elser telser@sasdpride.org	3203	Mr. Scurpa kscurpa@sasdpride.org	3204
Ms. Emmett	3312	Mrs. Sobash dsobash@sasdpride.org	3000
Mr. Enos cenos@sasdpride.org	3304	Mrs. Smithyman rsmithyman@sasdpride.org	3401
Mrs. Falconi kfalconi@sasdpride.org	3201	Mrs. Stauch rstauch@sasdpride.org	3207
Food Services	2750	Ms. Toney jtoney@sasdpride.org	3212
Miss Grandy kgrandy@sasdpride.org	3108	Mrs. Trontel ktontel@sasdpride.org	3402
Mrs. Goncz bgoncz@sasdpride.org	3001	Mr. Welch dwelch@sasdpride.org	3620
Mrs. Hamilton khamilton@sasdpride.org	3106	Mrs. Wentling jwentling@sasdpride.org	3301/VM 3341
Mrs. Hartwick dhartwick@sasdpride.org	3700	Mrs. Wilson mwilson@sasdpride.org	3310
Mrs. Houck chouck@sasdpride.org	3403	Mrs. Zagger kzagger@sasdpride.org	3309

TEXTBOOKS

Textbooks and supplies are provided by the district at no cost to students. At the beginning of the school year, the textbooks are issued with the number and condition of the book recorded. Textbooks are extremely expensive and students are financially responsible for the loss of a textbook and damage beyond the normal wear and tear of usage during the school year.

THEFT

Theft is defined as the taking of another person's property, or taking of public property without permission of the owner or person responsible for the property. This infraction will be punished by detention and/or suspension if the situation warrants it. A student will also be responsible for restitution of the property.

TOBACCO POLICY

Act 145 of 1996, prohibits the possession of, and or use of any tobacco product in all schools in the Commonwealth of Pennsylvania. It is unlawful for any student/pupil to possess and or use tobacco products while under the jurisdiction of the Sharpville Area School District. This includes, but is not limited to the following:

- All school buildings
- While on school grounds at any time
- Attendance at, and/or participation in school activities
- School busses or property owned by, leased by, or under the control of the district

Violation of this policy will result in:

- A fine assessed by the local magistrate
- A suspension for a period of three days for the first offense, five days for the second and ten days for the third and subsequent offenses

TRESPASSING

No one, including students, may be in the school building or on school grounds after school hours or on a non-school day unless that person is on official school business, is participating in a supervised school activity, is a spectator at an activity open to the public, or has been given permission by the school administration to be here. Anyone who loiters at school or upon school grounds after the close of the school day, on a non-school day or after a school activity without specific reason or supervision, or who is directed to leave and refuses to do so, may be charged with trespassing under the Pennsylvania Crimes Code.

VACATIONS

For a maximum of five (5) school days for the school year, the district may grant excused absences from school for trips/vacations having educational value as determined by both the principal and superintendent. Approval will not be granted for trips scheduled during the first ten and last ten days of the school

year, and the PSSA testing windows. Absences exceeding the approved five days will be considered unlawful/unexcused.

The required approval form is available in the main office and must be submitted at least one week prior to the scheduled trip. Permission may be denied for the following reasons as determined by the administration: poor academic standing, poor attendance, and/or disciplinary factors.

VISITORS

All visitors to the elementary building are required to report to the main office upon arrival. All visitors will need to sign in indicating their name, destination and time entering the building. In addition, each visitor will be given a visitor's badge and must give his or her car keys to the building secretary. Prior to departing the building, all visitors must return to the office to sign out, return their visitor badge and retrieve their keys. All visitors to the building must wear a visitor's pass. Visitors are not permitted to go to any classroom unless granted permission by the main office. Student visitors are not permitted under any circumstances to attend school with an elementary student or to ride Sharpsville Area School District buses.

VOLUNTEERS

The Sharpsville Area School District recognizes that parent and community volunteers can make many valuable contributions to our schools by providing significant services to students. They enrich and extend the curriculum by sharing hobbies, career expertise, and cultural knowledge. They are willing helpers in our cafeterias, in classrooms, in library, in athletics, for special projects, or as student mentors.

Volunteers at the elementary school are subject to the provisions specified in school board policy:

- Volunteers participate in the instructional setting as resource guests.
- Volunteers work in the presence of and are supervised by the host staff member. At no time should students be left alone with volunteers. This also includes chaperones at activities such as field trips.
- Volunteers are expected to follow the instructions of the staff member who is responsible to orient the volunteer to the learning activity and to the expectations of the learning. Discipline remains the responsibility of the teacher or staff member in authority.

Guidelines for acceptance as a volunteer are as follows:

- All recommendations for individuals to serve as volunteers must be approved by the Superintendent, building principal, coach/advisor, or other person in authority.
- All prospective volunteers are required to complete and submit the Volunteer Screening Application. The form can be obtained in any of the buildings or the Superintendent's office.
- Two or more reference checks are required.

- FBI background check, Pennsylvania state criminal records check and a child abuse history clearance are required and shall be at the volunteer's own expense.
- A personal interview with building principal or designee must be conducted and documented.
- The Board requires that all volunteers undergo a Mantoux Tuberculosis Test upon initial involvement in the volunteer program. An unsatisfactory report will be reason for disqualification. This test will be at the Volunteers' own expense.
- All volunteers must have Board approval prior to involvement in this volunteer program.

Length of Volunteer Status

A volunteer's status will be valid as long as the individual wishes to remain on the volunteer list. Volunteer status will become invalid if the district receives information that would prohibit the individual from service as per the policy.

WALKERS TO SCHOOL

The child's safety is a major concern of the district, but the cooperation of the home and school is necessary to build proper habits of safety. **Please note that there are no longer crossing guards on patrol in the borough.**

Students who walk to school are to:

- Report no earlier than 8:20 A.M. There is no staff supervision prior to this time.
- The breakfast program begins at 8:20 A.M. and students are tardy if arriving after 9:00 A.M.
- Respect the property of others, do not cross or walk on lawns, litter or damage property in any way.
- Walk on the sidewalk. When no sidewalks exist, walk facing traffic.
- **CROSS ONLY AT INTERSECTIONS**
- Refuse to enter or approach strange automobiles.
- Go straight to school each morning. Do not stop to play.
- Be considerate of small children.
- Students are to go directly home after school. Do not stop to play at the playground.

WEAPONS POLICY

Any student found in possession of/or transporting a weapon during school hours or activities on school property, regardless of intent, will immediately be reported to the local police, scheduled for an informal hearing, cited for a ten (10) day suspension, and may be presented to the School Board for formal expulsion hearing proceedings in accordance with Pennsylvania School Code. The term weapons refers to, but is not limited to: any knife, cutting instrument, cutting tool, nunchuks, firearm, shotgun, rifle, or any other tool, instrument or implement

capable of inflicting serious bodily injury. At the discretion of the administration, depending on circumstances, toy weapons may be included under this weapons policy. A student deemed to be in possession of an illegal and/or banned item(s) under this section when such item(s) is found on the person of the student, in his/her possession or in his locker on school property or on property being used by the school or at any school function or activity, or any school event held away from school, or while the student is on his/her way to or from school.

WELLNESS POLICY AND PRACTICES

In accordance with requirements established by the Pennsylvania Department of Education on nutrition and wellness, **if a snack food (i.e. cookies, cake, cupcakes, etc.) is brought to school to share with students a healthy food item (fruits, nuts, vegetables, etc.) must also be offered.** This includes birthday celebrations, PTO events and classroom parties.

WEB SITE

The school district's web site is *www.sharpsville.k12.pa.us* The web site provides information regarding school activities and other relevant information. All building newsletters and other information pertaining to the school will be posted on the web site.

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ONE OF THE BEST

**2015-2016
STUDENT HANDBOOK
SHARPSVILLE AREA HIGH SCHOOL
SHARPSVILLE MIDDLE SCHOOL**

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SHARPSVILLE AREA SCHOOL DISTRICT'S

MISSION STATEMENT

The mission of the Sharpsville Area School District, in partnership with the community, is to challenge all students to reach their potential, to be responsible citizens, and to value learning as a lifelong process by promoting excellence in a nurturing educational environment.

NON-DISCRIMINATION

It is the policy of the Sharpsville Area School District not to discriminate on the basis of sex, handicap, race, color, or national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, Title VI, and Chapter 15. For further information, contact Mr. Timothy Dadich, High School Principal, 301 Blue Devil Way, Sharpsville, Pennsylvania 16150 or Mr. John Vannoy, Middle School Principal, 303 Blue Devil Way, Sharpsville, Pennsylvania 16150.

NON-DISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

The Board declares it to be policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the school. The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to designated employees. The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal within fifteen (15) days. Please refer to District policy 103 for the appeal procedure.

SPECIAL EDUCATION SERVICES FOR SCHOOL-AGE EXCEPTIONAL STUDENTS

The Sharpsville Area School District provides a free, appropriate public education to exceptional students. To qualify as an exceptional student the child must be of school age, in need of specially designed instruction and meet eligibility criteria for one or more mental and or physical disabilities as set forth in Pennsylvania State Standards.

The District engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services individualized to meet student needs. At no cost to the parents/guardians, these services are provided in compliance with state and federal law and are reasonably calculated to yield meaningful educational benefit and student progress.

To identify students who may be eligible for special education, various screening activities are conducted at three (3) levels:

- Level I consist of a review of the student's records including; attendance, IST documentation, Student Assistance referral, report cards, cumulative information, and health needs.
- Level 2 screenings involve yearly examinations of a student's hearing. Screening is conducted in grades K-3, 7 and 11. Vision screening occurs at all grade levels, K-12. Medical examinations are conducted in grades K, 6, and 11. Dental examinations are administered in grades K, 3, and 7.
- Level 3 consist of standardized tests administered at various grade levels.

The following tests are given:

- **Grade 8, 9, 10 = Keystone Exams/End of Course Exams**
Algebra: Algebra I or Academic Algebra I = grades 8, 9, 10
Biology: Academic Biology = grade 9
Literature: Literature and Composition II = grade 10
- **Grade 3, 4, 5, 6, 7, 8 = PSSAs**
English Language Arts = grades 3, 4, 5, 6, 7, 8
Math = grades 3, 4, 5, 6, 7, 8
Science = grades 4, 8

Data from these tests enable counselors, principals and teachers to identify the student's strengths and weaknesses. Students who are considered "At Risk" are referred to the school psychologist for a Multidisciplinary Evaluation (MDE). The psychologist seeks parental consent to conduct the MDE. The MDE is a process to gather information that will be used to determine if a child is eligible and in need of special education services. Parents/guardians who suspect their child is in need of special education services may request a multidisciplinary evaluation at any time through a written request to the school psychologist.

Services designed to meet the needs of exceptional students include the annual development of an Individualized Education Plan (IEP), biennial/triennial MDE Reevaluation, supportive intervention in the regular classroom with itinerant and/or resource services; part-time services; and full- time services. These interventions may be provided in the student's home school/home district or at a location other than the student's home school/home district. The extent of special education services and the location for the delivery of such services are determined by the IEP team and are based on the student's identified needs and abilities.

Parents/guardians may obtain additional information regarding special education services, programs and parental due process rights by contacting the Sharpsville Area School District's Special Education Department at (724) 962-7168.

Services for Protected Handicapped Students

In compliance with state and federal law, Section 504 of the Rehabilitation Act of 1973, the Sharpsville Area School District will provide services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and

extra curricular activities to the maximum extent appropriate to the student's abilities. These related services are provided without discrimination or cost to the student or family. In order to qualify as a protested handicapped student, the child must be of school age with a physical or mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

Services and protections for protected handicapped students are distinct from those applicable to exceptional students enrolled or seeking enrollment in special education programs.

For further information about the evaluation procedures and provision of services to protected handicapped students contact the Sharspsville Area School District's Special Education Department at (724) 962-7168.

Services for Gifted Students:

In accordance with the Board's philosophy to develop the special abilities of each student, the Board requires that appropriate instructional programs be conducted to meet the needs of mentally gifted pupils of school age that are in compliance with the mandate of the Commonwealth of Pennsylvania. Thus, the District shall provide gifted education services and programs designed to meet the individual educational needs of identified students.

The framework for said programs shall encompass, at a minimum, the following objectives: expansion of academic attainments and intellectual skills; stimulation of intellectual curiosity, independence and responsibility; development of critical thinking and creativity. The curriculum and programmatic opportunities for mentally gifted students shall be designed to provide a variety of enrichment and acceleration opportunities and to ensure regulatory compliance.

Ability of candidates for this program shall be evidenced by the criteria as set forth in the Pennsylvania School Code and outlined in the District's Administrative Regulation related to this policy.

The District shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines.

The District shall make the Permission to Evaluate Gifted Student Form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request. Parents who suspect that their child is gifted may request a gifted multidisciplinary evaluation of their child at any time, with a limit of one request per school term.

Services for Preschool Children

Act 212, the Early Intervention Services System Act, entitles all preschool children with disabilities to appropriate early intervention services. Young children experiencing

developmental delays or physical or mental disabilities and their families are eligible for early intervention services. At risk children are eligible for screening and tracking.

The Pennsylvania Department of Public Welfare is responsible for providing services to infants and toddlers, defined as children from birth through two (2) years of age. The Pennsylvania Department of Education is responsible for providing services to preschool children from ages three (3) through five (5). For more information about these programs, contact the Midwestern Intermediate Unit IV, 453 Maple St., Grove City, PA 16127-2399, 1-800-942-8035.

Confidentiality of Student Records

The Sharpsville Area School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with state and federal law and the district's student record policy.

RIGHT TO REQUEST TEACHER QUALIFICATIONS

As a parent of a student at the Sharpsville Area School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches
- Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under State regulations because of special circumstances
- The teacher's college major, whether the teacher has any advanced degree and, if so, the subject of the degree
- Whether any teacher's aides or similar paraprofessionals provide services and, if they do, their qualifications

PENNSYLVANIA SCHOOL ASSESSMENT PROGRAM (PSSA) TESTING DATES

Students should take this test seriously. The results will become part of the student's permanent record. Students should get adequate rest on the nights before the test.

Please refrain from scheduling educational trips, field trips, and doctor's appointments during the testing windows. Your cooperation is most appreciated.

The following tests are given:

- The mandatory PSSA English Language Arts Assessment will be given to grades 6, 7, and 8 during the testing window of April 11, 2016 through April 15, 2016.
- The mandatory PSSA Math Assessment will be given to grades 6, 7, and 8 during the testing window of April 18, 2016 through April 22, 2016.
- The mandatory PSSA Science Assessment will be given to grade 8 during the testing window of April 25, 2016 through April 29, 2016.
- 7th grade Algebra I students will take the Algebra I Keystone Exam during the testing window of May 16, 2016 through May 27, 2016.
- PSSA testing make ups will be May 2, 2016 through May 6, 2016.

KEYSTONE EXAMS

The Keystone Exams are end-of-course assessments that will be administered in Biology, Algebra I, and Literature/Composition 2 on the following dates:

- The testing window will be May 16, 2016 through May 27, 2016.

EDUCATIONAL PROGRAMS

The Sharpsville Area School District develops and provides a planned educational program for each student with limited English proficiency. These programs enable students to meet academic standards and succeed in school.

Each program will include:

- Standards-based English as a second language instruction at the appropriate proficiency level
- Content area instruction aligned with academic standards and adapted to meet the needs of the student
- Assessment processes that reflect academic standards and instruction.

SCHOOL CLOSINGS/CANCELLATIONS

Should it be necessary to **close schools** in case of inclement weather or other emergencies, an announcement will be aired over local radio stations **by 6:30 a.m.**: WPIC 790 AM; WHOT 101.1 FM; WGRP 940 AM; WYFM 102.9 FM; WKBN 98.9 FM; KDKA 1020 AM; and Channel 21 television. It will also be posted on the district website.

A delayed start of two (2) hours may be an alternative to closing. In that event, the announcement will also be broadcast over the above local radio and television stations. Students and buses will be delayed two (2) hours, if necessary.

In some instances when school is already in session, it might become necessary to initiate an early dismissal. Announcements of early dismissal will again be made over local radio and television stations.

PLEASE DO NOT CALL THE SCHOOL!

ENTERING THE BUILDING

Students must enter the Middle School and High School through the main entrances. All other doors will not be available for entry into the buildings.

DAILY TIME SCHEDULE

7:43 a.m.	Doors Open
7:50 a.m.	Tardy Bell
7:50 a.m. - 8:49 a.m.	Period 1
8:52 a.m. - 9:35 a.m.	Period 2
9:38 a.m. - 10:21 a.m.	Period 3
10:24 a.m. - 11:07 a.m.	Period 4
11:05 a.m.	Career Center Bus Arrives
11:10 a.m. - 11:40 a.m.	Period 5 ("A Lunch")
11:43 a.m. - 11:53 a.m.	Period 6
11:56 a.m. - 12:26 p.m.	Period 7 ("B Lunch")
12:29 p.m. - 12:39 p.m.	Period 8
12:42 p.m. - 1:12 p.m.	Period 9 ("C Lunch" HS Only)
1:15 p.m. - 1:58 p.m.	Period 10
2:01 p.m. - 2:44 p.m.	Period 11
2:44 p.m.	Bus Students Dismissed
2:48 p.m.	All Other Students Dismissed

TWO HOUR DELAY TIME SCHEDULE

9:43 a.m.	Doors Open
9:50 a.m.	Tardy Bell
9:50 a.m. - 10:25 a.m.	Period 1
10:28 a.m. - 10:57 a.m.	Period 2
11:00 a.m. - 11:29 a.m.	Period 3
11:32 a.m. - 12:02 p.m.	Period 5/6 & A Lunch
12:05 p.m. - 12:35 p.m.	Period 6/7-7/8 & B Lunch
12:38 p.m. - 1:08 p.m.	Period 8/9 & C Lunch
1:11 p.m. - 1:40 p.m.	Period 4
1:43 p.m. - 2:12 p.m.	Period 10
2:15 p.m. - 2:44 p.m.	Period 11
11:30 a.m.	Career Center Students Arrive to School

ATTENDANCE POLICY

Printed on the next page is a copy of the SASD attendance policy. It is our wish that you review this policy, carefully paying attention to the section "Excessive Absence".

Closed Campus

Students coming on campus in the morning are to remain on the school grounds for the remainder of the school day. Students are not permitted in parking lot areas, in the woods, or down the path. Permission from the main office **must** be obtained before a student may leave the school grounds. High school students are not permitted in the middle school classroom area and middle school students are not permitted in the high school.

Absence and Truancy

Regular attendance is necessary to ensure the continuity of the educational process. Regularity of attendance is desirable in developing proper habits, the feeling of mastery through success, interest in school, a sense of responsibility, and those important character-building aspects which have a definite effect upon later life. It is essential that parents/guardians and school authorities plan for anticipated absences together whenever possible. This will assure fulfillment of the school's aim to help pupils plan responsibility for their actions.

Absence is defined as:

- Non-attendance in school
- Non-attendance in an individual class
- A combination of the above mentioned

Tardiness to school and early dismissals will be counted as absences. Certain school-related activities such as field trips, main office/guidance appointments, athletic contests, etc. are exempt from these regulations.

Excused absences include the following:

- Illness
- Critical family illness
- Pre-arranged doctor/dentist appointments
- Authorized school activities
- Death in the family
- Educational trips (maximum of five [5] days; **prior** administrative approval is a **must**)
- Required court attendance
- Religious holidays
- College visitations (seniors only) with **prior** administrative approval

Illegal absence – any absence not classified as excused for students of compulsory school age (16 years of age and under)

Unexcused absence – any absence not classified as excused for students not of compulsory school age (pre-school, kindergarten, and 17 years of age and over)

Truancy - being absent from class or being absent from the building during some part or all of the school day without permission from an authorized school official or the student's parent/guardian.

On the morning following an absence, the student must bring to school a written statement from his/her parent/guardian stating the exact reason for the absence. This statement should include the student's name, grade, date of absence, the specific reason for the absence, and the parent/guardian signature. If no parental excuse is given to a school official within three (3) school days, the student will be marked illegal (16 years of age and under) or unexcused (17 years of age and over).

The parents/guardians of any child 16 years of age or under that has been illegally absent from school for three (3) days, or their equivalent, shall be served an official notice of second offense action.

A criminal complaint, second offense action, will be filed with the District Magistrate on the sixth illegal absence.

The school is justified in requiring a statement from medical authorities for a claim of continued or repeated illness.

NOTE: Make up work - it is reasonable to require student work to be completed within the number of days the student missed when the total number is three (3) or less. For extended absences, which is defined as four (4) or more days, must be arranged immediately upon return to school and completed within five (5) school days.

Penalties For Truancy - Act 29

Act 29 of Special Session #1 of 1995 extensively revises provisions for truancy. The law raises the fine placed on parents/guardians for truancy to \$300 and requires parents/guardians to pay court costs or be sentenced to complete a parenting education program. Under the act, both the truant child and the parents/guardians would have to appear at a hearing by a district justice. If the parents/guardians show that they took reasonable steps to ensure the attendance of the child, they will not be convicted of a summary offense. If the parents/guardians are not convicted and the child continues to be truant, the child will be fined up to \$300 or be assigned to an adjudication alternative program.

Other provisions allow a district justice to suspend a sentence given to the parent/guardian or child if the child is no longer habitually truant. A district justice may order the parents/guardians to perform community service for up to six (6) months. The new law also grants to state, municipal, port authority, transit authority, housing authority, or school police officers the same arrest powers as attendance officers and home and school visitors.

In addition, Act 29 removes from truant juveniles their vehicle operating privileges for ninety (90) days for a first offense and six (6) months for a second, while juveniles who are unlicensed are prohibited from applying for a learner's permit for ninety (90) days (first offense) and six (6) months (second offense), commencing upon their 16th birthday.

In addition to the penalties set forth in Act 29, the student will be suspended (Alternative Instructional Assignment – AIA) for a period of three (3) days for the first offense, five (5) days for the second offense, and ten (10) days for the third and subsequent offenses.

Also, as truancy from school is an unlawful absence, the student will receive a grade of "zero" (0) for all classes missed and will not be provided an opportunity to make-up work.

Tardy To School

A student is determined to be tardy if he/she is late for his/her assigned homeroom. In this case, the student must sign in at the main office.

- 3 Unexcused late for school – Detention
- 7 Unexcused late for school – Saturday Detention
- 10 Unexcused late for school – Two (2) Saturday Detentions

Students are to be in school the **entire day** to be eligible to participate in activities (this includes practices; athletic events; field trips; plays/musicals; club meetings; etc.) Students are to be in school **on time**, not late.

Any student who leaves school for illness reasons during the course of the school day is not eligible to participate in any school-sponsored activity occurring that same day or evening.

Excusals from School During the Day – Medical/Dental Appointments

Students who wish to be excused from school during the day **must** present a written request to the main school office signed by their parents/guardian **prior to 7:50 a.m.** Requests for an early dismissal must be left at the main office prior to leaving the building. Early dismissals are then recorded and reflected on the daily attendance report.

NOTE: If a student is going to a medical/dental appointment, a slip from the doctor's office must be turned in to the first period teacher the following day. The medical excuse must include the parent's/guardian's name as well as the date/ time of and departure time from the appointment. The school reserves the right to confirm all early dismissal requests.

Students reporting to school late due to a medical/dental appointment **must** bring a medical excuse to the main office with the departure time on it.

Students who become ill during the day should obtain permission from the main school office to go to the nurse's office. If the school nurse deems it necessary that an ill student be excused

from school, he/she will issue an excuse slip to any such student. Students should not go to the restroom when ill; to do so will constitute a class cut.

STUDENT HEALTH SERVICES

If a student becomes ill during the school day, he/she should report to the main office. Office staff will then contact the nurse, who will decide what should be done. Students must not leave the building because of illness without authorization from the school nurse or main office personnel. Students leaving school without permission will be treated as an offender and could receive suspension for this action. Students are not permitted to contact parents via cell phone or any other personal device. **This is a violation of our student health procedures and our technology policy.**

SCHOOL INSURANCE

School insurance is available to all students. A packet will be available for each student on the first day of classes. Purchase of this program is optional. Students playing sports are requested to bring proof of insurance from home or they must buy the school insurance before they will be allowed to participate. **School insurance does not cover football.**

MEDICATION

Before any prescribed medication may be dispensed to any student during school hours, **written** request of the parent/guardian is required as well as a written order of the prescribing physician. Any medication to be given during school hours must be delivered directly to the school nurse, the school principal, or his/her designee by the parent/guardian. The medication must be brought to school in the original pharmaceutical and properly labeled container.

BUS TRANSPORTATION

Proper and reasonable conduct is expected from all students while being transported. The authority of the school shall continue and be respected during the time necessary to accommodate the home to school transportation phase necessary to our educational program.

Approved sequence of driver-control measures in case of pupil misconduct:

- Warning the offender that misconduct will not be tolerated
- Assignment to a seat
- Reporting names, incidents of continuing and extreme misbehavior to the principal of the school and the director of transportation attended by the offender

The principal will notify the parent/guardian of the student reported to him/her by the driver or contractor. Action shall include:

- A warning that misconduct shall cease
- A second reporting will result in a suspension of riding privileges as determined by the principal after he/she has a conference with the parent/guardian and/or student.

All bus stops are authorized by the Sharpsville Area School Board as designated by the Director of Pupil Transportation.

Students should also be aware that while you are being transported you are "on school property." This means that if you violate the discipline code, you are responsible for whatever penalty it would call for, plus the loss of your riding privileges.

Remember, Bus Transportation To And From School Is A Privilege!!! Should you lose your privileges, you are expected to provide your own transportation to and from school or the days you are not in attendance will be marked unexcused/illegal.

GENERAL INFORMATION

Visitors

The school policy is to accept only those visitors who have legitimate business at the school. Guests and visitors must register in the main office. Parents/guardians are always welcome. Students are not permitted to bring guests. Visitors are expected to leave promptly when their business is completed.

Trespassing

No one, including students, may be in the school building or on school grounds after school hours or on a non-school day unless that person is on official school business, is participating in a supervised school activity, is a spectator at an activity open to the public, or has been given permission by the school administration to be here. Anyone who loiters at school or upon school grounds after the close of the school day, on a non-school day or after a school activity without specific reason or supervision, or who is directed to leave and refuses to do so, may be charged with trespassing under the Pennsylvania Crimes Code.

Telephone

A public telephone **is no longer** provided for student use. No one is to be excused from class to use the phone. Social telephone messages **are not accepted at school, nor will you be called to the phone.**

Fire Drills

Fire drills at regular intervals are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible. The teacher in each classroom will give the students instructions.

Parking Regulations – High School Only

In order for students to apply for a parking permit beginning in the 2014-2015 school year, they must meet the following pre-requisites:

- Students must be in good standing and have no fines or payments that are due;
- Students must have at least a 2.8 G.P.A and not have failed any classes;
- Students must have received at least a proficient on any Keystone Exam;
- If a student has not met qualifications #2 and #3 then they must be enrolled in a tutoring program and attending at least 3 days per week in order to maintain driving privileges.
- Discipline
 - 1st Suspension - Warning
 - 2nd Suspension – Loss of Driving Privileges for one week
 - 3rd Suspension – Loss of Driving Privileges for one Semester.
 - 4th Suspension – Loss of Driving Privileges for one calendar year.

Students are permitted to park in the West Lot at the far end of the Middle School. **You are not permitted to enter through the Middle School.** In the event that all parking spaces are registered, provisions will be made for overflow parking.

Students are not permitted to park on Wakefield Drive. We need to work with our neighbors to ensure a positive relationship. Parking on Wakefield Drive has caused a strained relationships with residents in previous years.

Registration - All vehicles driven to school and parked on school property must be registered with a parking sticker. You may obtain your sticker through the High School Office. This applies also to vehicles driven only occasionally. The parking sticker requires you to park in your designated spot. You may share your permit with another student as long as their car is registered as well.

All Registered Vehicles must display the appropriate proof of registration provided by the High School Office.

Faculty/Visitor Parking – The two (2) double rows of parking closest to the building as well as the side spaces from the new elementary drive to the new spiral path are for visitor use.

Student Parking – Students are permitted to park in their designated space only. Violators may be towed.

Loitering - Vehicles will be vacated immediately upon being parked. Loitering, eating, etc., in the vehicle is not acceptable. Vehicles should be locked and not entered throughout the school day without permission. **THIS IS FOR YOUR PROTECTION - The school is not responsible for any items removed from vehicles parked in the student parking lot.**

Dismissal - **Do not drive in front, between, or pass buses at any time while on school property.**

Pedestrians - Those walking have the right-of-way at all times. Avoid stopping vehicles in crosswalks.

All Rules Regarding Smoking, Weapons, Drugs, Alcohol, etc., which apply in school, also apply in the student parking lot and vehicles.

Recklessness - Speeding, reckless driving, driving over curbs, walks, or lawn will not be tolerated. Avoid overloading vehicles. Violators will lose their driving and parking privileges on our school property.

Suspension - Driving on school property and use of the student parking lot are privileges subject to suspension through violation of the above regulations. The driver's cooperation will be appreciated.

NOTE: The School District cannot assume any responsibility for mishaps or damages to vehicles while driven to school or parked on school property.

Student Valuables

Students are cautioned not to bring large amounts of money or other valuables to school. If you wear glasses or watches keep track of them at all times. **Students**, not the school, are responsible for their personal property, including electronic devices.

Lost And Found

If you should find an article, textbook, etc., please bring it to the main office to be placed in the lost and found. If you have lost an article please come to the office to look for it.

Work Release – High School Only

Permission for early dismissal for work will be given to **seniors** if they meet state and local requirements for working papers and for graduation. Forms completed by both parents/guardians and employer must be on file in the Guidance Office. No student will be excused unless he/she has a work permit and signs out daily in the High School Office. Exceptions to the above will be made on a case-by-case basis.

Students excused for work must be passing all subjects. These students must be responsible for their own transportation to the job location and notify the guidance office if their employment is terminated or the place of employment changes. Students should check with the high school office to secure announcements, which pertain to them. Failure to follow these regulations will result in the loss of early dismissal permission.

Working Papers – High School Only

If you are under 18 years of age and/or are in school, you must obtain a work permit in order to accept employment. The law has certain requirements concerning the type of work you may do, the hours, and under what conditions you may work. Applications and all necessary information may be obtained in the High School Guidance Office.

Good judgment must be exercised in seeking employment. A student's first responsibility is his/her schoolwork. If a job deprives a student of his/her study time and participation in school activities, he/she will not be able to maintain a satisfactory school record.

All early releases for work require students to personally sign out in the high school office each day. Due to school policy, early release for work will be granted to **seniors only** if scheduling arrangements can be made.

Exceptions to the above will be made on a case-by-case basis.

Locker Search Policy

School authorities may search a student's locker and seize any illegal materials. Such materials may be used as evidence against the student in disciplinary, juvenile, or criminal hearings.

The courts have held that school lockers are school property loaned to the student for the student's convenience. (School authorities may search the student's locker **without** prior warning in seeking contraband. School authorities are charged with the safety of all students under their care and supervision. Courts have reasoned that the school extends locker use to students only for legitimate purposes). Students shall not expect privacy regarding items placed in school lockers because school property is subject to search at any time by school officials and that school officials will conduct random, periodic sweeping searches of all lockers.

Narcotic detecting dogs may also be utilized to search student's lockers.

We strongly suggest that all students put a lock on their locker. A duplicate of the key or a copy of the combination must be on file in the main office. A violation of this rule will result in the lock being cut off if the need arises.

It is the responsibility of each student to make sure that his/her own locker is kept clean and neat. Students are not permitted to double-up in another locker.

Physical Education

All students must participate in physical education. In view of this it is strongly urged that the student visit his/her family doctor for a complete physical examination before entering school. If any limitation is to be placed on participation in physical education, a **written** statement should

be presented which clearly sets forth the limitations and is signed by the family doctor. The statement will be made a part of the student's record. Students are not excused from physical education.

Dress Code - Because of the fact that physical education is an activity-oriented course, there are specific requirements as it relates to appropriate apparel in class.

Aside from the dress/apparel guidelines stipulated by the physical education department, there are items of apparel that are **not** permitted. These items include:

- Any and all jewelry (chains, earrings, etc.) that present a potential health/safety hazard either to the student who is wearing the said item or to others in the class.
- Any and all jewelry (hoops, etc.) in conjunction with body piercing of the ears, facial area, and/or torso.

Hall Passes – High School Only

Students cannot learn unless they are in class and prepared to work. This is and should be our first priority at all times. To help support this, all students will be issued a "Pass Card" at the beginning of each Marking Period (MP). This card will provide students a fixed number of opportunities to use the restroom during the school day. Students must utilize their time wisely, get to class on time with all materials and must have this pass on them to be used as a hall pass. Students who lose their card may purchase one (1) replacement from the main office.

Study Halls

Students are required to study in study hall. Study hall teachers may issue passes only to the main office, guidance office, or to the restroom in emergency cases. Students desiring to see a teacher other than their study hall teacher must have previously obtained a pass from that teacher. If the student is to remain with the teacher all period, this is to be indicated on the pass. Card/game playing; iPods/MP3 players or sleeping are not acceptable behaviors.

Permit To Drop A Course

Permission to drop a course is difficult to obtain. When a student elects a course, they are expected to complete it. If a course is dropped after the first two (2) weeks into the course, a failing grade will be recorded on the permanent record card and no credit will be given.

Program Change

Changes can be made or a course dropped through the first three (3) weeks of classes if:

- The change will not overload a particular class.
- The change results in a reasonable program of studies of the established curriculum.
- Parent/guardian, teacher, Counselor, and the principal approve the change.

After the first three (3) weeks into the course, if a course is dropped from the schedule, a failing grade will be recorded on your permanent record card and no credit will be given. No partial credits are ever given for successful completion of any quarter of the course.

Book Bags – Middle School AND HIGH SCHOOL

Book bags are not permitted to be used during the school day. They may be brought to school but must be left in the student's locker. Girls' purses/handbags may not be large enough to fit a textbook in.

Homebound Instruction

Whenever a student contracts a disability or an extended illness, provision can be made for homebound instruction. The requirement is that a child must be unable to attend school for a considerable period of time. Homebound instruction can then be arranged with a **maximum of five (5) hours per week**.

Requests for homebound instruction should be initiated by the parent/guardian through the principal and supported by the necessary statement from a physician. There is no charge to the parents/guardians for this service.

NOTE: The Department of Public Instruction will approve Requests for homebound instruction on the basis of emotional, nervous, or mental disorders only when a licensed psychiatrist or psychologist issues the statement supporting the request.

Withdrawal and Transfer

Contact the Guidance Office for specific details.

STUDENT CONDUCT/BEHAVIOR

Supervision of Students

The school district is responsible for your students during the following times:

- During the instructional hours of the school day in school.
- During the instructional hours of the school day on school district property.
- On school district vehicles (owned, rented, leased or contracted). Bus stop activity will depend on the situation.
- At school district events held before, during or after school that are directly observed and supervised by school district staff.

Electronic Device Policy

The SASD recognizes the value of electronic devices as both a tool for communication and to enhance education. The revised policy, adopted in the Fall of 2014, permits the acceptable use of technology within the school building for educational purposes. While this looks slightly different between the elementary school, middle school, and high school the general understanding is that students must first receive permission to utilize any device. For specific rules, please visit the specific school website. Links can be found on the main district website.

Consequences for Violating the Technology Policy (Consistent in MS and HS)

- **First Offense** – A parent/guardian will be required to have a conference with the building principal and the phone will be returned.
- **Second Offense** – A parent/guardian will be required to have a conference with the building principal and the student will receive a three day suspension from school.
- **Third Offense** – The phone will be held until the final day of school.

Student Rights

All persons residing in the Commonwealth between the ages of 6 and 21 years are entitled to a free and full education in the Commonwealth's public schools. This right extends to migratory children and pregnant or married students. Mentally retarded children also are entitled to a public sponsored program of education and training appropriate to their learning capabilities.

Parents/guardians of all children between the ages of 8 and 17 are required by the compulsory attendance law to ensure that their children attend an approved educational institution, unless legally excused.

Students may not be asked to leave merely because they have reached 17 years of age if they are fulfilling their responsibilities as students, as defined hereafter. A student may not be excluded from the public schools or from extra-curricular activities because of being married or pregnant.

Student Responsibilities

Student responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. Most of all students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.

No student has the right to interfere with the education of his/her fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators, and all others who are involved in the educational process.

Students should express their ideas and opinions in a respectful manner so as not to offend or slander others.

It is the responsibility of the students to:

- Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them.
- Be willing to volunteer information in matters relating to the health, safety, and welfare of the school, community, and the protection of school property.
- Dress and groom themselves so as to meet fair standards of safety and health and so as not to cause substantial disruption to the educational processes.
- Assume that until a rule is waived, altered or repealed, it is in full effect.
- Assist the school staff in operating a safe school for all students enrolled therein.
- Be aware of and comply with state and local laws.
- Exercise proper care when using public facilities and equipment.
- Attend school daily, except when excused, and be on time at all classes and other school functions.
- Make all necessary arrangements for making up work when absent from school.
- Pursue and attempt to complete satisfactorily the courses of student prescribed by state and local school authorities.
- Avoid inaccuracies in student newspapers or publications and indecent or obscene language.
- Public Display of Affection - It is important that students do not display public affection in a fashion that will be interpreted as too personal or private. Consistent attention drawn to this matter could result in disciplinary action.
- **YOU** are responsible for what you say and what you write.
- Regardless of your intent, written and verbal threats to individuals or to the school will be taken seriously. All information will be shared with the police. **DO NOT** put yourself in this situation. In today's world, threats are not a joking matter.

Network Usage

The use of computer and network facilities shall be consistent with the curriculum adopted by the School District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

The Board supports the use of the Internet and other computer networks in the District's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration.

The electronic information available to students and staff does not imply endorsement of the content by the School District, nor does the District guarantee the accuracy of information received on the Internet. The District shall not be responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved via the Internet.

The School District shall not be responsible for any unauthorized charges or fees resulting from access to the Internet.

The District reserves the right to log network use and to monitor fileserver space utilization by District users. The Board establishes that use of the Internet is a privilege, not a right. Inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action.

Students are not permitted to use the school district for personal use of the e-mail service; this includes sending, receiving, and/or accessing home services. The only acceptable use of e-mail is for a class-related assignment approved by the subject teacher.

Prohibited Network Usage - Students and staff are expected to act in a responsible, ethical, and legal manner in accordance with District policy, accepted rules of network etiquette, and federal and state law. The following uses are **prohibited**: use of the network to facilitate illegal activity including hate mail, discriminatory remarks, and offensive or inflammatory communication; unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials; and destruction, modification, or abuse of network hardware or software. The use of the network for commercial or for profit purposes; non-work or non-school related work; product advertisement or political lobbying; to access obscene or pornographic material; to transmit material likely to be offensive or objectionable to recipients; to intentionally obtain or modify files, passwords, and data belonging to other users; loading or use of unauthorized games, programs, files, or other electronic media is also **prohibited**. Impersonation of another user, inappropriate language or profanity, or use of the network to disrupt the work of other users **will not** be tolerated.

Consequences For Inappropriate Use - The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

Illegal use of the network - intentional or damage to files of data belonging to others; copyright violations or theft of services will be reported to the appropriate legal authorities for possible prosecution. General rules for behavior and communications apply when using the Internet in addition to the stipulation of this policy. Loss of access and other disciplinary actions shall be consequences for inappropriate use. This may include removal from any and/or all computer related courses for the remainder of the school year.

Network Usage Consent Form - All students and a parent/guardian are required to sign the Network Consent Form before they will be permitted access to the Internet. The forms will be kept on record. Students cannot use the network or Internet until these forms have been turned in and checked.

Home Use Of On-Line Resources

Several on-line resources available within the District have recently become available to students and staff at home. These resources can be accessed via the District's web page at <http://www.sharpsville.k12.pa.us> then by following the Library Resources link. These resources include SIRS, Electric Library, Infotrac Searchbank, and The Gale Discovering Series.

Flag Salute and Pledge of Allegiance

Act 157 of 2002, amends the School Code to require students to recite the Pledge of Allegiance at the beginning of each school day. The legislation allows students to decline reciting the Pledge; however, the School District is required to notify, in writing, parent(s)/guardians(s) of their refusal to recite the Pledge. Students who choose to refrain from participation shall respect the rights and interests of classmates who do wish to participate by remaining quiet during the Pledge of Allegiance.

Conduct At Athletic Events/School Functions

District 10 and the Sharpsville Area School District encourage and promote sportsmanship by student athletes, coaches, and spectators. Profanity, racial or ethnic comments, or other intimidating actions directed at officials, student athletes, coaches, or team representatives will not be tolerated and are grounds for removal from the site of competition. Your cooperation with the school personnel managing the events will be greatly appreciated and beneficial to all parties. The same code of conduct is expected at all functions of the school including assemblies, band performances, choir performances, etc.

Fundraising

All fundraising must go through a SASD Board approved club or organization. Students may not sell items of their own to raise money. Fundraisers from outside groups must first be presented and approved by administration before moving forward.

Participation in school sponsored trips and/or competition is a privilege and not a right. Appropriate dress, appearance, and behavior are expected. Non-compliance will result in exclusion from such activities.

School Sponsored Trips/Competitions

Participation in school sponsored trips and/or competition is a privilege and not a right. Appropriate dress, appearance, and behavior are expected. Non-compliance will result in exclusion from such activities.

Textbooks

The school at the expense of the School District supplies textbooks. When books are issued at the beginning of the year, the teachers will record the number and condition of the book. Students are responsible for the loss of books or damage to them. In either case, the students should pay for and procure new books immediately. If books are later recovered, the money will be refunded. If students withdraw from school before the end of the term, they should personally return all books to the respective teachers. Lost and damaged books must be paid for before the issuance of the final report card.

Care Of School Property

Students are not to mark school furniture, walls, ceiling, floor, or equipment with pen, pencil, paint, or any other instrument. **Do not** tamper with the fire alarms, fire extinguishers, or any electrical systems. Anyone who willfully destroys school property through vandalism, arson, or larceny or who creates a hazard to the safety of our students will be referred to the proper law enforcement agency. All costs of replacing, repairing, or cleaning such items are the sole responsibility of the student.

Fine Policy

Students shall be required to pay for any damages that they cause directly or indirectly to school property. Students who own a fine may be prohibited from participating in clubs/athletics/prom, and commencement. A diploma or report card will not be granted until payment is made.

Unpaid debts will result in charges being filed with the local magistrate's office.

Cafeteria Conduct

The school operates a closed lunch period. All students are required to eat lunch in the cafeteria **only**. You are scheduled for a cafeteria period the same as being scheduled for a class. In order to provide for efficient cafeteria operation and as a guide in respecting all other students, the following rules are listed:

- Sit at a table (even if you brought your own lunch from home or did not purchase a complete lunch).
- Keep milk cartons, food, and waste paper **on** your table **not under it!**

- Empty all debris from plates, etc. into waste containers.
- Keep tables, chairs, and floor clean in your area so the next group will also have a clean area in which to eat.
- All food and beverages **must** be consumed in the cafeteria.
- Students are not permitted in any part of the building other than the cafeteria during their lunch period.
- No student is permitted to leave the school grounds during the lunch period unless it has been approved by the principal.
- The School District will provide school lunches. You are permitted to bring your own lunch and not participate in the school lunch program if you so desire. **However, you are not allowed to order out.**
- Cafeteria monitors have the right to assign seats at any time at their discretion.
- Students may not order any type of food to be delivered

Food in Hallways

Food and beverages are not permitted in the hallways/classrooms unless otherwise specified by the school nurse and/or doctor's excuse. Food and beverages must be consumed prior to first period/before leaving lunch and all used containers (including coffee mugs) must remain stored in lockers until the end of the day.

Library Procedures

Research permits - Research permits will be issued by the subject area teacher for students needing access to materials for specific classroom assignments.

Leisure permits - Leisure permits will be issued only by the library for students desiring recreational type activities (browsing, magazines, newspaper reading, etc.) These permits must be obtained prior to homeroom and are available in the lobby.

- Students with permits, signed in full, will report directly to the library and must sign the attendance sheet, which will be returned to their study hall. No one will be permitted without a pass!!!
- Upon entrance, all materials, other than writing implements, will be deposited on the shelving unit at the door and remain there until the student's departure.
- Students must remain in the library the entire period.
- Students will be responsible for overdue, damaged, and lost materials and compensation will be made in accordance with existing policy.
- Textbook study and other work not employing the use of the library are prohibited.

DISCIPLINE CODE

Education involves many areas of learning. The classroom experience is of primary importance to everyone involved in education. However, along with knowledge, students must also develop discipline and self-control.

A school whose student body has a respect for its teachers, for its rules and regulations, and for each other will be a school that has a climate conducive to learning.

This discipline code has been prepared for the welfare and protection of every student at Sharpsville Area High School and Middle School. You are responsible for knowing and understanding this information.

Students who continuously violate the school discipline or harassment code or school policies regarding drugs, alcohol, or tobacco will be referred to the SAP team.

Detention

After School Detention - The student is detained after school either with the assigning teacher or in a specified detention room.

- Students assigned detention will be given twenty-four (24) hours notice.
- Any student failing to serve the assigned detention will be scheduled an additional night.
- If a student fails to serve the re-assigned detention, he/she will then be assigned suspension or a Saturday detention.
- Any disciplinary infractions during detention will result in suspension and the make-up of the original detention.

Saturday Detention - This form of discipline is utilized in cases where students do not respond well to after-school detention. Students will be assigned to Saturday detention for up to four (4) hours.

Restriction

In this case, any or all of a student's privileges are revoked. This action will be for a specified time period.

Suspension

In-School (AIA) - This form of disciplinary action involves exclusion from classes and all activities for the duration of the suspension. Additional days can be added if the student does not cooperate with the rules and regulations governing AIA.

Out-of-School - In this form of disciplinary action, the student is removed from the school environment for a period of one (1) to ten (10) days.

Less than four (4) days - Suspension from school for a period of **up to** three (3) school days by the principal does not require a hearing. A student must be informed of the reasons for the suspension and given an opportunity to respond before the suspension becomes effective. A letter will be forwarded to the parent/guardian outlining the terms of the suspension with a copy forwarded to the Superintendent's Office.

Four (4) to ten (10) days - Suspension from school **beyond** three (3) days **and up to** ten (10) school days by the principal requires an informal hearing before the principal. The informal hearing must take place within the first five (5) days of the suspension. The maximum period a student may be suspended for an offense shall **not exceed** ten (10) days.

Expulsion - Expulsion from school is defined as the exclusion from school for a period **in excess of** ten (10) days. The length of the expulsion is determined by the Board of Education.

All expulsions must be after a formal hearing before the Board of School Directors or a duly authorized committee of the Board. A majority vote of the entire School Board is required for expulsion. The expelled student's progress and behavior will be reviewed one (1) time per year following the expulsion to determine if the student has made the necessary adjustments to merit re-admittance. The date for review will be established at the time of expulsion. A majority vote of the entire Board of School Directors will be required for re-admittance of expelled student.

NOTE: Any student who is suspended, whether it is in-school, out-of-school, or an expulsion, is barred from participation in or attendance at extra-curricular activities. This includes practices and/or performances of any kind including Baccalaureate and Commencement. Work that is collected for completion must be submitted upon the student's return to school or no credit will be granted.

HEARINGS

Informal Hearing

At an informal hearing the following due process requirements will be observed:

- Notification of the reason(s) for the suspension, **in writing**, given to the parents/guardians and to the student.
- Sufficient notice of time and place of the informal hearing.
- The right to cross-examine any witness(es).
- The student's right to speak and produce a witness(es) on his/her own behalf.

All hearings will be held during regular school hours so that any witness(es) involved will be readily available. The principal will be in charge of the informal hearing.

Formal Hearing

At a formal hearing the following due process requirements are to be observed:

- Notification of the charges, **in writing**, sent to the parents/guardian by certified mail with a copy sent to the student.
- Sufficient notice of the time and place of hearing.
- The right to be represented by counsel.
- The right, upon request, to be presented with the name(s) of the witness(es) and copies of statements and affidavits of the witness(es).
- The right to demand that any such witness(es) appears in person and answer questions or be cross-examined.
- The student's right to testify and produce a witness(es) on his/her own behalf.
- A record must be kept of this hearing either by a stenographer or by tape recorder. The student is entitled, at the **student's** expense, to a copy of the transcript. The Superintendent shall be in charge of administering the hearing. The hearings will be private unless the parent/guardian requests, **in writing**, an open hearing.

NOTE: As a student in the Sharpsville Area School District, you will be held accountable for your actions. It is your responsibility to be aware of the following and aforementioned information.

TOBACCO POLICY

Act 145 of 1996, prohibits the possession of, and or use of **any** tobacco product (to include e-cigarettes, vape pens, etc...) in all schools in the Commonwealth of Pennsylvania. It is unlawful for any student/pupil to possess and or use tobacco products while under the jurisdiction of the Sharpsville Area School District. This includes, but is not limited to:

- All school buildings.
- While on school grounds **at any time**.
- Attendance at and/or participation in school activities.
- School busses or property owned by, leased by, or under the control of the District.

Violation of this policy will result in:

- A fine assessed by the local magistrate.
- A suspension for a period of three (3) days for the first offense, five (5) days for the second offense, and ten (10) days for the third and subsequent offenses. In addition, a Smoking Cessation Program can be offered in lieu of a full suspension.

DRUG AND ALCOHOL POLICY

The Sharpsville Area School District recognizes the misuse of chemicals is a serious problem confronting our youth with legal, physical and social implications for the entire community. The District prohibits the use, misuse, possession of, receiving, distributing (providing in any manner) or being under the influence of controlled substances (defined by the Pennsylvania

Controlled Substance, Drug, Device and Cosmetic Act), drug paraphernalia, "look-alikes" or alcohol (in any form) on school property or while under the District's jurisdiction. This policy also includes the possession of and/or use of those chemicals defined and referred to as "inhalants".

If a student is found to be in violation of the District's Drug and Alcohol Policy, the following punitive action will be taken:

- The student will be assigned a ten (10) day out-of-school suspension.
- The student and his/her parent/guardian will be provided an opportunity for an informal hearing within the first five (5) days of the suspension.
- The student will appear before the SASD Board of Education for a formal hearing.
- The student is required to be assessed by the Mercer County Behavioral Health Commission prior to their return to school and is required to follow all conditions specified by the Mercer County Behavioral Health Commission.
- The student may be referred to the local or state police depending on the circumstances involved in the specific incident.

A second offense/violation of the Drug and Alcohol Policy while enrolled as a student within the Sharpville Area School District (grades K-12) will result in a recommendation for expulsion by school officials.

Students That Seek Assistance/Help

A student who voluntarily and on his/her own accord approaches any faculty or staff, administrator, or refers himself/herself to the Student Assistance Team because they are seeking help for a drug and/or alcohol problem, will not be disciplined for their admission. This does not apply to those students directly involved in a drug or alcohol related incident or investigation.

WEAPONS POLICY

Section 218.1 of the District's Policy Manual states: Weapons shall include, but are not limited to: any knife or cutting instrument/tool; num-chuck stick; firearm, shot gun, or rifle; or any other tool/instrument or implement capable of inflicting serious bodily injury. Anyone not legally empowered by the School Board who possesses a weapon in a school building, on school grounds, at school sponsored functions, or in any conveyance providing transportation for the school is guilty of a misdemeanor of the first degree and will be referred to the appropriate legal authorities. Such person, if a student, will also be suspended from school for a period of ten (10) days and will be referred to the School Board for an expulsion hearing, for a period of **not less** than one (1) **calendar** year.

SEXUAL HARASSMENT

The Sharpsville Area School District does not condone nor will it tolerate sexual harassment, whether it is of a physical, written, graphic, or verbal nature. Sexual harassment is defined but not limited to: comments of a sexual nature, physical contact/harassment of a sexual nature, sexual jokes, personally intrusive conversations, obscene gestures, pornographic materials, obscene graffiti directed at a specific student or employee, and coercion for sexual favors.

Any incident of this nature should be reported to the Administration **immediately**. All reports will be investigated; and any student found guilty of sexual harassment will receive punishments ranging from a verbal reprimand to suspension from school depending upon the severity of the harassment and whether or not there have been prior referrals of sexual harassment regarding the offender. In addition, charges could be filed with the local magistrate.

In cases that are deemed severe by school administration, consequences are as follows:

- Three (3) day suspension for the first offense
- Five (5) day suspension for the second offense
- Ten (10) day suspension for the third offense
- Charges can be filed with the police.

VANDALISM

Our school buildings and equipment cost the taxpayers a great deal of money to construct, purchase, and maintain. The Sharpsville Area School District will not tolerate willful vandalism of school property.

Students who destroy or vandalize school property will be required to pay restitution. Vandalism can also result in disciplinary action involving detention, suspension, or expulsion.

Section 777 of the Public School Code classifies vandalism as a misdemeanor. A person convicted of vandalism can be fined **not less than** \$50 and **not more than** \$1,000, pay restitution, and be sentenced up to six (6) months in jail. If you should happen to damage something by accident, you should bring it to the attention of a teacher or the administrator.

THEFT

Students who are involved in the theft of personal, private, and/or school property will be subject to the following:

- Three (3) day suspension for the first offense
- Five (5) day suspension for the second offense
- Ten (10) day suspension for the third offense
- Charges can be filed with the police.

FIGHTING/DISORDERLY CONDUCT

The Commonwealth of Pennsylvania now requires reports of student aggressive behavior twice a year. Such behavior would involve, but not be limited to: intimidation, extortion, ethnic intimidation, harassment, sexual harassment, fighting, assault, etc. Such offenses are taken seriously by the Sharpsville Area School District and are subject to criminal prosecution. Such offenses include name-calling and verbal teasing when it is done in a mean-spirited fashion.

Fighting is not permitted at any time in the school, on the bus, on school property, or while under school jurisdiction. Students involved in a fight or displaying aggressive behavior detrimental to the safety of other students or school personnel will be subject to the following:

- Out-of-school suspension for ten (10) days and
- Charges of disorderly conduct can be filed with the local police.

ARSON AND RELATED ACTIONS

Any student who sets fire on school property shall be suspended for ten (10) day suspension, hearing before the Board of Education for expulsion, and the appropriate authorities shall be notified for legal action.

Setting false fire alarms will result in a ten (10) day suspension and the appropriate authorities shall be notified for legal action.

Bomb scares will result in a ten (10) day suspension, hearing before the Board of Education for expulsion, and the appropriate authorities shall be notified for legal action.

Incendiary devices (including lighters), possession or use, will result in suspension and depending on the circumstances, may be referred to the local authorities for legal action.

CLASSROOM DISRUPTIONS

Students who chronically disrupt class with inappropriate behavior/actions will be subject to disciplinary measures, which could include disorderly conduct charges filed against them. If the student were found guilty, he/she would be fined plus court costs.

STUDENTS AND THE POLICE

When the police request permission to interrogate a minor at school, the principal shall:

- Request that any person conducting such interrogation be in plain clothes where possible.
- Determine why such interrogation could not occur at the student's home.

- Attempt to inform the student's parent/guardian.

Whenever the Superintendent or delegate has determined that the police have a legitimate purpose in interrogating a minor within the confines of a school building, the principal or his/her representative shall be present throughout the proceedings.

DISRESPECT/ASSAULT OF AN EMPLOYEE

Verbal Abuse, Obscene Gestures, or Obscene Language

First Offense - Suspension contingent upon the degree of the offense.

Second Offense - Suspension with the Proceedings for Expulsion at a Formal Hearing before the Board of Education.

Intentional Physical Contact

Suspension with the Proceedings for Expulsion at a Formal Hearing before the Board of Education.

ABSENCE FROM CLASS WITHOUT PERMISSION

First Offense (Depending on Circumstances)

- Saturday Detention (Two Saturday Detentions if the student left the building)
- "Zero" (0) grade for the work missed
- Parent/guardian telephone conference

Second Offense

- AIA Suspension for three (3) days
- "Zero" (0) grade for the work missed
- Parent/guardian conference

Third Offense and Subsequent Offense(s)

- AIA Suspension for five (5) days
- "Zero" (0) grade for the work missed
- Removal from class with failure/no credit

LEAVING THE BUILDING/GROUNDS WITHOUT PERMISSION

First Offense

- Three (3) days AIA

Second Offense

- Five (5) days AIA

Third and Subsequent Offense(s)

- Ten (10) days AIA

DRESS/WEARING APPAREL CODE

Students are expected to dress and groom themselves according to the community's standards of decency, neatness, cleanliness, and suitability for school. Please be advised that a committee will be formed to develop a set of standards to follow for appropriate attire at all formal and semi-formal dances. The following parameters will serve as a guide for the dress code at Sharpstown Area High School and Middle School:

Tops - must be opaque and moderately fitted. Tops should cover from the collar to the edge of the shoulder. Tops not permitted to be worn include:

- muscle shirts or tank tops
- torn or otherwise cut-off shirts of any kind
- tops which do not go below the waistline
- tops that bare the midriff

Bottoms:

- no yoga pants, tights, spandex, jeggings, leggings, or form fitting bottoms unless covered by a tunic or skirt that is no shorter than six inches above the knee
- no skirts or shorts higher than six inches above the knee.
- pants/skirts/shorts are to be at waist level
- drooping pants at the waist are prohibited
- no holes in jeans or pants

Objectionable phrases, pictures, or symbols are not permitted on any article of clothing including buttons, pins, etc. Such phrases would include obscenities, statements open to double meaning, or statements with a sexual connotation and any reference to tobacco, drugs and/or alcohol. Objectionable pictures or symbols would include advertisements for alcohol, drugs, etc.

No hats of any variety will be worn in the school building. This includes full head-cover bands or hooded apparel.

Bandannas and/or chains may not be worn from pockets, waist, or any other part of the body including as headbands.

Sunglasses and non-prescription dark glass (if prescribed, a doctor's statement must be on file with the nurse) are not permitted.

Any apparel that denotes a "gang" connotation (i.e. displaying/wearing bandannas, hats, "colors", etc.) is not permitted.

The Administrator may deem attire or grooming while in the building as inappropriate.

First Offense

- The student will be asked to change or be suspended from school.

Second Offense

- The student will be asked to change and will be assigned an after school detention.

Third Offense

- The student will be asked to change and will be assigned a Saturday detention.

Continual Offenses

- The student will be suspended from school.

NOTE: The aforementioned discipline code is not all encompassing. We, the Administration, cannot possibly describe every occurrence that would be covered by the guidelines of the Discipline Code.

Those situations that are not described or outlined will be handled in a manner deemed appropriate by the Administration.

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN SCHOOL ATHLETICS/ACTIVITIES

Eligibility

Students are to be in school the **entire day** to be eligible to participate in activities (this includes practices; athletic events; field trips; plays/musicals; club meetings; etc.) Students are to be in school **on time**, not late.

Participants in interscholastic athletics, school activities, and clubs will be eligible to participate as long as they meet the eligibility requirements established by the School Board. Eligibility is defined for the first one-third of each grading period, as meeting PIAA requirements, which is passing four major subjects. For the remainder of each grading period, eligibility is defined as not having a combined total of two failing grades (F) in courses equal to two credits. For example, an "F" in English and one in Math would make the student NOT eligible. Again an "F" in English and an "F" in Physical Education would make the student eligible since Physical Education is not a full credit course. A full credit is defined as a class that meets five (5) days a week for the entire year. Tutoring is available and is highly recommended for students receiving a failing grade.

Any participant who is declared ineligible for the first time during the particular activity will be able to practice, but not play in any games etc. The second time and any other time during the season that a student is ineligible by these standards, he/she will not be able to play in games/matches and will not be permitted to practice during the period of ineligibility. Likewise, a student who is ineligible for the first time during school can go to dances, club activities, and club meetings. The second time and every time after that, the student forfeits all rights to participate; and therefore, will be barred from all activities.

Any activity, which is related to the curriculum and figures into a student's grade, is exempt.

In the implementation of this policy there will be a weekly evaluation of each student's eligibility based upon the failure reports due in the Principal's Office each Friday afternoon. Students not meeting the academic requirements would not participate the following week. At the beginning of a new school year, ineligible status will be issued to students whose academic achievement was unsatisfactory according to the future standards established above for the preceding school year.

A daily activity/athletic eligibility list will be available in the high school office (for students in grades 9-12 only) after 1:00 p.m. If a student appears on the list, he/she is ineligible to participate unless the name appears with a line drawn through it.

Tardiness/Illness Eligibility

Students are to be in school the **entire** day to be eligible to participate in activities (this includes practices and athletic events.) This means that students are to be in school **on time**, not late. The only time that student athletes are permitted to come in late the morning after a game would be if

the coaches have been given prior approval by the principal to tell the students that they can be late. If that is the case, a time would be established setting a deadline for students to be in school in order to be eligible to participate in that day's activities. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the high school office.

Any student who leaves school for illness reasons during the course of the regular school day is **NOT** eligible to participate in **ANY** school-sponsored activity occurring the same day/evening. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the high school office.

Philosophy

The athletic program in the Sharpsville Area School District is designed to promote a wholesome atmosphere of good sportsmanship, teamwork, and competition among the students and to generate school spirit.

The Administration of the Sharpsville Area School District believes that the record of victories compiled by the various teams does not necessarily measure the success of the athletic program.

The Administration would never presume to dictate to any coach the methods, style of play, or procedures used in preparing his/her squad for competition. However, there are several guiding principles, which in keeping with the educational nature of coaching seem necessary to be established as an overall framework of operation for coaches.

Members of each squad will reflect the highest order of ability, behavior, actions, and attitudes. Such things as using tobacco, drugs, or profanity on the field **cannot** be tolerated, can only lead to an unsuccessful program, and will require disciplinary action. This extends to every coach, assistant, and volunteer.

Athletic programs in the elementary school are designed to expose students to the sport. The goal is to learn how to play the game and to work on acquiring the necessary skills needed to participate in the program. Emphasis needs to be on offering a learning experience that is fun and not based on win/lose competition.

Middle school programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork.

Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High school varsity and junior varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided that free substitution be utilized.

Effective coaching presumes efficient planning. Practice sessions as well as every phase of the entire sport activity must be planned in advance.

Objectives

- To provide natural outlines for students desiring to participate on teams in competition with other teams of similar ability.
- To assist in the development of school and student morale.
- To teach good sportsmanship and teamwork.
- To help develop skills that have carry-over value in terms of leisure time.

Athletic Committee

The Athletic Committee shall recommend athletic policy to the School Board. The Committee or Superintendent shall recommend to the School Board personnel for employment in the Sharpsville Athletic Department. In addition, the Athletic Department will contribute to a more effective, broader athletic program. The Athletic Committee shall be composed of the following members:

- Superintendent
- School President, Ex-Officio
- Three (3) School Board Members (selected by the Board President)
- Building Level Principal
- Athletic Director

The Athletic Committee shall meet as needed. Meetings will be called for the purpose of hiring coaches, evaluations, athletic budgets, or to discuss issues that affect athletics.

A member of the School Board will act as Chairperson of the Committee and will be appointed to this position by the School Board President. Head coaches will be invited to attend meetings concerning their sport and to participate in interviews for the purpose of hiring assistant coaches for that sport.

ACADEMICS

Grading System

The High School and Middle School are comprised of four (4) nine (9)-week grading periods. The grading system currently in effect is as follows:

- | | | |
|----------------------|---|---|
| • 90-100 percent | = | A |
| • 80-89 percent | = | B |
| • 70-79 percent | = | C |
| • 60-69 percent | = | D |
| • 59 percent & under | = | F |
| • Incomplete | = | I |

Plagiarism and/or Cheating

Cheating and plagiarism are **not** acceptable practices by students. Students found cheating or plagiarizing will be penalized and disciplinary action may be taken.

Cheating includes but is not limited to:

- Copying homework from another student
- Securing answers in a dishonest manner
- Allowing work to be copied by another student
- Transmitting answers from class to class

Plagiarism is using another's thoughts, writings, drawings, etc. as one's own. Plagiarism includes but is not limited to:

- Failure to document with quotation marks any material copied directly from other sources
- Failure to acknowledge paraphrased materials (from someone else's ideas)
- Failure to provide a works cited (bibliography)
- Failure to provide sources for any visual drawing, sketch, painting, etc.

The above mentioned points include works taken from the Internet, software, published or non-published works, and computer disks and/or files.

Consequences:

First Offense - Students found cheating/plagiarizing will receive zero "0" credit on the assignment and parents/guardians will be notified. If both students hand his/her work to another student to copy, both students will receive a zero "0". Students may be also be referred to an Administrator for further disciplinary action.

Second Offense – Will result in disciplinary action by an Administrator. This will include suspension from school.

Third Offense – Will result in the student(s) receiving a failing grade for the nine (9) week grading period.

Report Cards

You should expect to receive your child's report card approximately one (1) week after the last day of the grading period.

Percentages are placed on the report cards (not letter grades). The grade earned reflects class participation, homework, reports/research, tests, and quizzes.

If you have a concern about your child's performances, you should schedule a conference with the teacher.

Class Rank Determinants – High School – Class of 2014 and 2015 Only

All classes taken during the normal school day and the normal school year are included in class rank determination (this includes off-campus courses which require pre-approval from the principal and guidance counselor.)

The following courses receive a weighted value by adding **ten (10)** points to the **final** percentage grade:

- Academic Algebra III/Trigonometry
- Calculus
- Chemistry
- Human Anatomy and Physiology
- Physics
- Spanish 3
- Spanish 4

The following courses receive a weighted value by adding **twenty (20)** points to the **final** percentage grade:

- Advanced Placement (AP) Courses
 - AP Biology
 - PITT Calculus
 - AP Chemistry
 - AP History
 - AP Language and Composition
 - AP Literature and Composition
 - AP Probability and Statistics

Enrichment courses, such as those offered by satellite, may also be weighted depending on content, difficulty and time requirement.

Calculation of class rank is as follows:

- Final percent (plus weighting if applicable) times course credit equals class points.
- The **TOTAL CLASS POINTS**, cumulative over the four (4) years, are used for ranking.

The Superintendent will establish a committee to evaluate course offerings for inclusion/exclusion on the weighted course list.

When calculating GPA, for courses weighted twenty (20), one (1) will be added to the final GPA (A = 5; B = 4; C = 3; D = 2)

Class Rank Determinants - High School – Effective Class of 2016 (Under Revision)

All classes taken during the **normal school day** and the normal school year are included in class rank determination. (This includes off campus courses, which require pre-approval from the Principal and Guidance Counselor.)

The following **WEIGHTED** courses will have a one (1) added to the final GPA.

- University of Pittsburgh Courses
- AP *Language & Composition*
- AP *Literature & Composition*
- AP Biology
- AP Probability & Statistics
- Dual Enrollment Courses
- *Honors Physics*

Calculation of GPA and class rank is as follows - effective Class of 2016:

- When calculating GPA, only for **WEIGHTED** courses, a one (1) **will be added** to the final GPA. (A = 5, B = 4, C = 3, D = 2)
- The Superintendent will establish a committee to evaluate course offerings for inclusion/exclusion on the weighted course list.

Selection of Valedictorian and Salutatorian - Effective Class of 2016 – Under Revision

The selection of Valedictorian and Salutatorian will be based on the quality points of the following classes. No weighting will be considered and you must meet ALL requirements.

- | | |
|--------------------------------|-------------|
| • US History | 1 Credit |
| • World History | 1 Credit |
| • Government | 1 Credit* |
| • Psychology | 1 Credit |
| • Literature and Composition 1 | 1 Credit |
| • Literature and Composition 2 | 1 Credit |
| • Literature and Composition 3 | 1 Credit |
| • Literature and Composition 4 | 1 Credit* |
| • Academic Algebra 2 | 1 Credit |
| • Academic Geometry | 1 Credit |
| • Algebra 3/Trigonometry | 1 Credit |
| • Biology/Lab | 1.4 Credits |
| • Chemistry/Lab | 1.4 Credits |
| • Physics/Lab | 1.4 Credits |
| • Human Anatomy | 1 Credit |
| • Health | .6 Credits |
| • Physical Education 9 | .5 Credits |

• Physical Education 10	.3 Credits
• Physical Education 11	.4 Credits
• Physical Education 12	.4 Credits
• Computer Skills	.5 Credits
• Spanish 1	1 Credit
• Spanish 2	1 Credit
• Spanish 3	1 Credit
• Spanish 4	<u>1 Credit</u>
	22.9 Credits

*You must take four of the following courses:

• AP Biology	1.6 Credits
• AP Chemistry	1.6 Credits
• AP Literature	1 Credits*
• AP Language	1 Credits
• AP History	1 Credits*
• AP Statistics	1 Credits
• Pitt Calculus	1 Credits

*You may not use a substituted AP class to meet two (2) requirements. For example, if you take AP History to substitute for Government; you must take four (4) additional AP courses.

Graduation Requirements – High School Only

High School - The graduation requirements for Sharpsville Area High School are based on grades 9, 10, 11 and 12 in accordance with the State Board of Education regulations. Twenty-six (26) units in the following curriculum areas in grades 9, 10, 11 and 12 shall be required for graduation for all students. The required planned courses shall include the following:

- **English** - four (4) planned courses
- **Social Studies** - four (4) planned courses*
- **Mathematics** - four (4) planned courses
- **Science** - four (4) planned courses*
- **Foreign Languages** - two (2) planned courses
- **Health Education** - one (1) planned course
- **Physical Education** - a planned course in each of grades 9, 10, 11 and 12
- **Basic Skills** – physical education and computer technology
- **Consumer Education** – One (1) planned course to include child care
- **Electives** - the number of courses needed to earn a minimum of twenty-six (26) units (no course may fulfill a requirement in more than one (1) area).

****With prior approval, another course may be substituted for one (1) required planned course in this area, depending on vocational plans of student.***

Career Center Students - Follow the above criteria except:

- Social Studies – three (3) planned courses
- Science – three (3) planned courses **must** include biology, chemistry and physics (may be conceptual level classes and/or integrated science classes)

Cosmetology Students will follow the above criteria except:

- Social Studies – two (2) planned courses
- Mathematics – three (3) planned courses
- Science – three (3) planned courses **must** include biology, chemistry and physics (may be conceptual level classes and/or integrated science classes)
- Foreign Language – one (1) planned course

Community Service – All students must participate in pre-approved community service; thirty-two (32) hours for graduation.

School Activity – Every student must be involved in one (1) school sponsored activity each year. This includes clubs, student government, athletics, marching band, drama, etc. (requires pre-approval).

Student Project – Each student shall complete a student project throughout their four (4) years at Sharpsville High School. This is for the Class of 2014 and Class of 2015 only. Projects will be assigned by the building Principal.

Academic Awards Program – High School Only

Criteria:

- awards will be based on GPA
- grades for subjects, which meet a minimum of five (5) days per week, shall be included in the GPA students will qualify if they have achieved a GPA of 3.25 for each year.

NOTE: GPA is done on a yearly basis and not on a cumulative year's basis.

Curriculum – Middle School Only

<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Pre-Algebra 6	Language Arts	Language Arts
Language Arts	Integrated Math	Algebra/Pre-Algebra
Math	Social Studies	Social Studies
Social Studies	Earth Science	Physical Science
Life Science	Art Appreciation	Art Appreciation
Art Appreciation	Music Appreciation	Music Appreciation

Music Appreciation
Library Skills
Computer Technology
Physical Education
Band
Choir

Computer Technology
Family/Consumer Science
Physical Education
Concert Band
Choir

Family/Consumer Science
Computer Tech & Research
Health & Physical Education
Concert Band
Choir

Special Programs – Middle School Only

- Learning Support
- Special Education
- Gifted Program
- Tutoring

NOTE: At the Middle School, retention will result from failing either two (2) or more major subjects or failures in one (1) major subject combined with two (2) or more failures in minor subjects.

Student Activity

To be eligible to participate in interscholastic athletics, cheerleading, and the band, the student must be in school the **entire day** of the scheduled activity. A student who is tardy, other than a medical excuse or doctor's appointment, is prohibited from participation. A student must be in school at least one half (1/2) day in order to attend (as a spectator) any school function or activity. A student who leaves early because of illness is not permitted to return. Attending or participating in school activities including assemblies, programs, and dances is a privilege and not a right. Students in attendance at any school sponsored activity or event are expected to behave in an orderly manner, observe all school rules and regulations, and directives of all administrators, chaperones, and advisors in attendance. Behavior that is contrary to the aforementioned may result in disciplinary action resulting in the student being banned from attending and/or participation.

NOTE: At the Middle School once a student is enrolled in band or chorus, they may not withdraw without a parent/guardian conference.

Summer School/Correspondence Courses – Middle School Only

Middle School students can attend summer school and/or complete correspondence courses to be promoted.

Summer School/Tutorial /Correspondence Courses – High School Only

Summer Courses (at Local High Schools) – Summer courses given at local high schools require failure as a prerequisite. These must have prior approval by the principal or guidance counselor.

Tutorial Courses - All other tutorial type courses will require sixty (60) hours of teaching time by an approved certified teacher. There will be a mid-term test and a final test. There must be a written request from the parent/guardian; the principal must approve it. This type of course will have very strict limitations. These types of courses cannot be substituted for a course that the school offers. These programs are for make-up work only.

Correspondence Courses - All correspondence courses must have prior approval of the principal or his designee. Prerequisite to take the course must be failure during the regular school year. Parents/guardians must sign for approval.

LEAD – Leadership for Equity, Advocacy, and the Democratic Purpose of Education

The mission of LEAD is to identify students with the capacity for leadership and place them in a position where they can influence the culture, curriculum, and instruction of the school. Students in LEAD will work collaboratively with their peers, staff members, and the community to develop projects that will improve the school culture, school curriculum, and/or the quality of instruction that takes place at Sharpville Area High School. They will engage in leadership development and lead leadership development workshops for their peers.

Membership is open to all students who meet the following requirements and submit to the official application and selection process:

- Complete the Application Process
- Are selected by the LEAD Team Selection Committee of Current Members
 - Applications submitted to principal
 - Principal removes all identifiable information
 - Committee reviews applications and selects qualified members
 - Principal reveals names of those selected
- Finalists selected by the LEAD Team Selection Committee are approved by staff members as students of high moral character and good academic standing.
- Students selected must:
 - Attend all scheduled meetings unless absence approved by Principal and/or officer (may only miss 3 meetings even with excuse)
 - Must maintain academic eligibility (not be failing more than one class).
 - Must maintain a standard of attendance (may not miss more than 15 days of school for the year)
 - Students suspended for any reason will be automatically removed from the LEAD Team.
 - Three or more office referrals for any offense will result in removal from the LEAD Team.
- Membership Awards
 - 1st Year – Certificate and T-Shirt
 - 2nd Year – Coffee Mug/Cinch Sack
 - 3rd Year – Recognition Plaque
 - 4th Year – Purple Cords for Graduation

National Honor Society (NHS) and National Junior Honor Society (NJHS)

High School - The purpose of the NHS is to recognize scholarship and to stimulate the desire of students to render service, to promote leadership, and to develop character in the students of Sharpsville Area High School.

Enrollment is limited to students in grades 11 and 12. Seniors and Juniors who maintain a cumulative QPA of 3.75 or higher (on a 4.00 scale) are eligible. Students must maintain a 3.8 to remain an active member. Prior to invitation for application, students must be approved by a Faculty Review Committee which determines if these students also have high standards in service, leadership, and character as defined in the Bylaws of the National Honor Society approved by the National Council. NHS is an invitation only organization. No student may solicit the organization for membership. Invitations and applications will be distributed in early December. Applications are reviewed by the Faculty Council, and students are notified by early January. Incomplete and/or late applications are automatically disqualified. Once inducted, all members must attend regular meetings and participate in at least two (2) service activities yearly to maintain membership. Display of behavior lacking in character of an NHS member (in or out of the school) may be grounds for review by the Faculty Council and may lead to discipline or dismissal from membership.

Selection Criteria Other Than Scholarship:

Leadership:

- Is resourceful in proposing new problems, applying principles, and making suggestions
- Demonstrates initiative in promoting school activities
- Exercises positive influence on peers in upholding school ideals
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Inspires positive behavior in others
- Demonstrates academic initiative
- Successfully holds school offices or positions of responsibility, conducts business effectively and efficiently, demonstrates reliability and dependability
- Is a leader in the classroom, at work, and in other school or community activities
- Is thoroughly dependable in any responsibility accepted
- Is willing to uphold and maintain a loyal school attitude

Service:

- Volunteers and provides dependable and well organized assistance, is gladly available, and is willing to sacrifice to offer assistance
- Works well with others and is willing to take on difficult or inconspicuous responsibilities

- Cheerfully and enthusiastically renders any requested service to the school
- Is willing to represent the class or school in inter-class and inter-scholastic competition
- Does committee and staff work without complaint
- Participates in some activity outside of school, for example, Girl Scouts, Boy Scouts, church groups, volunteer services for the elderly, poor, or disadvantaged
- Mentors persons in the community or students at other schools
- Shows courtesy by assisting visitors, teachers, and students

Character:

- Takes criticism willingly and accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability)
- Upholds principles of morality and ethics
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability
- Regularly shows courtesy, concern, and respect for others
- Observes instructions and rules, is punctual, and faithful both inside and outside the classroom
- Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and application to studies
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others
- Actively helps to rid the school of bad influences or environment

Dismissal - Members should understand fully that they are subject to dismissal if they do not maintain the standards of scholarship, leadership, service, and character that were used as a basis for their selection. They should also be informed that they are allowed limited warnings during their membership, but that in the case of a flagrant violation of school rules or civil laws (i.e. cheating, suspension, police/court issues), a warning is not required. A member is never automatically dismissed without a written notification and a pre-dismissal hearing with the Faculty Council.

Middle School - The selection criteria for the NJHS are based on the pillars of scholarship, leadership, service, citizenship, and character.

With the exception of scholarship, students will not automatically be disqualified for a lack of indicators under any of the pillars. These indicators simply provide the basis upon which the Faculty Council may select candidates for induction in the NJHS.

Scholarship - Students will be considered for the NJHS if they have accumulative GPA of 94.5% or higher based on the first semester of their current grade level.

Leadership - Students will be considered for NJHS selection based on one (1) or more of the following indicators of leadership:

- Successfully holding school offices and/or positions of responsibility
- Being leaders in the classroom, at work, and in other school or community activities
- Being thoroughly dependable in any responsibility accepted
- Demonstrating mature participation and responsibility through involvement with such activities as Scouting, community organizations, school clubs, and/or athletics

Service - Students will be considered for NJHS selection based on one (1) or more of the following indicators of service:

- Participation in some service or charitable-oriented activity outside of school or mentoring persons in the community or students at other schools.
- Showing courtesy by assisting visitors, teachers, and students
- Cheerfully and enthusiastically rendering any requested service to the school
- Volunteering and providing dependable and well organized assistance, being gladly available and willing to sacrifice to offer assistance

Citizenship - Students will be considered for NJHS selection based on the following indicator of citizenship:

- Demonstrating mature participation and responsibility through involvement with such activities as Scouting, community organizations, school clubs, and/or athletics

Character - Students will be considered for NJHS selection based on one (1) or more of the following indicators of character:

Taking criticism willingly and accepting recommendations graciously:

- Consistently exemplifying desirable qualities of behavior (cheerfulness, friendliness, poise, and stability)
- Uphold principles of morality and ethics
- Cooperating by complying with school regulations concerning property, programs, offices, halls, etc.
- Regularly showing courtesy, concern, and respect for others
- Manifesting truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.

Eligible students must fill out a student activity information form. This is not an application he/she have completed. Knowing this information will give the committee a better idea of a student's eligibility for membership.

Students need to complete all sections. Completion of the form does not guarantee selection. The form includes information on co-curricular activities, leadership positions, service activities, community service activities, recognition and awards, an essay on why the student should be selected, and signatures by the student and parent/guardian. The completed forms, complete with required signatures, must be turned in by the announced due date in order to be considered for induction.

Make Up Work

Students who are absent for any reason will be required to make up work missed in each class. A day's absence does not excuse a student from responsibility for all recitations on the day of his/her return (see page 8 for make up work responsibility requirements).

In-School Suspension (AIA)

If your son or daughter is assigned AIA, they will be provided the opportunity to complete all school work/assignments during this time with the exception of physical education.

Sharpville's Operation Success (S.O.S.)

In order to guide our students down the pathway to success, we will provide a tutoring program for every student to receive assistance to avoid academic failure. In addition, the tutoring program will be provided for any student that needs help on an as-needed basis. The philosophy of the program will be such that we can successfully teach all students and not allow them to get so far behind that there are no hopes of them passing.

Schoolwide Tutoring:

- Schoolwide tutoring will be scheduled Monday through Thursday during the entire school year and will be supervised by subject departments. All subjects will be represented on a rotating basis throughout the week.
- Every student on the failure list for a subject must attend an S.O.S. session for that subject in the library during the following week.
- Any student with excessive absences will be required to attend an S.O.S. session for the subject that is most impacted as a result of the absences.
- In exchange for attending the S.O.S. sessions, the student will receive a minimum of 60 percent for all of the makeup work completed.

Parental/Guardian Involvement:

- All parents/guardians will be notified of the S.O.S. plan at the beginning of the school year in a mailing that will encourage them to become part of the team in order to foster the growth mind-set among all.

Consequences:

- Saturday detention will be assigned to any student who misses a scheduled S.O.S. appointment. Work, athletics, etc. will not be acceptable excuses for missing.
- One (1) day of AIA will be assigned, and the Saturday detention will be reassigned for any missed Saturday detention. Work, athletics, etc. will not be acceptable excuses for missing.

Tutoring Program

After school tutoring is available via the S.O.S. program to all students. A schedule of subjects, dates, and times will be posted and all subjects will be scheduled. There will also be open library for students who need to take advantage of the library for research. Make up tests will be given at a designated time, one (1) hour each week, and will be proctored by a certified teacher. Students must notify the subject teacher of their intention to take a make-up test. Students who opt to attend the tutoring program in lieu of detention will be given detention credit for attendance. Students must be doing work for a scheduled subject and remain for the total detention time.

The SOS schedule is as follows:

- Mondays: Health, Physical Education, Social Studies
- Tuesdays: Art, Music, Science
- Wednesdays: Family/Consumer Science, Industrial Technology, Math
- Thursdays: Language Arts, Spanish

Homework

The assignment of homework to students is an accepted policy of our School District. It is felt that in fulfilling such assignments, students can be helped to develop independent work habits and a sense of responsibility.

How can you help? You need to supply the basics: a desk in a quiet place (no radio or TV playing) with adequate lighting and a dictionary. Some suggestions for helping with homework:

- Plan a regular time to do homework each day (forty-five [45] minutes to one [1] hour)
- Let your child know that you are available to help.
- If your child does not have homework, use the time period for review or extra reading.
- Check to see if the assignments are completed and legible; if not, redo them.
- **BE POSITIVE!**

CSIU Parent Portal

eSchoolBook is available for all students in order to help increase the flow of information between parents/guardians, teachers, and students. Please contact the school in order to receive your personal user ID in order to allow for daily updates for each and everyone of your child's classes.

SCHOOL GUIDANCE

School Guidance Services are available to all students. Guidance Services are designed to meet a variety of student needs surrounding social, behavioral, academic, career, and personal issues. Students are encouraged to use their guidance counselor as a resource for each of these developmental areas. In order to prepare students for life beyond high school and to provide early exposure to a variety of careers, several career activities and resources are made available to middle and high school students.

This student handbook represents a summary of Board Policy on various topics. The full text of the actual Board Policy should be consulted and shall be controlling in matters of interpretation, clarification, conflict, and enforcement.

SHARPSVILLE ALMA MATER

Long may we cherish our loyalty to you,

And to our colors we'll ever be true

Proudly we carry our banner of right,

We stand protecting it by day and by night,

We stand protecting it by day and by night.

Our alma mater with glory will shine

Until God's love and faith are ours divine,

Until God's love and faith are ours divine.

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This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

RESOLUTION NO. 5 Of 2015

A RESOLUTION OF THE SHARPSVILLE AREA SCHOOL DISTRICT ESTABLISHING THE GUIDELINES AND PROCEDURES TO COMPLY WITH THE PATIENT PROTECTION AND AFFORDABLE CARE ACT OF 2010

WHEREAS, President Barack Obama signed into law the Patient Protection and Affordable Care Act (PPACA) in 2010; and

WHEREAS, The Health Care and Education Tax Credit Reconciliation Act of 2010, along with interim final rules and clarifications have been approved to further define the PPACA; and

WHEREAS, the Sharpshville Area Board of Education sets forth guidelines and parameters to comply with the PPACA;

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the District and it is **HEREBY RESOLVED AND ADOPTED** by authority of the same as follows:

- The Board acknowledges that the District is considered a large employer as defined by PPACA.
- The Board acknowledges that it will offer healthcare coverage to employees and their qualified dependents (does not include spouse) who work an average of thirty (30) or more hours per week during the designated measurement period. The employee shall be responsible for the full cost of the healthcare premium for the coverage selected.
- The Board acknowledges that Coaches, Sponsors, and Advisors are considered bona fide volunteers as defined by PPACA and their hours worked will not be counted in the calculation of the average hours worked.
- The Board establishes the following initial timelines to determine which variable hour and part-time employees should be offered coverage:

Measurement Period	May 1, 2014 to April 30, 2015
Administrative Period	May 1, 2015 to June 30, 2015
Stability Period	July 1, 2015 to June 30, 2016

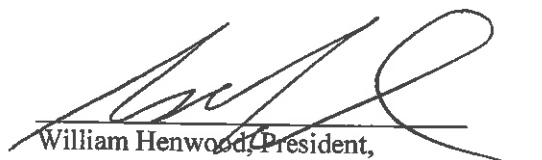
- This Resolution shall become effective upon adoption by the Board of School Directors.

ADOPTED at a regular meeting of the Board of School Directors of the Sharpshville Area School District duly convened on this 17th day of June, 2015.

Attest:

By:


Jaime Roberts, Board Secretary


William Henwood, President,
Board of School Directors

[seal]


SHARPSVILLE AREA SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT

COMPENSATION PLAN

July 1, 2014 THROUGH JUNE 30, 2016

**Approved by the Board of Education on June 18, 2014
Amended by the Board of Education on June 17, 2015**



William Henwood, President

Jaime L. Roberts, Secretary

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SHARPSVILLE AREA SCHOOL DISTRICT

The Sharpsville Area School District sets forth the following Administrative Assistant Compensation Plan. The Board of Education recognizes the importance of maintaining an effective administrative support team to strengthen the administrative, business, and educational programs of the District.

I. TERM OF COMPENSATION

This Plan is effective July 1, 2014, and shall continue until June 30, 2016. All new employees shall be subject to a probationary period to be determined by the Board of Directors.

II. DEFINITIONS

The term "Administrative Assistant" shall include the following positions for the purpose of this plan:

- Administrative Assistant to the Business Manager
- Administrative Assistant to the Superintendent
- Administrative Assistant to the Director of Student Services (Effective 7/7/2015)
- Assistant to the Director of Facilities
- Director of Facilities
- Food Service Director
- Central Office Administrative Assistant (Eliminated 7/7/2015)
- Assistant to the Technology Coordinator (Eliminated 7/7/2015)

III. COMPENSATION PLAN

Salaries and related compensation for Administrative Assistants have been determined following the "meet and discuss" process between a committee of the School Board and the Administrative Assistants team. Said compensation shall be based upon the employee's performance relative to the duties specified in both the job description and additional assignments made by their immediate supervisor.

IV. WORK YEAR

All twelve-month employees' work year shall be comprised of two hundred sixty (260) days. The Food Service Director's work year shall be 210 days.

V. WORK DAY

The work day shall consist of eight (8) hours. Said length of day may be modified by the Superintendent in relation to job responsibilities.

VI. SALARY

The following salaries are adopted:

	<u>2014-15</u> Salary	<u>2015-16</u> Salary
Barbara Dunlap - Administrative Assistant to the Business Manager	\$43,549	\$43,549
Darlene Cheney - Administrative Assistant to the Superintendent	\$39,341	\$39,341
Krystal Miller- Administrative Assistant to the Director of Student Services	\$38,489	\$38,489
Rhonda Baker - Central Office Administrative Assistant	\$39,341	\$39,341
Andrew Kocis - Assistant to the Director of Facilities	\$40,000 Pro-rated	\$40,000
Wade Hoagland- Director of Facilities	\$61,926	\$61,926
Open - Food Service Director	Negotiable	Negotiable

Yearly salary distribution will be made in accordance with the District's payroll policy. Currently, it is twelve payments during the calendar year, with each payment on the twentieth of the month. (Friday prior should the 20th occur on a weekend.)

The salaries for new Administrative Assistants will be established at the time of hire.

VII. RELATED BENEFITS

A. Vacation Days

Twelve-month Administrative Assistants' vacation will be granted as follows:

1 year	5 days
2 years	10 days
6 years	15 days
10 years	16 days
12 years	17 days
15 years	18 days
20 years	19 days
25 years	20 days

Approval of all vacation leave will be considered by the Superintendent of Schools in relation to both the operational demands of the Central/Business Offices and the availability of other employees. Administrative Assistants shall be permitted to take vacation any time which does not interfere with the critical operation of the office.

Administrative Assistants will be governed by the following:

1. Vacation is earned in the fiscal year July 1 – June 30. There will be no accrual of vacation beyond July 31st each year.
2. No vacation time will be granted for any work up to three months. Vacation cannot be taken during the first three months of employment.
3. An employee will become eligible for additional vacation for years of service in the fiscal year in which the required anniversary date of initial employment occurs with at least six months of the fiscal year remaining.
4. In the event that an Administrative Assistant's work year is shortened, it is mandated that vacation days will be pro-rated accordingly.

B. Holidays – Twelve-month employees

New Year's Day	Labor Day
Good Friday	Thanksgiving and the Day Following
Day After Easter	Christmas Holiday as scheduled in the
Memorial Day	yearly school calendar
Fourth of July	

C. Paid Leave of Absence

1. Paid leave of absence in accordance with those granted to support staff employees:
 - a. Sick Leave
 - b. Bereavement
 - c. Jury Duty
 - d. Emergency
2. Family Sick Leave – 5 days per year
3. Personal Days – two (2) personal days each year without deduction of salary. One Personal Leave Day shall be cumulative from year to year for a maximum of 3 per year.

D. Insurance Benefits – The following insurance benefits will be in accordance with those granted to instructional staff members.

1. Health Care

Hospitalization, Surgical, Major Medical - At the option of the employee, in lieu of accepting the District's coverage, the employee who has coverage through other employment or through his/her dependent or spouse, with a contribution, will be reimbursed by the District the cost of such contribution on a monthly basis. Additionally the District will provide reimbursement for the deductible for each family member. The maximum contribution to the employee for both the co-pay and deductible will not exceed the cost of the District's insurance coverage to that employee.

- 1) Employees receiving hospitalization, surgical and major medical coverage will have a co-pay deducted from their monthly pay in accordance with the AFSCME Agreement.
2. Dental - The District will pay for individual dental coverage for each employee. The District will pay twenty dollars (\$20.00) per month towards family coverage for each eligible employee. Any additional costs for family coverage shall be shared by the District and employee at the rate of 50%/50%.
3. Vision (No Co-Pay)
4. Life Insurance
5. Income Disability coverage as per the SAEA Contract

E. Retirement Benefits - The District will provide a retirement payment and group medical insurance to those employees who meet the following eligibility requirements:

- The equivalent of at least twenty-five (25) years of employment in the Pennsylvania Public Schools as defined by the Pennsylvania School Employee's Retirement System.
- The equivalent of at least twenty (20) years of employment in the Sharpsville Area School District.
- A minimum of fifty-two (52) years of age by the time retirement becomes effective.
- Notify the Superintendent's Office in writing 60 days in advance of the effective date of the retirement.

1. Retirement Payment - A retirement payment shall be made to eligible employees for their unused sick days as follows:

$$\text{Number of unused sick days} \times \$15.00 = \text{Retirement Payment}$$

2. Continuation of Medical Insurance - The District shall continue to provide group medical insurance (hospitalization, surgical, and major medical coverage) through the District's group medical insurance plan for the retiree, spouse, and eligible dependents, if applicable, subject to the limitations which follow. The District will provide premium payments equal to the total cost of insurance at the time of retirement less any amount the retiree is eligible to receive under Act 23 or similar legislation. The District will bill the retiring employee for the remaining premium dollars and the employee will remit this resulting payment to the employer on a monthly basis as specified below.

If both husband and wife are employed by the District, only one of the two will be eligible to participate in the program. Coverage shall continue until age sixty-six (66) or until Medicare coverage begins, whichever comes first. In the event of death of the retired employee prior to Medicare eligibility, the coverage will be provided by the District for the spouse until age sixty-six (66) or Medicare coverage begins (whichever occurs first) and/or any eligible dependent who meets the criteria for the same under the master contract to the date at which the deceased employee would have reached the age of sixty-six (66) or until Medicare begins (whichever occurs first).

2. Continuation of Medical Insurance (continued) - For any period during which the retiree is covered by this plan, the retiree shall continue the same co-pay that is in effect at the time of retirement. In addition, in no one fiscal year shall the cost of coverage to the District exceed the cost of coverage being provided to the retiree, spouse, and/or eligible dependents, if applicable, immediately prior to retirement. For example, if the District's cost during the final year of work was two thousand dollars (\$2,000) and, if the following year that cost rose to twenty-one hundred dollars (\$2,100), the retired employee would be responsible for paying the one hundred dollars (\$100) differential in premium.

The District's limit of financial liability towards the payment of the retiree's medical coverage from the time of retirement until Medicare begins shall not exceed fifty thousand dollars (\$50,000). Any difference in the cost of the selected coverage and the capped amount paid by the District as specified above shall be the responsibility of the retiree.

The retired employee shall submit any co-pays or cost differentials to the District on a monthly basis on or before established payment dates to the carrier. Payment date is currently the twenty-fifth (25th) of the month for the next month. An additional grace period of thirty (30) calendar days is provided. Failure to submit the co-pay and/or differential by the conclusion of the grace period will result in cancellation of the provided coverage.

Each retiree shall be eligible to continue in the District's other group benefit program by remitting the appropriate premium to the District.

Should the retiree and/or surviving spouse be covered or eligible to be covered under another medical insurance plan, the District's obligation to provide benefits under this provision shall cease for the period of time these benefits are so provided and/or available. Retirees or surviving spouses shall be required to verify availability/non-availability of medical insurance.

An employee not eligible for item VII – E. may elect to continue any or all health care coverages available at the time of retirement with the retiree assuming the premium cost for the same as long as the District offers said coverage to its active employees.

Should the retiree and/or surviving spouse be covered or eligible to be covered under another medical insurance plan, regardless of the scope of coverage, the District's obligation to provide benefits under VII. – E. shall cease for the period of time these benefits are so provided and/or available. Retirees or surviving spouses shall be required to verify availability/nonavailability of medical insurance.

VIII. EMPLOYMENT STATUS

Your employment at the Sharpsville Area School District is on an "at-will" basis and may be terminated at any time by the Board of School Directors of the Sharpsville Area School District for any reason. Your employment is on an "at-will" basis, meaning that your employment maybe terminated by either the Board of School Directors of the Sharpsville Area School District or the employee, with or without notice, and with or without cause. Only the Board School Directors has the right to vary the at-will employment status of any employee and any change must be in writing.

This Compensation Plan is not intended as and does not create a contract of employment between the Sharpsville Area School District and any individual employee. The explanations of wages and benefits provided in this Compensation Plan are not intended to and should not be interpreted as changing the at-will status of any employee. The Board of School Directors of the Sharpsville Area School District reserves the right to change your wages and benefits and its policies, practices and procedures at any time within its sole discretion. This Compensation Plan may be revised periodically to include different wages, benefits, and procedures.

IX. ACKNOWLEDGEMENT OF DISTRICT COMPLIANCE

As an Equal Rights and Opportunities School District, the Sharpsville Area School District does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex, marital status, or nonrelevant handicaps and disabilities. The Sharpsville Area School District's commitment of nondiscrimination extends to students, employees, prospective employees and the community.

The Sharpsville Area School District is committed to the provisions of the Handicapped Act as amended by (PL 94-142) including Section 504.

No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

The Sharpsville Area School District hereby certifies that its governing body has adopted the terms of this Resolution and the same is recorded in the minutes of the meeting held on June 17, 2015.

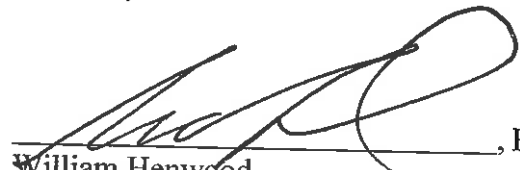
SHARPSVILLE AREA SCHOOL DISTRICT

ADMINISTRATION COMPENSATION PLAN

JULY 1, 2015 - JUNE 30, 2020

This Compensation Plan has been developed in accordance with Legislative Act 93 and the Policy of the Sharpsville Area Board of Education. Said Compensation Plan was adopted by the Board of Education on June 17, 2015.

ATTESTED BY:


_____, President
William Henwood
Sharpsville Area School Board



_____, Secretary
Jaime L. Roberts
Sharpsville Area School Board

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ADMINISTRATION COMPENSATION PLAN

The Board of School Directors of the Sharpsville Area School District adopts the following Administrator Compensation Plan pursuant to the “**Public School Code of 1949,**” as amended, Section 1164 and Board Policy No. 328, “**Wage and Salary.**” The Board recognizes the importance of maintaining an effective Management Team to strengthen the administration and educational programs of the District, and to establish and improve communications, decision-making, conflict resolution and other relationships among the members of the Team.

I. TERM OF COMPENSATION

This Plan is effective July 1, 2015, and shall continue until June 30, 2020.

II. DEFINITIONS

The term “Administrator” shall include the following positions for the purpose of this Plan:

Director of Student Services
High School Principal
Middle School Principal
Elementary Principal
Technology Integrator/Data Specialist

III. ASSIGNMENT

The Board of Education reserves the right to assign administrative positions in accordance with appropriate State certification and in conjunction with the guideline set forth in Board Policy No. 309.

IV. COMPENSATION PLAN

Salaries and related compensation for Professional Administrators have been determined following the “meet and discuss” process between a Committee of the School Board and the Administrative Team. Said compensation shall be based upon the administrator’s performance relative to the duties specified in both the job description and additional assignments in accordance with Board Policy No. 313 by the Superintendent of Schools.

V. WORK YEAR

The work year for all Administrators shall be comprised of two hundred sixty (260) days.

VI. SALARY

The salary of each individual covered under this agreement will be as follows:

	<u>2015-2016</u>
John Vannoy, Director of Student Services	\$95,000
Tim Dadich, High School Principal	\$85,000
Heidi AbiNader, Middle School Principal	\$80,000
Matthew Dieter, Elementary Principal	\$84,919
Kirk Scurpa, Technology Integrator/Data Specialist	\$94,816

Salary increases for the 2016-17, 2017-18, 2018-19, and 2019-20 fiscal year will be based on merit as determined by criteria developed by a committee of the Board and/or the Superintendent. Annual salary increases will be based on the performance evaluation completed by the Superintendent as per the following scale:

Failing	0%
Needs Improvement	2%
Proficient	3%
Distinguished	4%

The salaries for new Administrators will be established at the time of hire.

VII. TAX SHELTERED ANNUITY

The District will contribute the following amounts per month for each Administrator to the District's tax sheltered annuity:

<u>2015- 2016</u>	<u>2016- 2017</u>	<u>2017- 2018</u>	<u>2018- 2019</u>	<u>2019- 2020</u>
\$300	\$300	\$300	\$300	\$300

VIII. VACATION

Twenty (20) days per year. The Administrative Staff can carry unused vacation beyond June 30th with the Superintendent's approval, but must be used by July 31.

Upon written request by June 1st of each year, each Administrator shall receive their daily rate for up to five (5) unused vacation days.

In the event that an Administrator's work year is shortened, it is mandated that vacation days will be pro-rated accordingly.

IX. PAID HOLIDAYS

New Year's Day

Good Friday

Memorial Day

Fourth of July

Labor Day

Thanksgiving Day and the day following

The Christmas holiday as scheduled in the yearly school calendar

Other days off afforded the instructional staff during the school calendar

X. PAID LEAVE

A. Sabbatical. Sabbatical leaves for eligible professional employees as provided for in the Public School Code of the Commonwealth of Pennsylvania.

B. Personal Days. Two (2) Personal Days per year. One day may be carried over for a period of one year.

C. Sick Days. Twelve (12) sick days per year, cumulative.

D. Bereavement Leave. Five (5) school days shall be granted for the death of a child, parent, husband, wife, or grandchild. This shall not exceed seven (7) consecutive days commencing at the time of death. Three (3) days shall be granted for the death of a brother, sister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, grandparent or for a relative living in the house of the professional employee. This shall not exceed five (5) consecutive days commencing at the time of death. One (1) day shall be granted for the death of a more distant relative to enable the administrator to attend the funeral.

E. Family Leave. Five (5) days will be allotted per year.

XI. INSURANCE BENEFITS

- A. Health Care** to include Hospitalization, Surgical, Major Medical, Vision and Dental Coverage shall be identical to that afforded to the Instructional Staff. The administrators will be responsible for a \$100.00 monthly co-pay for Hospitalization, Surgical, and Major Medical. Administrators will also be responsible for the same Dental Co-pay as the Instructional Staff.

An administrator may decline the Group Hospitalization and Prescription Insurance coverage in exchange for an annual incentive payment as per the following schedule. The said payment will be pro-rated as part of the regular pay periods throughout the twelve month pay period. Beginning on January 1 of each contract year, each administrator must notify the Superintendent of his intention to opt out of the insurance plan for the upcoming fiscal year.

2010-11 fiscal year	\$5,000.00
2011-12 fiscal year	\$5,000.00
2012-13 fiscal year	\$5,000.00
2013-14 fiscal year	\$5,000.00
2014-15 fiscal year	\$5,000.00

- B. Life Insurance (term).** The policy will be \$75,000.00 per year with AD & D.

- C. Disability Income Protection Plan.** The District will provide and pay the full premium for a Group Long Term Disability Insurance Plan. The plan will pay monthly benefits after a ninety (90) day elimination period and payments will continue up to five (5) years if less than age 65; to age 70, but not less than one (1) year if age 65 through 68; or one (1) year if age 69 and over. The monthly indemnity will be 66.66667% of salary up to a maximum benefit of four thousand dollars (\$4,000.00) per month and shall be fully integrated with deductible sources of income as specified in the certificate of coverage. In the event that the number of paid days eligible to the Administrator at the time of the disability is not sufficient to cover the elimination period, the District will cover the benefit amount to fulfill the elimination period. The Income Disability Insurance will begin on the 91st consecutive day at which time sick day payments will cease.

XII. PROFESSIONAL ASSOCIATION MEMBERSHIP

The School District will provide for each Administrator's membership in his/her State and National professional organization.

XIII. NATIONAL CONFERENCE ATTENDANCE

The School District will pay for each Administrator to attend a national conference of ASCD, NAEESP or other nationally recognized education organization one time during the life of the agreement with the understanding that all expenses will be covered by the building level budget of the attending principal.

XIV. EDUCATIONAL ADVANCEMENT

Tuition reimbursement will be provided for a maximum of three (3) credits per semester at a rate not to exceed the graduate fees per credit at Westminster College. It is understood that if an Administrator leaves the District within one year of taking a class, they must repay the district 100% of the tuition reimbursement they received for courses taken in the preceding twelve month period.

XV. RETIREMENT BENEFITS.

The administrator must submit his/her retirement notification to the Board of Education at least sixty (60) days prior to the effective date of his/her retirement.

The administrator must have at least fifteen (15) years of service in the Sharpsville Area School District and must either have 25 years with PSERS or is at least 55 years old regardless of number of years of service and retiring from employment in the public schools in the Commonwealth of Pennsylvania. If the aforementioned conditions are met, the following retirement benefits will be paid:

A. **Severance Payment** - A severance payment of \$250.00 for each year of service in the Sharpsville Area School District. The method of receiving payment shall be a lump sum payment in the year of retirement to a 403b plan or comparable plan as specified in the District's plan document. This is an employer contribution and no cash option is available. Contributions are limited to Section 415 limits. Excessive contributions will be made to the employee's account in the next subsequent year up to the 415 limit.

B. **Continuation of Medical Insurance**

1. The District shall continue to provide group medical insurance (hospitalization, surgical, and major medical coverage) through the District's group medical insurance plan for the retiree, spouse, and eligible dependents, if applicable, subject to the limitations which follow.

2. If both husband and wife are employed by the District, only one of the two will be eligible to participate in the program. Coverage shall continue until age sixty-six (66) or until Medicare coverage begins, whichever

comes first, or until such time as he/she becomes gainfully employed and becomes eligible for insurance benefits by virtue of that employment. In the event of death of the retired employee prior to Medicare eligibility, the coverage will be provided by the District for the spouse until age sixty-six (66) or Medicare coverage begins (whichever occurs first) and/or any eligible dependent who meets the criteria for the same under the master contract to the date at which the deceased employee would have reached the age of sixty-six (66) or until Medicare begins (whichever occurs first).

3. The District will provide premium payments equal to the total cost of insurance at the time of retirement less any amount the retiree is eligible to receive under Act 23 or similar legislation. The retiree shall continue to submit the same co-pay that is in effect for Administrators. The maximum benefit upon retirement shall be \$50,000.00 in premium payments, with the Administrator being solely responsible for any increases in premium after the date of retirement. Any difference in the actual cost of the selected coverage and the capped amount paid by the District as specified above shall be the responsibility of the retiree.
4. The District will bill the retired administrator for the remaining premium dollars and the employee will remit this resulting payment to the employer on a monthly basis no later than the twenty-fifth (25th) of the month prior to the month of coverage. An additional grace period of thirty (30) calendar days will be provided. Failure to submit the co-pay and/or differential by the conclusion of the grace period will result in cancellation of the provided coverage.
5. Should the retiree and/or surviving spouse be covered or eligible to be covered under another medical insurance plan, the District's obligation to provide benefits under this provision shall cease for the period of time these benefits are so provided and/or available. Retirees or surviving spouses shall be required to verify availability/non-availability of medical insurance.

**Memorandum of Understanding
Between The
Sharpsville Area School District
And The
Sharpsville Area Education Association**

This agreement shall govern the implementation of an eighty percent (80%) schedule for the school psychologist. The District and Association agree that this memorandum does not establish any future precedent or practice and will not change the collective bargaining agreement. This memorandum is enforceable through the grievance procedure in the collective bargaining agreement.

Salary

The employee shall receive 80% of the current step placement. The employee will move up one step for each year of work as is consistent with other teachers.

School Year Work Schedule

The employee will work four days per week. An additional fifth day may be added as needed and will be scheduled with the approval of the Administration. These additional work days shall be paid at the normal per diem rate of the employee as determined by the current salary step placement found in the collective bargaining agreement.

Compensated Days for Summer Work Time

The employee can work up to ten (10) days during the summer. Summer is defined as the period of time that students are not in session. These days will be scheduled with the approval of the Administration. For each day the employee works during the summer, they will be granted one day leave during the school year. These days can be used in conjunction with sick leave, personal days, and all other forms of leave and can be used at any time during the school year. The employee may roll over a maximum of five of the days if they are unused during a school year. At no time shall the employee have more than 15 compensated days for use in a single year. Additional days will not be rolled over, nor will they be paid to the employee.

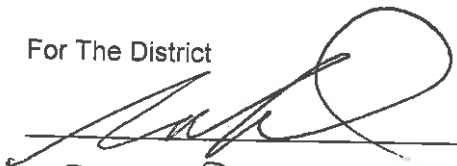
Medical Benefits

Medical benefits will be as all other full time teachers as per page 39, Article IX, Section 11 of the current collective bargaining agreement.

All Other Items Not Mentioned

For all other items not mentioned, all provisions of the contract that apply to full time employees shall apply.

For The District



BOARD PRESIDENT

Title

6/17/2015

Date

For The Association

Title

Date

**SHARPSVILLE AREA SCHOOL DISTRICT
CAFETERIA REPORT**

MAY 2015

	BUDGET	MONTH	BUDGET TO DATE	YEAR TO DATE
Beginning Cash Balance		\$31,339.83		\$1,667.72
Revenues:				
Lunch/Breakfast/A La Carte	\$250,603	\$22,644.72	\$249,179	\$208,336.70
Adult Lunches	5,130	922.50	5,101	8,536.75
Special Functions	12,000	2,676.53	11,932	24,798.62
Head Start	8,870	0.00	8,820	0.00
State Subsidy	19,335	2,654.64	19,225	15,560.56
Social Security Subsidy	10,444	0.00	10,385	0.00
Retirement Subsidy	28,838	0.00	28,674	0.00
Federal Subsidy	262,478	33,623.11	260,987	218,268.43
Donated Commodities	0	0.00	0	0.00
Transfers from General Fund	0	0.00	0	31,000.00
Interest	0	0.44	0	5.53
Other	0	0.00	0	0.00
Account's Receivable	<u>0</u>	<u>0.00</u>	0	<u>78,309.71</u>
Total Revenues	\$597,698	\$62,521.94	\$594,303	\$584,816.30
Expenditures:				
Wages	\$250,981	20,054.96	210,500	\$153,761.82
Employee Benefits	36,923	1,534.20	30,968	11,762.79
FMSC Expenses	272,211	42,038.02	252,105	311,880.82
Value of Donated Foods	0	0.00	0	0.00
Accounts Payable	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>78,844.00</u>
Total Expenditures	<u>\$560,115</u>	<u>\$63,627.18</u>	<u>\$493,573</u>	<u>\$556,249.43</u>
Ending Cash Balance	<u>\$37,583</u>	<u>\$30,234.59</u>	<u>\$100,730</u>	<u>\$30,234.59</u>
Checking:		10,202.55		
PLGIT:		<u>20,032.04</u>		
Total		30,234.59		

Athletic Trainer **Agreement**

May 28, 2015

(Term 7/1/15 to 6/30/18)

This contract is made and entered into as of May 28, 2015 by and between Specialty Orthopaedics and Sharpsville Area School District (hereinafter referred to as SO and SASD respectively).

Overview of the Program:

- **SO will provide a Certified Athletic Trainer/(awaiting certification or is currently certified) (hereinafter referred to as ATC) to SASD. This employee will be a full time employee of SO. During the school year, he/she will report to SASD approximately thirty minutes prior to the start of practices/games and remain one hour after unless otherwise agreed to. This time will be utilized to prepare for practice/games and to assist after practice/games. Taping or injury care will also be performed during this time per approval of school personnel.**
- **The ATC will cover high school/junior high school activities based on the level of contact as reasonably determined by the ATC. (i.e. those activities that have more physical contact and risk of injury should be supervised more closely.)**
- **The ATC will remain at the home school for practice/games and be available for travel with teams of high degree contact sports should the opposing team not have available ATC services. The ATC will contact the opposing schools to coordinate supervision of activities, and will reasonably determine which away games need ATC. SO will provide a Physician or Physician Assistant at High School varsity home football games when possible.**
- **The ATC will report directly to the Director of Rehab and Wellness at SO.**
- **SO will make available Orthopedic Surgeons, Physician Assistants, Physical Therapists, Rehabilitation, Radiology, Fitness and Athletic Training Services at our location at 3120 Highland Road in Hermitage, PA. Services performed at SO will be subject to normal billing procedures.**

- **Services offered at the 3120 Highland Road site include:**
 - **Orthopedic Surgeons:**
 - **Robert W. Piston, M.D.**
 - **Anthony Canterna, M.D.**
 - **Podiatric Surgeon:**
 - **Allan Evangelista, D.P.M.**
 - **Physician Assistants**
 - **Andrew Klugh**
 - **Karl Lugosch**
 - **Rachel Moldovan**
 - **Ana Reynolds**
 - **SO Rehabilitation Services**
 - **SO Wellness Center-student programs with general fitness training, sports specific training with Jon Kolb (former Pittsburgh Steeler) Kyle Piper and staff. Pre-season/off season student programs offered at a nominal fee to area athletes.**

For and in consideration of the mutual promises, covenants and agreements hereinafter set forth, SO and SASD with the intent to be legally bound, agree as follows:

- 1. SO shall provide a comprehensive athletic training/sports conditioning program to SASD.**
- 2. SO shall provide a Certified Athletic Trainer (awaiting certification or is currently certified) to administer the athletic training program. SO shall provide a maximum of two thousand (2,000) hours of work per school year at the school or school events. The weekly breakdown will be approximately fifty (50) hours per week for the ten (10) month school year term. Coverage for varsity sanctioned games and events will be given priority over other matters.**
- 3. (a) As compensation for services provided hereunder, SASD shall pay SO \$30,000 Dollars for the first school year (7/1/15 to 6/30/16). Payments will be made in the amount of \$2,500 Dollars for Twelve (12) consecutive months.**

(b) As compensation for services provided hereunder, SASD shall pay SO \$31,000 Dollar for the second school year (7/1/16 to 6/30/17). Payments will be made in the amount of \$2,583.33 for twelve (12) consecutive months.

(c) As compensation for services provided hereunder, SASD shall pay SO \$32,000 Dollar for the third school year (7/1/17 to 6/30/18). Payments will be made in the amount of \$2,666.66 for twelve (12) consecutive months.

- 4. SO will conduct an inventory of supplies and present an updated supply list of items necessary for conducting the athletic training program to SASD. SASD shall be responsible for purchasing agreed upon supplies.**
- 5. SO agrees to provide annual Sports Physicals at no additional fees per district's request.**
- 6. SO agrees to administer ImPACT testing for all athletes at no additional fee. SASD is responsible for purchasing ImPACT kits.**
- 7. SO agrees to perform hydration testing for wrestlers at no additional fee. SASD is responsible for purchasing any required materials to perform the testing and any required lab fees etc...**
- 8. SASD agrees that during the term of this Contract and any renewals or extension hereof and for a period of twelve (12) months following Termination for any reason whatsoever, it shall not interfere with the Employment relationship existing between SO and any of its employees, nor offer employment to any employee nor entice nor recruit any employee who is or has provided services to SASD under the terms of this Contract. In the event SASD interferes with any employment relationship or does recruit or entice employees of SO, SASD shall pay as a penalty to SO an amount equal to two (2) years of the recruited employee's salary plus any associated administrative costs and expenses and projected loss of revenue incurred by SO, in addition to any other legal or equitable remedies as determined by a court of law.**
- 9. SO shall provide professional liability coverage for all employees and agents while providing services pursuant to the Contract. Coverage shall be in the amount of five hundred thousand (\$500,000) dollars per incident and one million dollars aggregate for medical personnel and one (1) million dollars per incident and three (3) million dollars aggregate for general liability coverage. The District shall be named insured on SO's liability policy.**
- 10. This Contract shall be for a three (3) year term commencing July 1, 2015 and ending June 30, 2018.**
- 11. Either party may terminate this contract for any reason upon providing Sixty (60) days advance written notice to the other party.**
- 12. If for any reason SO is unable to provide an ATC, then the District has the option of terminating the Contract. However, SO will cover the District for 60 days or until a replacement can be hired. During the 60 day interim period, SO will provide taping before practice and coverage for home scheduled competitions as well as providing alternative**

coverage for evaluation and treatment of injuries by Dr. Piston. SO will make every effort to replace the ATC as soon as possible.

13. SASD permits SO to promote itself as the “exclusive provider of Sports Medicine services” for athletes of SASD in both mass media outlets, as well as local promotions which may include items such as banners at events, public announcements, etc...SASD and SO shall work cooperatively to develop the promotions. Costs associated with creating banners, signs etc...or any other promotional materials will be the sole responsibility of SO.
- 14.. This Agreement contains a full and complete expression of the rights and obligations of the parties to the Agreement and supersedes any and all prior agreements, negotiations and understandings between the parties, whether written or oral. This Agreement may be modified only by a duly executed writing by the parties hereto with explicit reference made to this Agreement.
15. Both parties agree to defend, indemnify, and hold the other party, including its directors, officers, employees, and agents, harmless from (i) any claims, losses, lawsuits, judgments, charges, penalties and expenses, demands, actions, proceedings, costs or judgments of any nature, which the indemnified party may sustain as a result of the indemnifying party’s breach of duty, negligence, error, or omission pursuant to the terms of this Agreement; and (ii) any demands, claims, actions, proceedings, or costs of judgment which may be made or instituted against the indemnified party by reason of personal injury (including death) to any person, or damage to property, arising out of or connected with the performance of the activities to be carried out under this Agreement.

These indemnifications will include reasonable expenses, including attorney’s fees, incurred by defending such claims and damages incurred by reason of the indemnifying party’s failure to comply with applicable laws, ordinances, and regulations, or for damages caused by the indemnifying party.
16. Except as otherwise provided herein, the parties may not assign their rights, duties, or obligations under this Agreement, either in whole or in part, without receiving the prior written consent of the other party.
17. The waiver by either party of any breach of any provision of this Agreement or warranty or representation herein set forth shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right hereunder shall not operate as a waiver of such right.

18. The provisions of this Agreement shall be deemed severable, and if any portion shall be held invalid, illegal, or unenforceable for any reason, the remainder of the Agreement shall remain in force and continue to bind the parties.

19. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. Any disputes arising under the terms of this Agreement shall be brought before and subject to jurisdiction solely in the Court of Common Pleas of Mercer County

Specialty Orthopaedics

By: Robert W. Ristan MD on 5/29/15

Title: Orthopedic Surgeon - President

Witness: [Signature]

Sharpshville Area School District

By: [Signature] on 6/17/15

Title: BOARD PRESIDENT

Witness: Jaime Ralento

SHARPSVILLE AREA HIGH SCHOOL ATHLETIC DEPARTMENT

2015-2016 ATHLETIC EVENTS TICKET PRICES

VARSITY FOOTBALL (4)

\$5.00 Adult
\$3.00 Senior Citizen
\$3.00 Student
\$24.00 Season Ticket (Reserved Seat)
\$24.00 Parent Season Ticket (Parents of players,
cheerleaders, band members)

GIRLS' VOLLEYBALL (7)

\$4.00 Adult
\$2.00 Senior Citizen
\$2.00 Student
\$21.00 Parent Pass

BOYS' BASKETBALL (9)

\$4.00 Adult
\$2.00 Senior Citizen
\$2.00 Student
\$33.00 Parent Pass

GIRLS' BASKETBALL (10)

\$4.00 Adult
\$2.00 Senior Citizen
\$2.00 Student
\$24.00 Parent Pass

WRESTLING

\$4.00 Adult
\$2.00 Senior Citizen
\$2.00 Student

() Indicates Home Contests

* Senior Citizen Passes will be available at a cost of \$25.00 each.

* Employee Athletic Pass for 2013-2014 home athletic events at a cost of \$15.00 per employee

* Student Pass for 2013-2014 home athletic events at a cost of \$10.00 per student

**SHARPSVILLE AREA SCHOOL DISTRICT
RESOLUTION: COMPLIANCE WITH FEDERAL LAW**

As an Equal Rights and Opportunities School District, the Sharpsville Area School District does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex, marital status, or nonrelevant handicaps and disabilities. The Sharpsville Area School District's commitment of nondiscrimination extends to students, employees, prospective employees and the community.

The Sharpsville Area School District is committed to the provisions of the Handicapped Act as amended by (PL 94-142) including Section 504.


No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

The Sharpsville Area School District hereby certifies that its governing body has adopted the terms of this Resolution and the same is recorded in the meeting held on June 17, 2015.

Sharpsville Area School District
701 Pierce Avenue
Sharpsville, PA 16150

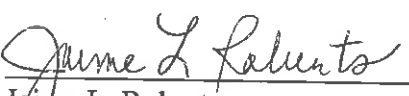


Timothy Dadich
Title IX Coordinator
724-962-8300 ext. 1850



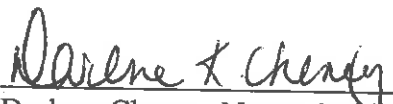
Dr. Brad Ferko
504 Compliance Officer
724-962-8300 ext. 4104

Attest:



Jaime L. Roberts
Board Secretary

By:



Darlene Cheney, Notary Public
Commission Expires August 15, 2015



Dr. Brad Ferko, Superintendent

Commonwealth of Pennsylvania

NOTARIAL SEAL
Darlene K Cheney, Notary Public
Borough of Sharpsville, Mercer Co, PA
My Commission Expires Aug. 15, 2015

NOTARIAL SEAL
Barbara A. [redacted] Notary Public
Branch of [redacted] State of CA
My commission expires [redacted] 12/31/2013

MEMORANDUM OF UNDERSTANDING

Sharpsville Area School District and the Sharpsville Police Department

This Memorandum of Understanding ("Memorandum") between the Sharpsville Area School District ("School District" or "School") and the Sharpsville Police Department ("Law Enforcement Authority" or "Police") is entered into in accordance with the provisions of the act of March 10, 1949 (P.L. 30, No. 4), *as amended*, 24 P.S. 13-1301-A, *et seq.*, known as the Safe Schools Act to the extent required thereby.

I. A. Joint Statement of Concern.

1. The purpose of this Memorandum is to establish procedures to be followed when certain specific incidents described herein occur on School property, at any School sponsored activity or on any public conveyance providing transportation to or from a School or School sponsored activity, including but not limited to a School bus.

2. It is further the purpose of this Memorandum to foster a relationship of cooperation and mutual support between the parties hereto as they work together to maintain the physical security and safety of the School District, its students and staff.

3. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

B. Priorities of the Law Enforcement Authority.

1. Investigate all incidents reported to have occurred on School property, at any School sponsored activity or on any public conveyance providing transportation to or from a School or School sponsored activity, including but not limited to a School bus. The investigation of all reported incidents shall involve as little disruption of the School environment as is practicable.

2. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption of the School environment as is practicable.

3. Assist the School District in the prevention of the incidents described in Section II of this document.

4. Notify School District of any occurrences in the community that might affect the School District, including the transportation of its students.

C. Priorities of the School District.

- a. Create safe learning environments, which support each student's well-being and opportunities to reach their full potential while balancing and protecting the rights of all students.
 - b. Establish and maintain cooperative relationships with the Police in the reporting and resolution of all criminal incidents described in this document.
 - c. Foster partnerships with the Police for the education and guidance of students to create a school climate and knowledge base conducive to learning and personal growth.
4. Provide the Police with all relevant information and required assistance in the event of a reported incident.

II. Notification of Incidents to Law Enforcement.

The School District shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

A. Mandatory Notification.

The following offenses under 18 Pa.C.S (relating to crimes and offenses):

- i. Section 908 (relating to prohibited offensive weapons).
 - a. The term "offensive weapon" is defined by section 908 of the Crimes Code as "[a]ny bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose." See 18 Pa.C.S. § 908 (c) (relating to definitions).
 - b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it or taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would

be used unlawfully.

ii. Section 912 (relating to possession of weapon on school property).

a. The term “weapon” is defined by section 912 of the Crimes Code to include, but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

b. Consistent with section 9129 (c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnaping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses).

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v) (relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

c. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in “The Controlled Substance, Drug, Device and Cosmetic Act,” as amended, 35 P. S. § § 780-101—780-144, popularly known as the “Drug Act.” For purposes of this Memorandum, the terms “controlled substance”, “designer drug” and “drug paraphernalia” shall be defined as they are in section 102 of the Drug Act. See 35 P. S. § 780-102 (relating to definitions).

d. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

e. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to students who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P. S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based programs, such as school-wide positive behavior supports, to address the student’s behavior. Nothing in this provision shall be read to limit law enforcement’s discretion.

B. Discretionary Notification.

1. The School may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

a. The following offenses under 18 Pa.C.S (relating to crimes and offenses):

i. Section 2701 (relating to simple assault).

ii. Section 2705 (relating to recklessly endangering another person).

iii. Section 2706 (relating to terroristic threats).

iv. Section 2709 (relating to harassment).

v. Section 3127 (relating to indecent exposure).

vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

vii. Section 3503(b)(1)(I), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).

viii. Chapter 39 (relating to theft and related offenses).

ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

x. Section 5503 (relating to disorderly conduct).

xi. Section 6305 (relating to sale of tobacco).

xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification.

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators. 2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities.

1. If a child with a disability commits an incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an Individual Education Plan ("IEP"), a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code § § 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and caber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IAP or a service agreement that includes a behavior support plan and may include the School's recommendation that police intervention may not be required and advisement that the

School will act to address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code § § 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students—general) or 711.46 (relating to positive behavior support). The Police may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code § § 14.133, 15.3 or 711.46.

4. In accordance with 34 CAR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School District from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a disability.

5. The School District , when reporting an offense committed by a child with a disability, should ensure that copies of the disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported only to the extent that the transmission is permitted by the Federal Educational Rights and Privacy Act ("FERPA").

E. Upon notification of the incident to the Police, the School District shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department were notified.

10. Identity of the School contact person.

11. Identity of the witnesses to the incident, if any.

12. All other such information as is known to the School District which can be deemed relevant to the incident under investigation.

F. Additionally, in anticipation of the need for the Law Enforcement Authority to respond to incidents described herein, the School District shall make available or furnish upon request to the Law Enforcement Authority the following information:

- a. Blueprints or floor plans of the school buildings;
- b. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads;
- c. Location(s) of predetermined or prospective command posts;
- d. Current teacher/employee roster;
- e. Current student roster;
- f. Current school yearbook;

III. Incidents Requiring Police Notification and Response.

A. District Obligations:

- 1. No School District employee will request the Police to enter into any discussion with the student suspect relating to the disposition of any criminal activity as it applies to consequences relating to violations of school policies/procedures.
- 2. Surrender to the Police all contraband or physical evidence, pursuant to an investigation, found on or in school property, school vehicles and at school sponsored activities.
- 3. Turn situations that require police involvement and threaten the safety of the school community over to the Police. Once the Police have taken charge of the situation, school personnel will continue to provide support and assistance during the crisis.
- 4. Work collaboratively with the Police in criminal activity prevention, reporting, investigation, serving warrants, identification of suspects and, where appropriate, apprehension and prosecution of those individuals. This should involve as little disruption of the school environment and violation of the student's privacy as

possible. The School District will defer to the Police on such matters except as is necessary to protect an interest of the School District as it relates to the Public School Code of 1949, 24 P.S. §§ 1-101, *et seq.*

5. Request that police officers: inform the school administration of their presence whenever they arrive at school; carry out their duties while on School District property with as little disruption of the school environment as possible; and abide by School District policy regarding access to students during the school day.
6. Complete reports as required under the Public School Code of 1949, 24 P.S. § 13-1303-A.
7. Provide or arrange for emergency and medical treatment, as necessary.
8. Meet police officer(s) arriving on school property as a result of a report.

B. Police Obligations:

1. Inform the school building administration of their presence whenever they arrive in a school.
2. Carry out their duties while on School District property with as little disruption of the school environment as possible.
3. Abide by School District Policy regarding access to students (see talking custody) during the school day unless a particular situation requires immediate action.
4. Consult with the School District on issues related to prevention, reporting of criminal activity, safety, and other school-law enforcement issues.

C. Responses to Incidents:

1. The School District shall immediately report to the Police all criminal activity committed on school property as mandated herein once the School District becomes aware of said criminal activity.
2. The School District will also comply with reporting as required by the School District's Policies and Procedure Guidelines which include, but are not limited to: Relations with Law Enforcement Agencies, Weapons Policy, Substance Abuse Policy; District's Critical Incident Guidelines, Child/Student Abuse Policy, and discipline violations required to be reported to the Police in the District's Code of Conduct Disciplinary Guidelines, and the Safe Schools Act, 24 PS § 13-1301-A *et seq.*

3. Upon notification of the criminal activity to the Police, the School District shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
 - A. Whether the criminal activity is in progress or has concluded:
 - i. Nature of the criminal activity;
 - ii. Exact location of the criminal activity;
 - iii. Number of persons involved in the criminal activity;
 - iv. Weapons, if any, involved;
 - v. Whether the weapons, if any, have been secured and if so, the custodian of the weapons;
 - vi. Injuries involved;
 - vii. Whether EMS was notified;
 - viii. Identity of the School District contact person;
 - ix. All other such information known to the School District which can be deemed relevant to the incident under investigation;
 - x. Names and ages of individuals involved; and
 - xi. Identity of any witnesses.
4. **Initial response by Police.**
 - A. **Incidents of criminal activity in progress:**
 - i. Meet with School District contact person, if necessary, to locate incident of criminal activity;
 - ii. Stabilize incident of criminal activity;
 - iii. Provide or arrange for emergency medical treatment as necessary;
 - iv. Control the scene of the incident of criminal activity;

- a. secure any physical evidence at the scene
- b. identify involved persons and witnesses
- v. Conduct investigation;
- vi. Exchange information;
- vii. Confer with school officials to determine the extent of Police involvement required by situation.

B. Incidents of criminal activity not in progress:

- i. Meet with School District contact person;
- ii. Recover any physical evidence and provide a written receipt for the same to the appropriate school administrator;
- iii. Conduct investigation;
- iv. Exchange information;
- v. Confer with school officials to determine the extent of Police involvement required by situation.

C. Incidents of criminal activity involving delayed reporting:

- i. Incidents of criminal activity which are reported after the conclusion of the school day or event during which the incident took place;
- ii. If initially reported to the School District, handle as if reporting was not delayed;
- iii. If initially reported to the Police, investigation will be conducted as any other investigation. School District will be made aware of the incident and information will be shared as if the reporting was not delayed, unless the police determine the investigation requires otherwise.

D. Custody of Actors.

1. When the Police request permission to arrest a student at school, the principal shall inform the Superintendent, attempt to inform the student's parents/guardians, and request and inspect the arrest warrant.
2. No student shall be released to Police without the proper warrant or written parental

permission, except in the event of an emergency or for the protection of life or property, as determined by the principal.

3. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:

4. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis.

1. Teachers, Guidance Counselors, and Principals in the School may exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. Schools' ability to stand in loco parentis over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian.

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School District shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

3. In the event that a Parent or Guardian is a co-suspect or in the event of a situation in which immediate notification of the incident of criminal activity may result in the destruction of or tampering with evidence or witnesses, the School District, in cooperation with the Police, may decide to delay notification of parents or guardians as reasonably requested by the Police.

C. Scope of School Entity's Involvement.

1. General Principles.

Once the Law Enforcement Authority assumes primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement Authority will keep the chief school administrator, or his/her designee, informed of the status of pending investigations.

2. Victims.

a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witnesses.

a. When Police request permission to interrogate a student at school, the principal shall inform the Superintendent, determine why such interrogation could not occur at the student's home, and attempt to inform the student's parents/guardians.

b. Whenever the Superintendent or his or her designee has determined that the Police have a legitimate purpose in interrogating a student within the school building, the principal or a representative shall be present throughout the proceedings.

c. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

4. Suspects and Custodial Interrogation.

a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

b. If an interested adult cannot be contacted, the School Entity shall defer to the principal or a representative shall be present throughout the proceedings, and the Police will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest.

a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

V. Exchange of Information.

A. The Police will provide information to the School District within the limits

imposed by law, including but not limited to, the Criminal History Information Act, 18 Pa. C.A., Chapter 91 and the Public School Code of 1949, 24 P.S. § 13-1303-A, and pursuant to Police policies and procedures.

- B. The School District will provide information to the Police within the limits imposed by law, including but not limited to, the Federal Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232 g and its implementing regulations at 34 C.F.R. § 99.1 et seq., 22 Pa. Code §§ 12.31 – 12.33 and the Public School Code of 1949, 24 P.S. § 13-1303-A and § 13-1317.2, and pursuant to the School District policy and procedures.

VI. Media Contact.

- A. Media contact involving incidents of mutual concern should be coordinated between the School District and the Police when practicable. The parties will release as much information as required by law with due consideration to the investigative needs and the need to limit disruption of the School District function and the Police function.
- B. The release of information concerning criminal activity shall be coordinated between the School District and the Police.

VII. Assistance of School District:

A. Notification of Parent of Guardian:

- 1. In the event that a Parent or Guardian is a co-suspect or in the event of a situation in which immediate notification of the incident of criminal activity may result in the destruction of or tampering with evidence or witnesses, the School District, in cooperation with the Police, may decide to delay notification of parents or guardians as reasonably requested by the Police.
- 2. School Districts shall document attempts made to reach the parents or guardians of all victims, witnesses and suspects of incidents of criminal activity reportable to Police pursuant to the terms of this Memorandum.
- 3. Except in cases in which the suspect student is injured and requires medical attention, the decision to notify a suspect's parents or guardians shall be a cooperative decision between School District officials and the Police.

VIII. General Provisions.

- A. This memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other parties.
- B. This memorandum may be amended, expanded or modified any time upon

- the written consent of the parties. However, in any event, this Memorandum must be reviewed and re-executed in accordance with legal requirements.
- C. In the event of changes in state or federal law which necessitate changes to this memorandum, the School District and the Police shall collaborate to promptly change this memorandum to ensure compliance by the School District and the Police with state and federal requirements.
- D. The School District and the Police will actively work to resolve any differences in interpretation of this memorandum or in fulfilling the terms thereof.

The parties hereby acknowledge the foregoing as the terms and conditions of their understanding this 17th day of JUNE, 2015.

Witness/Attest:

Jaime Roberts

Jaime Roberts
Jaime Roberts, Board Secretary

Sharpsville Area School District

By: Dr. Brad Ferko
Dr. Brad Ferko, Superintendent

By: William Henwood
William Henwood, Board President

Witness/Attest:

Keith Falasco

Kenneth P. Robertson
Kenneth P. Robertson,
Borough Secretary

Police Department of the Borough of Sharpsville

By: _____
Keith Falasco, Police Chief

By: John Alfredo
John Alfredo, President of Council